

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Baldos		
FIRST NAME	Jesus Freddy	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Martos		
3. DATE OF BIRTH (mm/dd/yyyy)	03/27/1967	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Brgy. Pepelitan, Borongan City, Eastern Samar	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	☒ Male ☐ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	Apartment 31 Kilbourne Drive House/Block/Lot No. Street VSU Main Campus, Visca Pangasungan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.73	ZIP CODE	6521
8. WEIGHT (kg)	70.00		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	Apartment 31 Kilbourne Drive House/Block/Lot No. Street VSU Main Campus, Visca Pangasungan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	2001714016	ZIP CODE	6521
11. PAG-IBIG ID NO.	170000283612		
12. PHILHEALTH NO.	130000471349		
13. SSS NO.	N/A	19. TELEPHONE NO.	(053) 563-1219
14. TIN NO.	104766770	20. MOBILE NO.	998-551-8560
15. AGENCY EMPLOYEE NO.	V00073	21. E-MAIL ADDRESS (if any)	jfmbaldos@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Mesias		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Leah	NAME EXTENSION (JR., SR)	Faith Adrielle M. Baldos	02/19/2000
MIDDLE NAME	Borinaga		Frederic Jasper M. Baldos	07/01/2001
OCCUPATION	Principal II		Fred Leander M. Baldos	07/25/2002
EMPLOYER/BUSINESS NAME	Department of Education Baybay City Division		Florence Jed M. Baldos	05/19/2004
BUSINESS ADDRESS	Baybay City Division, Baybay City, Leyte			
TELEPHONE NO.	09815959711			
24. FATHER'S SURNAME	Baldos			
FIRST NAME	Domingo	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Cadalin			
25. MOTHER'S MAIDEN NAME	Martos			
SURNAME	Baldos			
FIRST NAME	Leonila			
MIDDLE NAME	Lubugan		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Sabang Elementary School	Elementary	1975	1981		1981	N/A
SECONDARY	Eastern Samar National Comprehensive HS	High School	1981	1985		1985	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University	Bachelor of Science in Development Communication	1985	1989		1989	N/A
GRADUATE STUDIES	University of the Philippines at Los Baños	Master of Science in Development Communication	1998	2002		2002	N/A
PLEASE SEE ATTACHMENT A							
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		04/10/2025		

Attachment A

III. EDUCATIONAL BACKGROUND								
26.	LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
				From	To			
	GRADUATE STUDIES	University of the Philippines Los Baños	Doctor of Philosophy in Development Communication (Major in Development Communication)	2016		Candidate (44 units)		
(Continue on separate sheet if necessary)								
SIGNATURE				DATE		04/10/2025		

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Career Service Professional	82.97	07/30/1989	Tacloban City	N/A	N/A
	NTC Radio Licensure Exam		12/08/1994	Tacloban City	N/A	N/A

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
01/01/2025		Administrative Officer V	Visayas State University	54,572.00	18-7	Permanent	Y
06/15/2024		Administrative Officer V	Visayas State University	52,282.00	18-7	Permanent	Y
01/01/2024		Administrative Officer V	Visayas State University	51,721.00	18-6	Permanent	Y
01/01/2023		Administrative Officer V	Visayas State University	49,305.00	18-6	Permanent	Y
01/01/2023		Administrative Officer V	Visayas State University	48,253.00	18-4	Permanent	Y
01/01/2022		Administrative Officer V	Visayas State University	46,731.00	18-4	Permanent	Y
06/15/2021		Administrative Officer V	Visayas State University	45,209.00	18-4	Permanent	Y
01/01/2021		Administrative Officer V	Visayas State University	44,694.00	18-3	Permanent	Y
01/01/2020		Administrative Officer V	Visayas State University	43,172.00	18-3	Permanent	Y
01/01/2019		Administrative Officer V	Visayas State University	41,650.00	18-3	Permanent	Y
01/01/2019		Administrative Officer V	Visayas State University	41,650.00	18-3	Permanent	Y
01/01/2018	12/31/2018	Administrative Officer V	Visayas State University	39,007.00	18-3	Permanent	Y
01/01/2017	12/31/2017	Administrative Officer V	Visayas State University	36,532.00	18-3	Permanent	Y
01/01/2016	12/31/2016	Administrative Officer V	Visayas State University	34,215.00	18-3	Permanent	Y
12/09/2014	12/31/2015	Administrative Officer V	Visayas State University	32,044.00	-	Permanent	Y
06/01/2012	12/08/2014	Administrative Officer V		31,696.00	-	Permanent	Y
12/09/2011	05/31/2012	Administrative Officer V		28,684.00	-	Permanent	Y
06/01/2011	12/08/2011	Administrative Officer V		28,305.00	-	Permanent	Y
06/24/2010	05/31/2011	Administrative Officer V		25,259.00	-	Permanent	Y
07/01/2009	06/23/2010	Administrative Officer V		22,214.00	-	Permanent	Y
12/09/2008	06/30/2009	Administrative Officer V		19,168.00	-	Permanent	Y
07/01/2008	12/08/2008	Administrative Officer IV		17,763.00	-	Permanent	Y
07/01/2007	06/30/2008	Administrative Officer IV		16,148.00	-	Permanent	Y
05/10/2006	06/30/2007	Administrative Officer IV		14,680.00	-	Permanent	Y
12/01/2004	05/09/2006	Administrative Officer IV		14,322.00	-	Permanent	Y
05/10/2003	11/30/2004	Information Officer II		14,322.00	-	Permanent	Y

