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PR-2024-0214-178601



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 58-1-1083-2024-1-0-4

PR No.: STF-2024-02-00520

Date: 02-14-2024

Dept./Office: OP

Category: IT Supplies and
 Equipment

Section/End-User: Les Andre B. Pamaos

Funding Source: Special Trust Fund

Project Title/Code: OP-2024-printer consumables

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	FUJIXEROX DC-V 2265, Toner Cartridge C (Cyan)	pcs	2	18,000.00		36,000.00
2	FUJIXEROX DC-V 2265, Toner Cartridge K (Black)	pcs	2	16,000.00		32,000.00
3	FUJIXEROX DC-V 2265, Toner Cartridge M (Magenta)	pcs	2	18,000.00		36,000.00
4	FUJIXEROX DC-V 2265, Toner Cartridge Y (Yellow)	pcs	2	18,000.00		36,000.00
5	FUJIXEROX DC-V 2265, Waste Toner Cartridge	pcs	2	3,500.00		7,000.00
6	FUJIXEROX DC-VC2265, Drum Cartridge (set)	lot	1	98,000.00		98,000.00

Specification:

- DRUM CARTRIDGE DC-VC2265 R1 (Black) - P24,500
- DRUM CARTRIDGE DC-VC2265 R2 (Cyan) - P24, 500
- DRUM CARTRIDGE DC-VC2265 R3 (Magenta) - P24,500
- DRUM CARTRIDGE DC-VC2265 R4 (Yellow) - P24,500

	TOTAL					245,000.00
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Purpose: for office use

Checked by:		Funds Available:	
 DIONESIO I. ESTUPA		 ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	LES ANDRE B. PAMAOS	ALLEN GLENNIE P. LAMBERT	DANIEL LESLIE S. TAN
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU