



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-080924-0343**

PR No.: **STF-2024-08-01528**

Date: **08-12-2024**

Dept./Office: **PO**


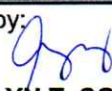
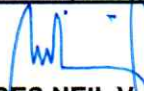
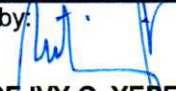
Category: **Food & Food
Ingredients**

Section/End-User: **Roslyn T. Solano**

Project Title/Code: **International University Cooperation
Project**

Funding Source: **Special Trust Fund**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|---|------------------------------------|--------|-----|-----------|---------|------------|
| 1 | Breakfast (Buffet Style) #1 | person | 15 | 200.00 | | 3,000.00 |
| Specification: <ul style="list-style-type: none"> • HAM • BACON • OMELLETE • RICE • LONGANISA • COFEE/MILK/MILO/JUICE • MINERAL BOTTLED WATER <p>with venue inside the campus (Tables and Chairs)</p> | | | | | | |
| 2 | Lunch (Buffet Style) Menu#2 | pcs | 95 | 250.00 | | 23,750.00 |
| Specification: <ul style="list-style-type: none"> • Rice • Humba • Chopsuey • Fish • Vegetable Salad • Softdrinks <p>With free venue for dining (tables and chairs)</p> <p>Buffet Style</p> | | | | | | |
| 3 | Meals Dinner (Buffet style) | packs | 25 | 250.00 | | 6,250.00 |
| Specification: <p>Seafood Curry or any seafood menu</p> <p>Pork Humba or any pork menu</p> <p>Pesto Pasta or any pasta menu</p> <p>Garden Salad or and salad menu</p> | | | | | | |

| | | | | | | |
|---|--|--|-----|--|--|------------------|
| Buko/Mango Pandan Salad Softdrinks or juice With flowing coffee | | | | | | |
| 4 | Meals Dinner (Buffet Style) Menu#1 | person | 58 | 360.00 | | 20,880.00 |
| Specification: Buffet style (with tables and chairs) <ul style="list-style-type: none"> Rice • Seafood Curry (fish, shrimp, squid & shells) Chicken Cordon Blue • Lasagna Supreme Buko/Mango Pandan Salad • Softdrinks with lechon 35-40kls with cocktail drinks Rate 360 of 120 persons | | | | | | |
| 5 | Snacks AM (#2) | packs | 60 | 100.00 | | 6,000.00 |
| Specification: <ul style="list-style-type: none"> Empanada at least 2 pcs or meat bread or any equivalent Mineral Bottled Water or Softdrinks | | | | | | |
| 6 | Snacks PM (#7) | packs | 100 | 100.00 | | 10,000.00 |
| Specification: <ul style="list-style-type: none"> Spaghetti or Carbonara or equivalent Mineral Bottled Water or Soft-Drinks | | | | | | |
| TOTAL | | | | | | 69,880.00 |
| Purpose: Activities for the Meetings and Discussions with European visitors of the IUC Project on August 16-20, 2024 | | | | | | |
| Checked by: | | | | Funds Available: | | |
| | | | |  ALICIA M. FLORES <i>univ. wide</i> | | |
| TWG- Food & Food Ingredients | | | | HEAD, BUDGET OFFICE | | |
| Signature: | Prepared by: | Noted by: | | | Approved by: | |
| |  ROSLYN T. SOLANO |  MOISES NEIL V. SERIO | | |  PROSE IVY G. YERES | |
| Designation: | | UNIT HEAD, PROJECT LEADER | | | PRESIDENT, VSU | |