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PR-2023-1130-160170

09/12/2023



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

# PURCHASE REQUEST

PPMP No. : 150-4-1535-2024-10-0-0

PR No.: TF-2023-11-02919

Date: 11-30-2023

Dept./Office: PCC

Section/End-User: Mariles V. Bulawan

Category: Office Furniture  
& Fixture

Funding Source: Trust Fund

Project Title/Code: PCC-407/PL480

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Swivel Chair, high quality	unit	1	8,000.00	LETUZ M. SUDARIA	8,000.00

## Specification:

### Minimum Specifications:

- Dimension (WDH): 650mm x 650mm x 850 mm
- Height Adjustable up to: 940 mm
- Back Rest: Mesh Fabric in Nylon Fiberglass Frame with 3D-PP Back Support
- Seat: Density Mold Foam Cushion Fabric Seat
- Armrest: PU Adjustable
- With tilting mechanism
- Base: Metal Chrome Star Base
- Casters: Floor-safe PU Casters
- Color: Black
- Weight capacity: 110kg

<b>TOTAL</b>						
						<b>8,000.00</b>

Purpose: For PCC-VSU Micro Laboratory use.

Checked by:

*Leo A. Mamolo*  
**LEO A. MAMOLO**

Funds Available:

*Nick Freddy R. Bello*  
**NICK FREDDY R. BELLO**  
HEAD, ACCOUNTING OFFICE

TWG - Office Furniture & Fixture

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<i>Mariles V. Bulawan</i> <b>MARILES V. BULAWAN</b>	<i>Francisco G. Gabunada Jr.</i> <b>FRANCISCO G. GABUNADA JR.</b>	<i>Dr. Juel L. S. Tan</i> <b>DR. JUEL L. S. TAN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	VP-PRESIDENT, VSU