



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

SCAN HERE



PR-2024-1003-227260

## PURCHASE REQUEST

PPMP No.: **PPMP-2025-092324-0007**

Dept./Office: **APARTELLE**

PR No.: **STF-2024-10-01994**

Date: **10-03-2024**

Section/End-User: **Junrey L. Ventula**

Category: **Accommodation**

Funding Source: **Special Trust Fund**

Project Title/Code: **Apartelle Accommodation stf-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	good morning kit	kit	1000	30.00		30,000.00
<b>Specification:</b> <ul style="list-style-type: none"><li>• **Guest kit sets will not be individually repacked to avoid damage during shipment</li><li>• Includes:<ul style="list-style-type: none"><li>• 1pc generic guest kit box</li><li>• 1pc white roundhead 155mm toothbrush / white diamondhead 157mm toothbrush</li><li>• 1pc 3g toothpaste sachet</li><li>• 1pc 5g shampoo sachet</li><li>• 1pc 10g white rectangular soap in glassine wrapper</li></ul></li></ul>						
2	Zim cleanser refill pack	pack	155	40.00		6,200.00
<b>Specification:</b> <ul style="list-style-type: none"><li>• scent: floral, calamnsa, fresh</li><li>• formulation : powder all purposed cleaner</li><li>• weight: 350g</li></ul>						
<b>TOTAL</b>						<b>36,200.00</b>
Purpose: Accommodation use						
Checked by:  <b>ALEXANDER L. CABRAL</b> TWG - Accommodation				Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE		
Signature:	Prepared by:  <b>JUNREY L. VENTULA</b>	Noted by:  <b>MARJORIE B. ESCUADRA</b>	Approved by:  <b>PROSE IVY G. YEPES</b>			
Printed Name:						
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU			

