



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte



## PURCHASE REQUEST

Dept./Office: **OVPREI**

PR No.: **TF-2022-11-02243**

Date: **11-07-2022**

Section/End-User: **Inna Mae S. Vidal**  
**Romnic A. Cabelin**

Category: **Food & Food  
Ingredients**

Funding Source: **Trust Fund**

Project Title/Code: **20201050-1.105.4**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Meals (Breakfast) Buffet Style (150.00)</b>	packs	165	150.00	MARIA JULIET C. CENIZA	24,750.00
<b>Specification:</b> buffet style with venue inside the campus (tables and chairs)						
2	<b>Meals (Dinner) 230.00</b>	packs	110	230.00	MARIA JULIET C. CENIZA	25,300.00
<b>Specification:</b> buffet style with venue inside the campus (tables and chairs)						
3	<b>Meals (Lunch) 230.00</b>	packs	165	230.00	MARIA JULIET C. CENIZA	37,950.00
<b>Specification:</b> buffet style with venue inside the campus (tables and chairs)						
4	<b>Snacks AM (50.00)</b>	set	165	50.00	MARIA JULIET C. CENIZA	8,250.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• with drinks</li> <li>• Should be packed individually</li> </ul>						
5	<b>Snacks PM (50.00)</b>	packs	165	50.00		8,250.00
<b>TOTAL</b>						<b>104,500.00</b>

Purpose: **Dinner for November 22-24, 2022**

Checked by: <b>JULIOUS B. CERNA</b> <b>VENICE B. IBANEZ</b>		Funds Available: <b>NICK FREDDY R. BELLO</b>	
TWG - Food & Food Ingredients		HEAD, ACCOUNTING OFFICE	
Signature:	Requested by: <b>ROMNICA A. CABELIN</b>	Noted by: <b>MARIA JULIET C. CENIZA</b>	Approved by: <b>EDGARDO E. TULIN</b>
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU