

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0828-219159

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Department of Business and Management**

Project Code: **DBM 2024**

Purpose: **Office Use**

Total Budget : **124,588.80**

Funding : **GF-MOOE**

PPMP #: **PPMP-2024-082824-0380**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Extension wire with 4 gang Universal Convenience Outlet, at least 10m long	5	pc	500.00	2,500.00	1	1	1	1	1							
Universal Adaptor for Plug Outlet	5	pcs	70.00	350.00	1	1	1	1	1							
Sub-Total				2,850.00												
Office Equipment																
Portable speaker with powerful 100W sound, built-in dynamic light show, and splash proof design.	1	unit	25,000.00	25,000.00	1											
Sub-Total				25,000.00												
Office Furniture & Fixture																
Office Table	1	pc	4,000.00	4,000.00	1											
Sub-Total				4,000.00												
Office Supplies																
Paper, Bond, A4, S-20, 70 gsm	100	reams	253.00	25,300.00	5	5	10	10	10	10	10	10	5	5	10	10
Paper, Bond, Long, S-20, 70 gsm	25	reams	286.00	7,150.00	5	5	5	5						5		
Stapler, HD No.35	2	pc	400.00	800.00	1		1									
Pen, Sign, .5mm, Gel-type, Blue	50	piece	35.00	1,750.00	5	5	5	5	5	5			5	5	5	5
Magnetic Glass Dry Erase Board	1	pcs	40,000.00	40,000.00	1											
Paper, Mimeo, GW, Long, S-18	20	reams	190.00	3,800.00	5	5	5	5								
Paper, Mimeo, GW, A4, S-18	20	reams	150.00	3,000.00	5	5	5	5								
Scissors, 8" heavy duty, good quality	5	pieces	75.00	375.00	1	2	1	1								
Detergent Soap Powder with Antibacterial, 500g	5	packs	60.00	300.00	1	1	1	1	1							

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Soap, Detergent, Powder, 1 kilo/pack, any scent	3	kl	150.00	450.00	1	1	1									
Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	1	pcs	1,500.00	1,500.00	1											
Disinfectant Cleaner, multi-surface, scented	1	gal	420.00	420.00	1											
Dust Bin (Trash Bin), durable plastic, w/ cover, wheels and lock, approx. 80L capacity	1	pcs	1,400.00	1,400.00	1											
Sub-Total				86,245.00												
Grand Total				118,095.00												

Prepared by:


SHEILLO G. CATORCE

Submitted by:


MARK C. RATILLA
Unit Head/Project Leader

Date: **08/28/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies