



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PPMP-2024-0925-225051

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2025

END-USER/UNIT: NSTP Office

CHARGED TO STF

Project, Programs and Activities (PPAs):
supplies and equipment needed in the office

PPMP #: PPMP-2025-092524-0493

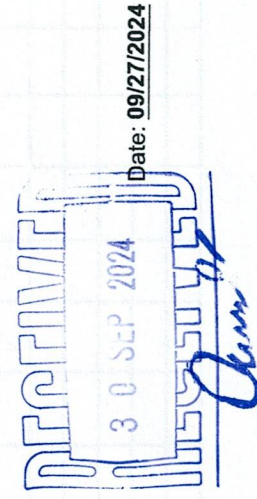
Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Accommodation															
	Accommodation	2 unit	2,400.00	NP - Small Value Procurement					2							
	Sub-Total		2,400.00													
	Food & Food Ingredients															
	Lunch (Buffet Style) Menu#1	5 person	1,000.00	NP - Small Value Procurement								5				
	Snacks AM	5 set	400.00	NP - Small Value Procurement								5				
	Snacks PM	5 packs	400.00	NP - Small Value Procurement								5				
	Sub-Total		1,800.00													
	Fuel & Lubricants															
	Diesel Fuel	50 L	3,500.00	Public Bidding	50											
	Sub-Total		3,500.00													
	IT Supplies and Equipment															

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Desktop Computer, Assembled, 12th Gen Core i5, SDD and HDD	1 sets	49,000.00	Public Bidding	1											
	Sub-Total		49,000.00													
	Office Supplies															
	Paper, Bond, A4, S-24, 80 gsm	11 reams	3,179.00	NP - Agency to Agency	11											
	Paper, Bond, Long, S-24, 80 gsm	3 reams	984.00	NP - Agency to Agency	3											
	Sub-Total		4,163.00													
	Trainings															
	Airplane Ticket	1 person	4,674.00	NP - Direct Retail Purchase (Section 53.14)									1			
	Token	1 bag	1,000.00	NP - Direct Retail Purchase (Section 53.14)				1								
	Sub-Total		5,674.00													
	Transportation															
	Travel Local (Transportation)	1 person	20,000.00	NP - Direct Retail Purchase (Section 53.14)									1			
	Sub-Total		20,000.00													
	TOTAL BUDGET:		86,537.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: MARLON V. DAMPIOS

Submitted by: DARIO P. LINA
Unit Head/Project Leader



Alicia M. Flores