



VISAYAS STATE UNIVERSITY

DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY
ICT Bldg, VSU
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OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **MAGDALENE C. UNAJOAN**, Head of the Department of Computer Science and Technology, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - June 2023.

MAGDALENE C. UNAJOAN
Department Head
Date: 5 July 2023

JANNET C. BENCURE
College Dean
Date: 10 July 2023

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number (1)	Min. FTE (2)	Min. FTE (2)	Total FTE (1x)	RDE Commitments***		
					Research	Publication	Extension
Department Head	1	4.0	4.0	8.0	0	0	0
Faculty w/ Univ.	0	2.5	2.5	0.0	0	0	0
Regular Faculty (VSL)*	1	12.0	12.0	24.0	0	0	0
Regular Faculty (TLS)*	5	18.0	18.0	180.0	0	0	0
Part time Faculty	5	10.0	10.0	100.0	0	0	0
Admin Staff	2	0.0	0.0	0.0			
TOTAL:				312.0	0	0	0

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Note: * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4))

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment (as of 30 June 2023)	Details of Accomplishments (as of 30 June 2023)	Quality	Efficiency	Timeliness	Average	

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating		
					% Accomplishment (as of 30 June 2023)	Details of Accomplishments (as of 30 June 2023)	Quality	Efficiency	Timeliness
UMFO 1.	ADVANCED EDUCATION SERVICES								
	OVPAAs MFO 1. Graduate Degree Program Management Services								
	PI 1: Number of graduate degree specializations offered and monitored								
	PI 2: Total FTE monitored								
	PI 3: Percentage of students who graduated within the prescribed period								
	OVPAAs MFO 2. Graduate Student Management Services								
	PI 1: Percentage of graduate students awarded with honors/distinction								
	PI 2: Percentage of graduate students advised who rated the adviser/GAC member at least very								
	PI 3: Percentage of graduate school faculty engaged								
	a. Pursuing advanced research degree program								
	b. Actively pursuing in the last three years								
	c. Producing technologies for commercialization or livelihood improvement								
	d. whose research work resulted in an extension								
	Total Points:					Total n			
UMFO 2.	HIGHER EDUCATION SERVICES								
	OVPAAs MFO 1. Curriculum Program Management Services								
	PI 1: Total FTE Monitored		Dept. Head & Faculty	600.00	68%	405.55	5	5	5
	PI 2: Percentage of undergraduate curricular program compliant to CMO approved and offered		Dept. Head & Faculty	100%	100%	100%	5	5	5
	PI 3: Average percentage passing in licensure exam		Dept. Head & Faculty						
	PI 4: Number of graduates in mandated programs graduated within the prescribed period		Dept. Head & Faculty	4	0%	0%			

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					% Accomplishment (as of 30 June 2023)	Details of Accomplishments (as of 30 June 2023)	Quality	Efficiency	Timeliness	Average	
	PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period		Dept. Head & Faculty	10%	0%	0.00%					
	PI 6: Percentage increase in number of undergraduate students enrolled		Dept. Head & Faculty	10%	296%	29.57%	5	5	5	5.00	Average enrollee for AY 2021-2022 = 198 AY 2022-2023= 258
	PI 7: Number of academe/industry linkages established		Dept. Head & Faculty	1	300%	3	5	5	5	5.00	
	PI 8: Number of students advised										
	On thesis/field practice/special problem		Dept. Head & Faculty	10	150%	15	5	5	5	5.00	
	No. of approved manuscript submitted within prescribed period		Dept. Head & Faculty	10	50%	5	5	5	4	4.67	
	On consultation		Dept. Head & Faculty	160	113%	180	5	5	5	5.00	
	PI 9: Number of student organizations advised/assisted										
	Student organizations advised		Dept. Head & Faculty	1	200%	2	5	5	5	5.00	
	Student organizations assisted on student related activities		Dept. Head & Faculty	1	200%	2	5	5	5	5.00	
	PI 10: Number of instructional materials developed/revised										
	On-line ready courseware		Dept. Head & Faculty	15	133%	20	5	5	5	5.00	
	Flexible instructional materials		Dept. Head & Faculty	15	173%	26	5	5	5	5.00	
	Assessment tools		Dept. Head & Faculty	80	130%	104	5	5	5	5.00	
	PI 11: Number of virtual classrooms created and operationalized		Dept. Head & Faculty	16	163%	26	5	5	5	5.00	
	Outcome Indicators:										
	PI 12: Percentage of first-time licensure exam takers that pass the licensure exams		Dept. Head & Faculty								

