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PR-2024-1004-228009



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0481**PR No.: **GF-2024-10-02127**Date: **10-04-2024**Dept./Office: **DBt**Category: **Office Furniture
& Fixture**Section/End-User: **Sherlyn O. Ramoneda**Funding Source: **General Fund - MOOE**Project Title/Code: **DBt-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,	pc	2	12,000.00		24,000.00

Specification:

- **Type:** Display Cabinet, Filing Cabinet
- **Dimensions:** 900 mm (W) x 450 mm (D) x 1850 mm (H)
- **Finish:** Powder coated
- **Features:** Adjustable shelves

2	Stool Chairs(metal)	piece	30	2,500.00	LOURD FRANZ M. GABUNADA	75,000.00
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Specification:**Dimensions & Specifications**

- Use in labs
- Ring underneath seat for support and foot-rest
- Scratch resistance
- Rubber footing on each leg to protect floor
- Seat will not chip or crack
- Seat Dimensions: 14"D x 20"H
- Frame Material: 7/8" 18-gauge tubular steel

	TOTAL					99,000.00
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Purpose: for filing ISO documents

Checked by:	 VIVIAN V. BALBARINO TWG - Office Furniture & Fixture 10/7/24	Funds Available:	 ALICIA M. FLORES 10/1-25 HEAD, BUDGET OFFICE
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	SHERLYN O. RAMONEDA	LOURD FRANZ M. GABUNADA	PROSE IVY G. YEPES
Designation:	ddrc, dbt	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU 10/10/24