

- Original PPMP
 Revised (Changed items, same budget)
 Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2024


Unit/Office/Dept/Div: **College of Nursing**
 Project Code: **20201050-10.6.31**
 Purpose: **Supplies and materials needed for project**


Total Budget : **61,610.83**
 Funding : **TF**
 PPMP #: **39-4-172-2024-0-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Flash Drive, at least 32GB USB 3.0	1	piece	800.00	800.00	1											
Hard Drive (2 TB)	1	pcs	3,000.00	3,000.00	1											
Sub-Total				3,800.00												
Office Equipment																
Heavy Duty Combo Binding Machine	1	unit	18,000.00	18,000.00	1											
Paper shredder machine, heavy duty	1	pieces	12,000.00	12,000.00	1											
File Cabinet	1	unit	10,000.00	10,000.00	1											
Sub-Total				40,000.00												
Office Furniture & Fixture																
Folding Training Table	1	pc	4,500.00	4,500.00	1											
Heavy Duty Slotted Angle Rack - 6 layers[micro]	1	pc	5,500.00	5,500.00	1											
Sub-Total				10,000.00												
Office Supplies																
Specialty Paper, A4, Ivory	5	pack	500.00	2,500.00	5											
Certificate Holder (A4)	10	pcs	65.00	650.00	10											
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00	10											
Envelope, Expanding, Plastic, Long, with Handle	2	pcs	100.00	200.00	2											
Envelope, Expanding, with garter tie, green, long	5	pc	20.00	100.00	5											
Envelope, Expanding, with garter tie, blue, long	5	pc	20.00	100.00	5											
Sub-Total				6,440.00												
Printing Services																

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tarpaulin printing (4ft. x 8ft.)	1	piece	960.00	960.00	1											
Sub-Total				960.00												
Grand Total				61,200.00												

Prepared by: 
JANET ALEXIS A. DE LOS SANTOS

Noted by: 
JANET ALEXIS A. DE LOS SANTOS
 Unit Head/Project Leader

Noted By: 
NICK FREDDY R. BELLO
 Head, Accounting Office

Date: 01/08/2024

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies