



OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, ARGINA M. POMIDA, Director, RGAS/IGP/OSEHA commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - December 2023


ARGINA M. POMIDA
 Director, RGAS

APPROVED:


DILBERTO O. FERRAREN
 VP, PRGAS




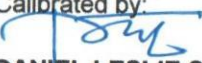
Rating Equivalents:
 5 - Outstanding
 4 - Very Satisfactory
 3 - Satisfactory
 2 - Fair


Appointment/Status	Position Title	Number
Head	Officer-In-Charge	1
Regular Staff	Admin. Aide III	1
	TOTAL	2

NO.	MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Persons Responsible	Rating				Remarks
						Q1	E2	T3	A4	
	PRGEA MFO1:									
	Efficient & customer friendly frontline service	0% complaint from client served	Zero complaint		IGP Director, IGP staff					
	Effectively acted administrative & financial documents	Number of Contract of Lease renewed and signed as witness	15		IGP Director, IGP staff					
		Number of letter request and notices/communications sent	20		IGP Director, IGP staff					
		Number of staff hired to facilitate IGP projects and activities	1		IGP Director					
	Administrative & management meetings	Number of actively attended administrative and management meetings	4		IGP Director, IGP BOM					
		Number of new proposal submitted/evaluated	1		IGP Director, IGP BOM					

NO.	MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Persons Responsible	Rating				Remarks
						Q1	E2	T3	A4	
		Number of updated policies and guidelines	1		IGP Director, IGP BOM					
	PRGEA MFO 3: Management & monitoring services	Percentage of RF/STF managers complying with three requirements set by the Board of Management								
		*Efficient monthly financial report	100%		IGP Director, IGP staff					
		*Scheduled regular inventory and review of IGP projects	100%		IGP Director, IGP staff					
	Effective & efficient income generation from implemented projects	Income generated from STF-IGP projects in support to instruction, research and extension	1M		BOM, IGP Director					
		Income generated from RF-IGP to support university projects	1M		BOM, IGP Director					
	Best Practices & Innovations	Regular repair and maintenance of IGP facilities	50%		IGP Director, IGP Staff					
		Total Over-all Rating								
		Average Rating								
		Adjectival Rating								

Received by: 
TONI MARC L. DARGANTES
 Planning Office
 Date: JAN 13 2023

Calibrated by: 
DANIEL LESLIE S. TAN
 Chairman, PMT
 Date: JAN 16 2023

Approved by: 
EDGARDO E. TULIN
 University President
 Date: 1/17/2023

- 1- Quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average