

## Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

## **PURCHASE REQUEST**

PR No.: GF-2022-06-00801

Date: 06-16-2022

Dept./Office: OHLDHRA

Section/End-User: Ma. Fe L. Gayanilo

Category: Office Equipment

Funding Source: General Fund - MOOE

Project Title/Code: OHLDHRA

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Heavy Duty Office Printer, Scanner and Photocopier	pcs	1	25,000.00		25,000.00

Specification:

Printer Type:

Print, Scan, Copy, Fax with ADF

Photo Default - 10 x 15 cm / 4 x 6 ":Approx. 69 sec per photo (Border) / 90 sec per photo (Borderless) \*1Draft, A4 (Black / Colour):Up to 33 ppm / 15 ppm \*1ISO 24734, A4 Simplex (Black / Colour):Up to 10 ipm / 5.0 ipm \*1First Page Out Time from Ready Mode (Black / Colour):Approx. 10 sec / 16 sec \*1

Copy Quality:Draft / Standard / Best QualityMaximum Copies from Standalone:99 copiesReduction / Enlargement:25 – 400 %, Auto Fit FunctionMaximum Copy Resolution:600 x 600 dpiMaximum Copy Size:LegalISO 29183, A4 Simplex Flatbed (Black / Colour):Up to 7.7 ipm / 3.8 ipm

Scan Function:

Scanner Type:

Flatbed colour image scanner

Sensor Type:

CIS

Optical Resolution:

1200 x 2400 dpi

Maximum Scan Area:

216 x 297 mm (8.5 x 11.7")

Scanner	Bit Depth (Colour):									
48-bit inp	ut, 24-bit output									
Scanner	Bit Depth (Grayscale):									
16-bit inp	ut, 8-bit output									
Scanner	Scanner Bit Depth (Black & White):									
16-bit inp	16-bit input, 1-bit output									
Scan Spo	Scan Speed (Flatbed / ADF (Simplex)): 200dpi, Black: 12 sec / 4.5 ipm 200dpi, Colour: 29 sec / 4.5 ipm									
200dpi, B										
200dpi, C										
	TOTAL			25,000.00						
Purpose: Office	ce use (Printer/Scanner)									
Checked by:	LEO A. MAMOLO		Funds Available:  ALICIA M. FLORES							
	TWG - Office Equipment	HEAD, BUDGET OFFICE CILITY								
	Requested by:	Noted by:		Approved by:						
Signature: Printed Name:	MA. FE L. GAYANILO	JENNI	FER E. ANDO	EDGARDO E. TULIN						
Designation:	END USER	UNIT HEAD,	PROJECT LEADER	PRESIDENT, VSU						