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PR-2024-1004-227732



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0039**PR No.: **GF-2024-10-02063**Date: **10-04-2024**Dept./Office: **OHCPD**Category: **Office Furniture
& Fixture**Section/End-User: **Roldan . Omalay**Funding Source: **General Fund - MOOE**Project Title/Code: **CPD PPMP 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Table with 3 drawers, 150cm (W)x 70cm (D) x 75cm (H)	unit	1	14,999.00		14,999.00
Specification: ?Office Table, 3-drawers side by side, 1 drawer at the center, material: wood						
TOTAL						14,999.00
Purpose: Office Use						
Checked by: PAULINE S. CAINTIC TWG - Office Furniture & Fixture				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	ROLDAN . OMALAY	CHRISTY M. DESADES		PROSE IVY G. YEPES		
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		