



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-093024-0726**

Dept./Office: **MPSU**

PR No.: **GF-2024-10-01798**

Date: **10-02-2024**

Section/End-User: **Vincent Paul C. Asilom**

Category: **Fuel & Lubricants**

Funding Source: **General Fund - MOOE**

Project Title/Code: **MPSU 2025 Repair & Maintenance**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Automatic Transmission Fluid, ATF	liter	20	700.00		14,000.00
Specification: Synthetic Oil, SAE 20 or equivalent, Premium Grade						
2	Automotive Brake/Clutch Fluid	liter	50	400.00		20,000.00
Specification: DoT3 and/or DoT4, Good quality						
3	Gear Oil, Differential/Power Train	pail	6	6,000.00		36,000.00
Specification: Synthetic Oil, 75W-140, Premium Grade						
4	Gear Oil, Manual Transmission	pail	6	6,000.00		36,000.00
Specification: Synthetic oil, 75W-90, Premium Grade						
5	Grease, Lithium Grease	pail	4	5,500.00		22,000.00
Specification: Multi-Purpose, Premium Grade						
6	Oil, HD SAE 10 (pail)	pail	30	4,000.00		120,000.00
7	Oil, HD, SAE 40 (pail)	pail	30	3,500.00		105,000.00
TOTAL						353,000.00

Purpose: For Repair and Maintenance

Checked by: AMIEL R. ARMADA INIGO EZEKIEL Q. CABASE TWG - Fuel & Lubricants	Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE
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Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	VINCENT PAUL C. ASILOM	AMIEL R. ARMADA	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU