


Revised January 1992



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

IRP No.: 24-0001

INVOICE RECEIPT FOR PROPERTY

| Item No.   | Qty. | Unit | Name and Description                       | Date of Purchase | Property Number  | Unit Value | Total Value | Remarks |
|--|------|------|--|------------------|--|------------|-------------|---------|
| 1  | 1    | unit | Laptop, computer, HP Probook 450 G5        | 2019-06-21       | 1 06 05 030(C2)-GF-20-21-13  | 45,747.52  | 45,747.52   | 20-0255 |
|  |      |      | -----XXXXXXXXXXXXX-----                    |                  |  |            |             |         |
|  |      |      |  |                  |  |            |             |         |
|  |      |      | Note: Transferred from to the undersigned. |                  |  |            |             |         |
| <div>INVOICE</div> <div>I CERTIFY that upon authority of ALICIA M. FLORES, Head Property Office, I have transferred to</div> <div>MARIANE U. DELA PEÑA</div> <div>(Name of Receiving Officer)</div> <div>the above listed articles/property of _____</div> <div>VSU, Visca, Baybay City, Leyte</div> <div>(Name of Agency)</div> <div>GANESSA ROSE L. GONGORA</div> <div>(Signature Over Printed Name of Receiving Accountable Officer)</div> <div>Date: _____</div> |      |      |  |                  | <div>RECEIPT</div> <div>I CERTIFY that I have received from</div> <div>GANESSA ROSE L. GONGORA</div> <div>(Name of Invoicing Officer)</div> <div>the above listed articles/property for _____</div> <div>VSU, Visca, Baybay City, Leyte</div> <div>(Name of Agency)</div> <div>MARIANE U. DELA PEÑA</div> <div>(Signature Over Printed Name of Receiving Accountable Officer)</div> <div>Date: _____</div> |            |             |         |

NOTE: ALL ORIGINAL SIGNATURES WITH DATE