



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 217-1-340-2024-0-0-0

Dept./Office: **RAO**

PR No.: **STF-2024-02-00504**

Date: **02-13-2024**

Section/End-User: **Maria Roberta S. Miraflor**

Category: **Awards & Tokens**

Funding Source: **Special Trust Fund**

Project Title/Code: **OP-2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Diploma folder, yellow, with VSU logo, for certificates of recognition	pcs	180	100.00		18,000.00
2	Statue Trophy, "Search for Truth" (Outstanding Viscan Award; Ugmad/Sandigan Award)	pcs	105	3,000.00		315,000.00

Specification:

- Material: brass
- Size: 12"x 4", with base
- Design: "Search for Truth" with engraved nameplate

(Outstanding Viscan Award and Name of Awardee – 100 pcs
 Ugmad/Sandigan Award and Name of Awardee – 5 pcs)

- With case/box

3	Statue Trophy, "Search for Truth" (Performance Award)	pcs	30	2,500.00		75,000.00
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Specification:

- Material: brass
- Size: 10"x 3", with base
- Design: "Search for Truth" with engraved nameplate

(Performance Award and Name of Awardee)

- With case/box

4	Statue Trophy, "Search for Truth" (Service Award)	pcs	45	2,000.00		90,000.00
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Specification:

- Material: brass
 - Size: 8"x 3", with base
 - Design: "Search for Truth" with engraved nameplate
- (Service Award and Name of Awardee 40 pcs)

• With case/box

TOTAL

498,000.00

Purpose: VSU Centennial Celebration

Checked by:

ULDERICO B. ALVIOLA

TWG - Awards & Tokens

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

MARIA ROBERTA S. MIRAFLOR

Noted by:

DANIEL LESLIE S. TAN

UNIT HEAD, PROJECT LEADER

Approved by:

DANIEL LESLIE S. TAN

PRESIDENT, VSU