

SCAN HERE



PR-2024-1008-228906



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0074**PR No.: **GF-2024-10-02525**Date: **10-08-2024**Dept./Office: **DCST**Category: **Office Furniture
& Fixture**Section/End-User: **Michael D. Dag-uman**Project Title/Code: **DCST-GF**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Filing Locker, Glass Door	unit	1	12,000.00	MICHAEL D. DAG-UMAN	12,000.00

Specification:

- Multi-layer partitions and have a large capacity to meet your requirements.
- Glass door locker. •
- Multifunctional shelves.
- All metal with lock.
- 30kg per shelves capacity
- Adjustable Shelf.
- Dimension: L90.5 x W40 x H185 cm
- Paint: powder coat
- Thickness: 21 Gauge or 0.8mm

	TOTAL					12,000.00
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Purpose: Office use

Checked by:

VIVIAN V. BALBARINO

Funds Available:

ALICIA M. FLORES
TWG - Office Furniture & Fixture *10/8/24*

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

MICHAEL B. DAG-UMAN

Noted by:

MAGDALENE C. UNAJAN

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU