



☒ Original PPMMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2025

1 spsd

END-USER/UNIT: **Dean of Students Office**  
**CHARGED TO GF-MOOE**  
Project, Programs and Activities (PPAs):  
Orientation Dorm Adviser and Assistant advisers

PPMP #: PPMMP-2025-092524-0597

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	<b>Food &amp; Food Ingredients</b>															
	Snacks AM	50 set	4,000.00	Public Bidding		50										
	<b>Sub-Total</b>		<b>4,000.00</b>													
	<b>IT Supplies and Equipment</b>															
	Antivirus Software 3 Device, 1+1 Year Licence include VPN (enrolled auto-renewal)	3 pc	6,000.00	Public Bidding		3										
	<b>RISO Ink</b>	1 box of 50's	2,300.00	Public Bidding		1										
	Ink, Brother BTD60BK, Black	3 bits	1,500.00	Public Bidding		3										
	Ink, Brother BT5000C Cyan	2 bits	1,000.00	Public Bidding		2										
	Ink, Brother BT5000M Magenta	2 bits	1,000.00	Public Bidding		2										
	Ink, Brother BT5000Y Yellow	2 bits	1,000.00	Public Bidding		2										
	<b>Sub-Total</b>		<b>12,800.00</b>													
	<b>Office Supplies</b>															
	Paper, Bond, A4, S-24, 80 gsm	81 reams	23,409.00	Public Bidding		81										
	Yellow Data Filer, Legal, Double	40 pc	8,000.00	Public Bidding		40										
	Alcohol, Isopropyl, 70% solution, 500ml	2 bits	280.00	Public Bidding		2										
	Foder, Ordinary, A4	200 pcs	1,400.00	Public Bidding		200										
	<b>Sub-Total</b>		<b>33,089.00</b>													

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>TOTAL BUDGET:</b>			<b>49,889.00</b>													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPM

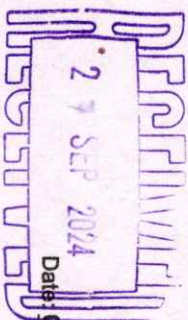
Prepared by:

  
JUNARD C. GUCELA

Submitted by:

  
JUNITO A. PANONCE  
Unit Head/Project Leader

ALICIA M. FLORES



Date: 09/26/2024