



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **154-5-2152-2023-1-0-2**

Dept./Office: **ODIE**

Section/End-User: **Dheyvid C. Facundo**

Funding Source: **General Fund - MOOE**

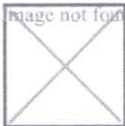
PR No.: **GF-2023-03-00485**

Category: **Office Supplies**

Project Title/Code: **VSU-FTP-2023-4**

Date: **03-23-2023**

Duration: **2023-01-01**
 to
2023-12-31

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ballpen 50 Pieces, Blue	box of 50's	1	500.00		500.00
Specification: Specification: - Line Weight: 0.5mm - Ink Type: Oil gel ink						
2	Post it	pieces	5	20.00		100.00
Specification: 						
3	Puncher, 2 holes, heavy duty	pieces	2	315.00		630.00
TOTAL						1,230.00

Purpose: for office use

Checked by:

JED ASAPH D. CORTES

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

DHEYVID C. FACUNDO

END USER

Noted by:

MA. RACHEL KIM L. AURE

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU