



H E A D Q U A R T E R S
DEPARTMENT OF MILITARY SCIENCE AND TACTICS
VISAYAS STATE UNIVERSITY - ROTC UNIT
 804TH (LYN) CDC, 8RCDG, RESCOM, PA
 Visca, Baybay City, Leyte



VSUROTCU4

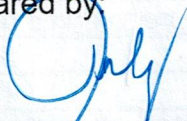
02-Oct-24

PROGRAM OF EXPENDITURE
 (1st SEM SY 2024-2025)

| | | | | |
|--|------------|-------------|---------------|-------------------|
| ROTC Trust Fund VSU (No of Enrolled Cadets) (VSU Baybay = 1,181) + (FCIC = 97) (1,278 x 180) | | | | 230,040.00 |
| Contingency Fund | | | | 30% |
| ROTC Operational Fund | | | | 70% |
| | | | | 161,028.00 |
| Particulars | QTY | UNIT | U/COST | TOTAL |
| ROTC Operational Fund 70% | | | | |
| Admin /Logistical, Training/ Operational & Cd | | | | 30% |
| | | | | 69,012.00 |
| Troop Services Support | | | | 40% |
| | | | | 92,016.00 |
| Total | | | | 70% |
| | | | | 161,028.00 |
| Admin/Logistical Support | | | | |
| Photo paper | 4 | packs | 200.00 | 800.00 |
| Special paper (8.5"x11") cream color | 30 | packs | 50.00 | 1,500.00 |
| Certificate holder A4 | 60 | pcs | 50.00 | 3,000.00 |
| Expanded folder (green , A4) | 66 | pcs | 15.00 | 990.00 |
| Envelopes (brown, short) | 150 | pcs | 5.00 | 750.00 |
| Expanded Envelopes, (green, A4) | 30 | pcs | 25.00 | 750.00 |
| Glue stick | 1 | bottle | 120.00 | 120.00 |
| Stand fan | 1 | unit | 2,500.00 | 2,500.00 |
| Stapler, heavy duty No 35 | 1 | pcs | 350.00 | 350.00 |
| Staple wires (No 35) | 1 | box | 112.00 | 112.00 |
| A4 Bond paper | 10 | ream | 250.00 | 2,500.00 |
| Ribbon | 5 | roll | 50.00 | 250.00 |
| Double sided tape | 10 | pcs | 20.00 | 200.00 |
| Glue gun | 1 | unit | 250.00 | 250.00 |
| Fastener | 2 | box | 150.00 | 300.00 |
| scissor heavy duty | 2 | pcs | 100.00 | 200.00 |
| Puncher heavy duty | 2 | unit | 125.00 | 250.00 |
| subtotal | | | | 14,822.00 |
| Training/Operational Support | | | | |
| Color Holster | 2 | unit | 2,000.00 | 4,000.00 |
| Diesel Supply for VSU-BFP | 200 | liters | 65.00 | 13,000.00 |
| Guidon (ECHO, FOXTROT, GOLF, HQ, MEDICS) | 5 | unit | 2,000.00 | 10,000.00 |
| subtotal | | | | 27,000.00 |
| Troop Services Support | | | | |
| Superintendent | 1 | each | 5,516.00 | 5,516.00 |
| Commandant | 1 | each | 5,400.00 | 5,400.00 |
| Assistant Commandant | 1 | each | 4,000.00 | 4,000.00 |
| Admin NCO | 1 | each | 5,200.00 | 5,200.00 |
| Training NCO | 3 | each | 4,500.00 | 13,500.00 |
| Chief Clerk/Coordinator | 1 | each | 5,000.00 | 5,000.00 |
| GMA | 12 | each | 4,450.00 | 53,400.00 |
| subtotal | | | | 92,016.00 |
| Command Directives Activities | | | | |
| Opening of Cadet Officer Candidate Course | | | | |


| (COCC) 03-24-25 | | | | |
|--|----|------|---------|-------------------|
| Snacks | 40 | paxs | 60.00 | 2,400.00 |
| Token (VSU PRODUCT) | 3 | pcs | 500.00 | 1,500.00 |
| Lei | 1 | pcs | 250.00 | 250.00 |
| Backdrop | 1 | pcs | 800.00 | 800.00 |
| Closing of Cadet Officer Candidate Course (COCC) 03-24-25 | | | | |
| Snacks | 40 | paxs | 60.00 | 2,400.00 |
| Token (VSU PRODUCT) | 3 | pcs | 500.00 | 1,500.00 |
| Lei | 1 | pcs | 250.00 | 250.00 |
| Backdrop | 1 | pcs | 800.00 | 800.00 |
| Presentation of Sponsors & Escorts (POSE) | | | | |
| Snacks of GOHAS & members of Training Staff | 40 | pax | 60.00 | 2,400.00 |
| Meals | 65 | pax | 200.00 | 13,000.00 |
| Lei | 5 | pcs | 100.00 | 500.00 |
| Memento for GOHAS | 1 | pcs | 1300.00 | 1300.00 |
| Frames | 1 | pcs | 90.00 | 90.00 |
| subtotal | | | | 27,190.00 |
| TOTAL | | | | 161,028.00 |
| ROTC Contingency Fund (30%) | | | | |
| School Contingency Fund for unprogrammed acti | | | | 69,012.00 |
| TOTAL | | | | 161,028.00 |
| GRAND TOTAL | | | | 230,040.00 |

Prepared by:

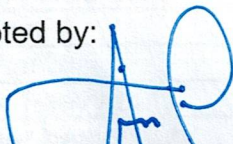


Bongbong R Galvadores
MSg (Inf) PA
Admin NCO

CERTIFIED CORRECT:


JAY B OLARTE
LTC (INF) PA
Commandant

Noted by:

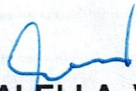


DR. DARIO P LINA
NSTP Director
Visayas State University

Certified Availability of Funds:

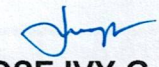

ALICIA M FLORES
Head Budget Office
Visayas State University

Recommending Approval:



DR. ALELI A. VILLOCINO
Vice-President for Student Affairs and Services
Visayas State University

APPROVED BY:


PROSE IVY G. YEPES
President
Visayas State University