



February 21, 2022

**Prof. Rosa Ophelia D. Velarde**  
Head, RDE Network Office  
Visayas State University  
Visca, Baybay City, Leyte

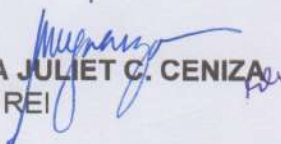
Dear **Prof. Velarde**:

Herewith is the approved budget appropriation for the CY 2022 operations of the RDE Network Office in the total amount of **nine hundred thirty-eight thousand and three hundred thirty-three pesos (.28) centavos (Php 938,333.28)** chargeable to RDE.Network.A.III.C overhead cost. Please take note of the breakdown following the general budget allocation set by the Budget Office and Finance Management Office.

Project Code: RDE.Network.A.III.C	
Breakdown	Amount
Traveling Expenses	150,000.00
Training	100,000.00
Supplies & Materials	200,000.00
General Services	368,333.28
Other MOOE	120,000.00
<b>TOTAL</b>	<b>Php 938,333.28</b>

As a policy, a quarterly, midyear, and annual progress report of RDE Network Office accomplishment is required for submission to the Vice President for Research, Extension, and Innovation.

Very truly yours,

  
**MARIA JULIET C. CENIZA**  
VP for REI

**APPROVED:**

  
**EDGARDO E. TULIN**  
President

cc:

Dr. Edgardo E. Tulin , VSU President  
Ms. Louella C. Ampac , Director, FMO  
Ms. Alicia M. Flores , Head Budget Office  
Mr. Nick Freddy Bello , OIC Head Accounting Office  
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