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark
					% Accomplishment (as of 30 June 2023)	Details of Accomplishments (as of 30 June 2023)	Quality	Efficiency	Timeliness	Average	
	PI 13: Percentage of graduates (2 years prior) that are employed		Dept. Head & Faculty	85%	118%	100%	5	5	5	5.00	
	PI 14: Percentage of undergraduate students enrolled in CHED-identified and RDC-identified priority programs		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	
	PI 15: Percentage of undergraduate programs with accreditation		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00	
	Additional Outputs										
	Total Points					Total n				74.67	
UMFO 3.	RESEARCH SERVICES										
	PI 1. Number of published papers in internationally indexed journals										
	<i>In refereed int'l journals</i>		Dept. Head & Faculty	1	100%	1	5	5	5	5.00	
	<i>In refereed nat'l journals</i>		Dept. Head & Faculty								
	<i>In institutional journals</i>		Dept. Head & Faculty								
	PI 2: Number of research outputs presented in regional/national/ int'l fora/conferences										
	<i>In int'l fora/conferences</i>		Dept. Head & Faculty	1	0%	0.00					
	<i>In nat'l fora/conferences</i>		Dept. Head & Faculty	1	0%	0.00					
	<i>In reg'l fora/conferences</i>		Dept. Head & Faculty		300%	3	5	5	5	5.00	
	<i>In institutional fora/conferences</i>		Dept. Head & Faculty								
	PI 3: Number of research projects conducted and/or completed on schedule		Dept. Head & Faculty	1	0%	0					
	PI 4: Number of research proposals submitted/endorsed for external funding		Dept. Head & Faculty								

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					% Accomplishment (as of 30 June 2023)	Details of Accomplishments (as of 30 June 2023)	Quality	Efficiency	Timeliness	Average	
	PI 5: Percent of research proposals approved		Dept. Head & Faculty	50%	0%	0%					
	PI 6: Amount of research money generated from external funding (Thousand PHP)		Dept. Head & Faculty								
	PI 7: Amount of research money generated from institutional funding (Thousand PHP)		Dept. Head & Faculty	100.2	100%	100.20	5	5	5	5.00	
	PI 8: No. of research-related awards (research conducted by faculty or student w/ faculty)		Dept. Head & Faculty								
	Outcome Indicator										
	PI 9: Number of research outputs in the last three years utilized by the industry or other beneficiaries		Dept. Head & Faculty	1	0%	0					
	PI 10: Number of research outputs completed within the year		Dept. Head & Faculty	1	0%	0					
	PI 11: Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year					0					
	In refereed int'l journals		Dept. Head & Faculty	1	0%	0					
	In refereed nat'l/regional journals		Dept. Head & Faculty								
	PI 12: Number of research-related awards (research conducted by faculty or students with faculty)		Dept. Head & Faculty		200%	2					
	Total Points					Total n:				15.00	
UMFO 4.	EXTENSION SERVICES										
	PI 1: Number of person-days trained weighted by length of training		Dept. Head & Faculty	150	0%	0					
	PI 2: Number of trainings conducted		Dept. Head & Faculty	1	0%	0					
	PI 3: Number of IEC materials/techno-guides developed/used		Dept. Head & Faculty								

