



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **PRCRTC**

Section/End-User: **Janet O. Pasa**

Funding Source: **General Fund - MOOE**

PR No.: **GF-2022-09-01399**

Date: **09-06-2022**

Category: **IT Supplies and Equipment**

Project Title/Code: **PRCRTC A.III.C 2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	10	350.00		3,500.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00		1,750.00
5	Ink, Epson, genuine (C) T664, 70 ml	pieces	4	350.00		1,400.00
6	Ink, Epson, genuine (M) T664, 70 ml	pieces	4	350.00		1,400.00
7	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	8	350.00		2,800.00
8	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	4	350.00		1,400.00
9	Ink, Gestetner DX-2430 Reisograph Copy Printer, 500ml	pieces	1	1,080.24		1,080.24
10	Master roll for DX-2430 copy printer, 100 cuts	pieces	1	1,960.00		1,960.00
TOTAL						18,790.24

Purpose: For office use

Checked by:

DIONESIO I. ESTUPA

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

JANET O. PASA

Designation:

END USER

Noted by:

MARLON M. TAMBIS

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU