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PR-2025-0827-293148



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0511**Dept./Office: **RERC**PR No.: **GF-2025-08-01108**Date: **08-27-2025**Section/End-User: **Chizka Mae M. Estallo**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **CC19-RE04.1718**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lab Gown Long Sleeves M	pcs	2	500.00		1,000.00
Specification: ?Lab Coat High-quality White ?Long Sleeves ?Medium size						
2	Transparent Ziplock Bags (14 x 20cm)	bags	5	185.00		925.00
3	Bleach Original, 250mL/btl	btls	11	25.00		275.00
4	CONTINGENCY FUND (for unforeseen expenses)	lot	1	15,000.00		15,000.00
5	Blue Ballpen 0.5mm/0.7mm	boxes	1	96.00		96.00
6	Tissue, Bathroom 3 ply, high absorbency, strong, hygienic, 12roll/pack	pack	2	351.00		702.00
Specification: Tissue, Bathroom 3 ply, high absorbency, strong, hygienic, 12roll/pack						
TOTAL						17,998.00

Purpose: Project Use

Checked by:		Funds Available:	
 VIVIAN V. BALBARINO TWG - Office Supplies		 ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	CHIZKA MAE M. ESTALLO	NILO L. LEORNA	PROSELY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU