

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Limbo - Rivera			
FIRST NAME	Charis	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	Buhi			
3. DATE OF BIRTH (mm/dd/yyyy)	01/05/1989	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:	
4. PLACE OF BIRTH	Guinsanga-an Inopacan, Leyte	If holder of dual citizenship, please indicate the details.	Philippines	
5. SEX	☐ Male ☒ Female			
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS		
7. HEIGHT (m)	1.55	ZIP CODE	House/Block/Lot No. Street Guinsanga-an Subdivision/Village Barangay INOPACAN LEYTE City/Municipality Province	
8. WEIGHT (kg)	51.50		6522	
9. BLOOD TYPE	O		18. PERMANENT ADDRESS	
10. GSIS ID NO.	N/A		ZIP CODE	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
11. PAG-IBIG ID NO.	N/A			
12. PHILHEALTH NO.	N/A			
13. SSS NO.	N/A	19. TELEPHONE NO.	(1	
14. TIN NO.	N/A	20. MOBILE NO.	948-510-5847	
15. AGENCY EMPLOYEE NO.	V00292	21. E-MAIL ADDRESS (if any)	charis.limbo@vsu.edu.ph	

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	RIVERA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	GERALD	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	MANAGBANAG			
OCCUPATION	INSTRUCTOR			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	LIMBO			
FIRST NAME	RODERICK	NAME EXTENSION (JR., SR)		
MIDDLE NAME	LARA			
25. MOTHER'S MAIDEN NAME	LOPEZ			
SURNAME	LIMBO			
FIRST NAME	JULIA			
MIDDLE NAME	BUHI		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Marao Elementary School	Elementary	1995	2001		2001	N/A
SECONDARY	Marao National High School	High School	2001	2005		2005	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Secondary Education	2005	2009		2009	N/A
GRADUATE STUDIES	Visayas State University	Master of Education in Physical Education	2010	2012		2012	N/A

PLEASE SEE ATTACHMENT A
(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/02/2024
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Attachment A

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
GRADUATE STUDIES		Leyte Normal University	Doctor of Education	2013		18		
		Southwestern University	Doctor of Education	2014	2017		2017	
(Continue on separate sheet if necessary)								
SIGNATURE				DATE		10/02/2024		

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CSC Professional		04/03/2009	VSU, Visca, Baybay City, Leyte	1008241	04/15/2009
	Licensed Professional Teacher	80.20	10/04/2009	Tacloban City	1048315	01/05/2025

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
04/22/2024	PRESENT	Associate Professor V	Visayas State University	83,659.00	23-1	Permanent	Y
04/22/2024		Associate Professor V	Visayas State University	80,003.00	23-1	Permanent	Y
01/01/2024	04/21/2024	Associate Professor III	Visayas State University	67,005.00	21-1	Permanent	Y
01/01/2023		Associate Professor III	Visayas State University	63,997.00	21-1	Permanent	Y
09/15/2022		Associate Professor III	Visayas State University	62,449.00	21-1	Permanent	Y
07/01/2022		Assistant Professor II	Visayas State University	39,413.00	16-4	Permanent	Y
01/01/2022		Assistant Professor II	Visayas State University	38,987.00	16-3	Permanent	Y
01/01/2022		Assistant Professor II	Visayas State University	38,150.00	16-1	Permanent	Y
01/01/2021		Assistant Professor II	Visayas State University	36,628.00	16-1	Permanent	Y
01/01/2020		Assistant Professor II	Visayas State University	35,106.00	16-1	Permanent	Y
07/01/2019	12/31/2019	Assistant Professor II	Visayas State University	33,584.00	16-1	Permanent	Y
07/01/2019	06/30/2020	Assistant Professor II	Visayas State University	33,584.00	16-1	Permanent	Y
01/01/2019	06/30/2019	Instructor III	Visayas State University	27,755.00	14-1	Permanent	Y
01/01/2019		Instructor III	Visayas State University	27,755.00	14-1	Permanent	Y
01/01/2018	12/31/2018	Instructor III	Visayas State University	26,494.00	14-1	Permanent	Y
01/01/2017	12/31/2017	Instructor	Visayas State University	25,290.00	14-1	Permanent	Y
01/01/2017		Instructor III	Visayas State University	21,387.00	12-1	Permanent	Y
09/01/2016	12/31/2016	Instructor	Visayas State University	20,651.00	12-1	Permanent	Y
01/01/2016	08/31/2016	Instructor	Visayas State University	20,651.00	12-1	Temporary	Y
11/01/2015	12/31/2015	Instructor	Visayas State University	19,940.00	-	Temporary	Y
12/01/2012	10/31/2015	Instructor	Visayas State University	19,940.00	-	Temporary	Y
06/01/2012	11/30/2012	Instructor	Visayas State University	19,940.00	-	Contractual	Y
06/01/2011	05/31/2012	Instructor	Visayas State University	18,333.00	-	Contractual	Y
06/24/2010	05/31/2011	Instructor	Visayas State University	16,726.00	-	Contractual	Y
06/16/2010	06/23/2010	Instructor	Visayas State University	15,119.00	-	Contractual	Y

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/02/2024
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	KABALIKAT CIVICOM BAYBAY CITY	03/01/2016	09/15/2022	216	MEMBER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
N/A	Loyalty Award	VSU-FA
		VSU Alumni Association

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/02/2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		☐ YES☒ NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		☐ YES☒ NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		☐ YES☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>BAYRON S. BARREDO</td><td>VSU, Visca, Baybay City, Leyte</td><td>563-7527</td></tr><tr><td>SHALOM GRACE C. SUGANO</td><td>Visca, Baybay City, Leyte</td><td>+639753403552</td></tr><tr><td>ALELI A. VILLOCINO</td><td>Visca, Baybay City, Leyte</td><td>563-7396</td></tr></table>			NAME	ADDRESS	TEL. NO.	BAYRON S. BARREDO	VSU, Visca, Baybay City, Leyte	563-7527	SHALOM GRACE C. SUGANO	Visca, Baybay City, Leyte	+639753403552	ALELI A. VILLOCINO	Visca, Baybay City, Leyte	563-7396
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ALELI A. VILLOCINO	Visca, Baybay City, Leyte	563-7396												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark												
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: PRC ID/License/Passport No.: 1048315 Date/Place of Issuance: 11/30/-0001 / Tacloban City	Signature (Sign inside the box) 10/02/2024 Date Accomplished													
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath														