



## PURCHASE REQUEST

Dept./Office: **CVM**PR #: **GF-2021-08-00713**Date: **08-31-2021**Section/End-User: **Noel C. Bustillo**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **DVBS a.III.b.I 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Folding Training Table</b>	pc	2	4,500.00		9,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>Folding Training Table ,</li> <li>Metal Frame</li> <li>Table Top Material: High-Density Polyethylene (HDPE)</li> <li>light gray</li> <li>at least 6ft in Length,</li> <li>30 inches width, 29 inches Height</li> </ul>						
2	<b>Office Table</b>	pc	4	4,000.00		16,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>Laminated Wood,</li> <li>One Long Drawer with 3 Side Drawers,</li> <li>2 Top Drawers with Locks,</li> <li>color: Gray, Wenge,</li> <li>Dimension: at least W22.75? x L47.25? x H29.5?</li> </ul>						
<b>TOTAL</b>						<b>25,000.00</b>
Purpose: office use						
Checked by:				Funds Available:		
 <b>NORMAN O. VILLAS</b>				 <b>MYRNA S. PANCITO</b>		
TWG - Office Furniture & Fixture				HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:		Approved by:		
Printed Name:	<b>NOEL C. BUSTILLO</b>	<b>SANTIAGO T. PEÑA JR.</b>		<b>EDGARDO E. TULIN</b>		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		