PLEASE SEE ATTACHMENT B

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/10/2025
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V. WORK EXPERIENCE								
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.								
28.	INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format*00-0*)/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
	From	To						
	07/01/2001	05/09/2003	Information Officer II		13,973.00	-	Permanent	Y
	05/10/2000	06/30/2001	Information Officer II		13,308.00	-	Permanent	Y
	01/01/2000	05/09/2000	Information Officer II		12,983.00	-	Permanent	Y
	11/01/1997	12/31/1999	Information Officer II		11,803.00	-	Permanent	Y
	05/10/1997	10/31/1997	Information Officer II		9,793.00	-	Permanent	Y
	01/01/1997	05/09/1997	Information Officer II		9,626.00	-	Permanent	Y
	01/01/1996	12/31/1996	Information Officer II		7,737.00	-	Permanent	Y
	01/01/1995	12/31/1995	Information Officer II		6,118.00	-	Permanent	Y
	05/10/1994	12/31/1994	Information Officer II		5,118.00	-	Permanent	Y
	01/01/1994	05/09/1994	Information Officer I		4,009.00	-	Permanent	Y
	05/13/1992	12/31/1993	Information Officer I		3,309.00	-	Permanent	Y
	01/02/1991	05/12/1992	Information Officer I		150.41	-	Casual	Y
	08/01/1989	12/31/1990	Science Research Assistant		291.70	-	Contractual	Y
(Continue on separate sheet if necessary)								
SIGNATURE				DATE	04/10/2025			

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Phil. Science H.S - Eastern Visayas Campus CAreer Expidition Pawing, Palo, Leyte	09/15/2023	09/15/2023	4	Resource Person
	CHED VIII 2023 ASEAN Month Celebration RTR Medical Foundation Gym, Tacloban Cit	08/18/2023	08/18/2023	8	Coach in Choral Competition
	VSU Administrative Personnel Association VSU, Visca, Baybay City, Leyte	04/15/2022	12/13/2024	40	Vice Chairman/Chairman
	VISCA Educational Foundation, Inc. (VEFI) VSU Campus, Visca, Baybay City, Leyte	06/01/2010	08/31/2012	80	Chairman
	Executive Committee of the Baybay City Hymn Writing Competition Baybay City, Leyte	05/04/1998	06/30/1998	40	Member