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					% Accomplishment (as of 30 June 2023)	Details of Accomplishments (as of 30 June 2023)	Quality	Efficiency	Timeliness	Average	
	PI 12: Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	Dept. Head & Faculty	1	100%	1	5	5	4	4.67		
	PI 13: Number of trainees weighted by the length of training	Dept. Head & Faculty	150	0%	0						
	PI 14: Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	Dept. Head & Faculty	1	100%	1	5	5	5	5.00		
	PI 15: Percentage of beneficiaries who rate the training course/s as satisfactory or higher in terms of quality and relevance	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00		
	Total Points					Total n				29.33	
UMFO 5. SUPPORT TO OPERATIONS (STO)											
OVPA MFO 1. Faculty Development Services											
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	Dept. Head & Faculty	1	100%	1	4	4	4	4.00		
	PI 1.1: Number of faculty pursuing advanced research degree programs (MS) facilitated, monitored and assisted *	Dept. Head & Faculty	1	100%	1	4	4	4	4.00		
	PI 1.2: Number of faculty who finished advanced degree program on time	Dept. Head & Faculty									
	PI 2: Number of faculty granted with external scholarships	Dept. Head & Faculty									
	PI 3: Number of faculty granted with internal fellowship grants	Dept. Head & Faculty	1	0%	0						
	PI 4: Number of faculty granted with sabbatical leave	Dept. Head & Faculty									
	PI 5: Number of faculty sent for trainings, seminars, conferences	Dept. Head & Faculty	8	100%	8	5	5	5	5.00		

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					% Accomplishment (as of 30 June 2023)	Details of Accomplishments (as of 30 June 2023)	Quality	Efficiency	Timeliness	Average	
OVPA MFO 2. Faculty Recruiting/Hiring Services											
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Dept. Head & Faculty	1	500%	5	5	5	5	5.00		
OVPA MFO 3. Faculty Evaluation Services											
	PI 3: Number of seminars/trainings/conventions/workshops coordinated for entire university	Dept. Head & Faculty	1	200%	2	5	5	5	5.00		
	PI 4: Number of seminars/trainings/conventions/workshops coordinated outside of the university	Dept. Head & Faculty	1	0%	0						
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating of the subjects evaluated	Dept. Head & Faculty	80%	125%	100%	5	5	5	5.00		
	PI 6: Number of in-house seminars/trainings/workshops/reviews conducted/attended	Dept. Head & Faculty									
OVPA MFO 4. Program and Institutional Accreditation Services											
	PI 1: Number of degree programs which passed accreditation/evaluation at least level 1	Dept. Head & Faculty	1	100%	1	5	5	5	5.00		
	PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards	Dept. Head & Faculty	1	100%	1	5	5	5	5.00		
	PI 3: Degree program compliant with CHED	Dept. Head & Faculty	1	100%	1	4	4	5	4.33		
	PI 4: Number of activities organized/attended/assisted/participated/facilitated	Dept. Head & Faculty	2	100%	2	5	5	5	5.00		
	Additional Outputs:	Dept. Head & Faculty									
	PI 5: Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015	Dept. Head & Faculty	100%	0%							

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					% Accomplish ment (as of 30 June 2023)	Details of Accomplishme nts (as of 30 June 2023)	Quality	Efficiency	Timeliness	Average	
	Total Points					Total n				47.33	
UMFO 6.	GENERAL ADMINISTRATION & SUPPORT SERVICES										
	PI 1: Zero percent complaint from clients served	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.00		
	Additional Outputs										
	PI 2: Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head & Faculty	1	100%	1	5	4	5	4.67		
	PI 3. Number of coaching sessions among faculty & staff**	Dept. Head & Faculty	10	50%	5	4	5	5	4.67		
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Dept. Head & Faculty	2	50%	1	4	5	5	4.67		
	PI 5. Number of regular executive committee meetings conducted ***	Dept. Head & Faculty	12	50%	6	5	5	5	5.00		
Total Points						Total n:				24.00	
Total No. of Entries:						40					
Total Over-all Rating						195.33					
Average Rating						4.88					
Adjectival Rating						Outstanding					

Received by:


TONI MARC L. DARGANTES

Planning Office

Date: JUL 12 2023

Calibrated by:


DANIEL LESLIE S. TAN

Chairman, PMT

Date: JUL 14 2023

Approved:


EDGARDO E. TULIN

President

Date: JUL 19, 2023