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Developing Effective Work Team	07/09/2024	07/12/2024	32	Supervisory	Personnel Officers Association of the Philippines, Inc. (Accredited by the Civil Service Commission)
	Career Expedition	09/15/2023	09/15/2023	3	Instruction	Philippine Science High School – Eastern Visayas Campus Pawing, palo, Leyte
	Training-Workshop on Risk Assessment	09/11/2023	09/12/2023	16	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	2023 ASEAN Month Celebration Regional Choral Contest	08/18/2023	08/18/2023	8	Technical	CHED REGION 8
	Training-Workshop on Root Cause analysis	11/17/2022	11/17/2022	8	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Employee Skill Enhancement: A Supervisory Development Seminar	10/12/2022	10/14/2022	24	Supervisory	Personnel Officers' Association of the Philippines, Inc.
	Graduate School Onboarding	09/23/2022	09/23/2022	4	Instruction	Visayas State University
	Orientation/Re-orientation of Duties and Responsibilities of dDRCs and AdDRCs,and Cascading of Documents and Records Control Procedure Manuals and Guidelines	09/07/2022	09/07/2022	8	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	4th International Conference on Open and Distance e-Learning	10/13/2021	10/15/2021	24	Technical	University of the Philippines Open University
	Grit and Passion in Extension Service	08/24/2021	08/24/2021	8	Technical	College of Agriculture and Food Science University of the Philippines Los Banos
	Rebuilding the Economy from the COVID-19 Pandemic: The Role of SUCs and HEIs	03/05/2021	03/05/2021	4	Technical	College of Management and Economics Visayas State University
	Course on Strengthening Integrity and Accountability Amidst the COVID-19 Pandemic	12/02/2020	12/10/2020	24	Supervisory	Civil Service Commission - Region 8
	COVID-19 Special DYDC Talk on Distance Education Program of VSU	07/30/2020	07/30/2020	2	Instruction	VSU DYDC-FM
	Culture and the Arts Center (CAC) Strategic Planning-Workshop	10/24/2019	10/24/2019	8	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Training on Arthropod Pests and Diseases of Cassava: Identification and Control	03/27/2019	03/27/2019	8	Technical	Care-Philippines, PhilRootcrops, and VSU
	23rd PAPI National Press Congress	12/04/2018	12/04/2018	8	Technical	Publishers Association of the Philippines, Inc.
	Roundtable Discussion on Development Communication Theorizing: New perspectives, innovative practices, and future directions	11/29/2018	11/29/2018	8	Technical	College of Development Communication University of the Philippines Los Banos

PLEASE SEE ATTACHMENT C

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Driving two/four wheels vehicles		N/A		Pi Gamma Mu International Honor Society in Social Sciences
	Photography				Philippine Science Journalists
	Singing / Choir				Philippine Choral Directors Association
	Writing News Articles				Philippine Choral Directors Association
	Writing Press Releases				UPLB Alumni Association
	Editing				Gamma Sigma Delta Honor Society of Agriculture

PLEASE SEE ATTACHMENT D

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/10/2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?			☐ YES☒ NO ☐ YES☒ NO If YES, give details: _____														
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?			☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____														
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?			☐ YES☒ NO If YES, give details: _____														
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?			☐ YES☒ NO If YES, give details: _____														
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?			☐ YES☒ NO If YES, give details: _____ ☐ YES☒ NO If YES, give details: _____														
39. Have you acquired the status of an immigrant or permanent resident of another country?			☐ YES☒ NO If YES, give details (country): _____														
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?			☐ YES☒ NO If YES, please specify: _____ ☐ YES☒ NO If YES, please specify ID No _____ ☐ YES☒ NO If YES, please specify ID No _____														
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee) <table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Jose L. Bacusmo</td><td>Sta. Cruz, Baybay City, Leyte</td><td>09173108076</td></tr><tr><td>Beatriz S. Belonias</td><td>Candadam, Baybay City, Leyte</td><td>09173113309</td></tr><tr><td>Manuel K. Palomar</td><td>Brgy. San Agustin, Baybay City, Leyte</td><td>09161573478</td></tr></table>						NAME	ADDRESS	TEL. NO.	Jose L. Bacusmo	Sta. Cruz, Baybay City, Leyte	09173108076	Beatriz S. Belonias	Candadam, Baybay City, Leyte	09173113309	Manuel K. Palomar	Brgy. San Agustin, Baybay City, Leyte	09161573478
NAME	ADDRESS	TEL. NO.															
Jose L. Bacusmo	Sta. Cruz, Baybay City, Leyte	09173108076															
Beatriz S. Belonias	Candadam, Baybay City, Leyte	09173113309															
Manuel K. Palomar	Brgy. San Agustin, Baybay City, Leyte	09161573478															
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.			ID picture taken within the last 6 months 3.5 cm x 4.5 cm (passport size) With full and handwritten name tag and signature over printed name Computer generated or photocopied picture is not acceptable PHOTO Right Thumbmark														
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i> Government Issued ID: DL ID/License/Passport No.: H0395021527 Date/Place of Issuance: 11/30/-0001 / LTO, Baybay City, Leyte		Signature (Sign inside the box) 04/10/2025 Date Accomplished															
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above. Person Administering Oath																	