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MINUTES OF THE 120th University ADCO MEETING
Wednesday – 27 July 2016 (special)
University Review Center
1/F Center for Continuing Education
Visayas State University Main Campus
Visca, City of Baybay, Leyte

ATTENDANCE:

A. Present

1. ABAMO, Antonio P.	Dean, College of Management & Economics
2. ARMECIN, Romel B.	Director, ecoFARMI
3. ASIO, Victor B.	Dean, College of Agriculture & Food Science
4. CALIBO, Candelario L.	Dean, College of Arts and Sciences
5. CENIZA, Ma. Juliet C.	Director, NCRC-Visayas
6. CUADRA, Lijuera J.	Dean, College of Education
7. ESGUERRA, Erlinda S.	Head, Accounting Office
8. GABUNADA, Francisco Jr. A.	Executive Assistant
9. GUARTE, Roberto C.	Dean, College of Engineering
10. LAÑADA, Eugene B.	Dean, College of Veterinary Medicine
11. LORETO, Manolo Jr. B.	Dean of Students
12. PADAYAO, Marichu M.	Dean, VSU Alangalang
13. PARDALES, Andreli D.	Head, University Library
14. PATINDOL, Remberto A.	Vice President for Administration & Finance
15. ROMERO, Gavino Jr. E.	OIC Dean, VSU Villaba
16. SAZ, Efen B.	Director for Dev't & Extension
17. TUdTUD, Daniel Jr. M.	University Secretary and VP for Planning, Resource Generation & External Affairs
18. TULIN, Edgardo E.	PRESIDENT & CHAIRMAN
19. VALENZONA, Mario Lilio O.	OIC General Services Office
20. VELARDE, Rosa Ofelia D.	Director for Research Program
21. VELASCO, Eliezer L.	Head, University Registrar's Office
22. YU, Elwin Jay V.	Head, Health Services Office

B. Not Present

Represented by/Remarks

1. AMPAC, Louella C.	represented by Ms. Erlinda S. Esguerra
2. BALBARINO, Edwin A.	
3. BELONIAS, Beatriz A.	represented by Dr. Victor B. Asio
4. CAGASAN, Editha G.	
5. CANO, Lourdes B.	represented by Ms. Asteria A. Sevilla
6. CAPUNO, Othello B.	represented by Ms. Rosa Ofelia D. Velarde
7. MENESES, Raza Crecia L.	represented by Ms. Niña Corazon Ceniza
8. PASA, Arturo E.	represented by Dr. Ernesto C. Bumatay
9. SINON, Feliciano G.	
10. VASQUEZ, Erlinda A.	

C. Others Present

1. MORENO, Luz O.	Faculty Regent
2. UNLU-CAY, Mark Michael	Student Regent

I. ROLL CALL

President Edgardo E. Tulin inquired from the University Secretary whether there was a quorum of UADCO members present for the meeting.

1 The University Secretary informed the President that there was a quorum of
2 UADCO members present for the 120st UADCO meeting.

3 **II. CALL TO ORDER**

4 President Edgardo E. Tulin, after ascertaining that there was a quorum,
5 welcomed all UADCO members and called the meeting to order at 8:57 A.M.

6 **III. PRESIDENT’S REPORT**

7 The President informed the Council that this is an emergency meeting.

8 The President took the opportunity of introducing the new Student Regent in
9 the person of Mr. Mark Unlu-cay, a 4th Year BS Development Communication
10 student who will officially start his term on 01 August 2016.

11 The President informed the Council of some new developments.

12 1. *University Connectivity*

13 The Router has already been installed by the VSU IT Team and will be
14 testing the connectivity in the next few weeks. Further, about 90% of the fiber
15 optic connectivity is already in place.

16 2. *Biodiversity Museum*

17 The University has already started planning for the establishment of a
18 Biodiversity Museum as a component of ther Environment Conservation Hub.
19 This will be established in the Forest Research Institute (FORI) building. This
20 will be a multi-disciplinary museum that will showcase not only the history of Mt.
21 Pangasugan but also what VSU can actually present in terms of flora and fauna
22 unique to VSU and Leyte Province.

23 3. *Amalgamation*

24 The amalgamation benchmark study will soon commence. This
25 benchmark assessment will look into the assessment of the capacity of the
26 different SUCs in Region 8 and help identify the “banner programs” or niches of
27 each SUC in the Region for the purpose of complementation.

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1 III. President's Time/Report

2 IV. Adoption of the Proposed Agenda

3 V. Calendar of Business

4 A. New Business

5 For Discussion/Approval

6 1. Revised Proposal for the Collection of Fees for PhilRootCrops Facilities
7 and Equipment (*including Flat Rate for Use of Vehicles*)

8 2. Administrative Positions for Conversion

9 3. Administrative Position for Upgrading (Isabel Campus)

10 B. Other Matters

11 1. Status of Enrolment and what to do with Few Enrollees in some Programs

12 2. Soft Launch of the Climate Change Institute

13 3. Request of Mr. Dexter Relevo

14 4. Procurement Matters

15 5. Request of VSU Alangalang

16 6. VSU Anniversary 2016

17 **V. NEW BUSINESS**

18 **A. Matters for Discussion and Approval**

19 1. Revised Proposal for the Collection of Fees for PhilRootCrops Facilities and
20 Equipment (*including Flat Rate for Use of Vehicles*)

21 The President informed the Council that the proponent is attending the
22 awarding ceremony of the PCAARRD where Dr. Erlinda Vasquez won 3rd
23 Place in the National Science for Agriculture and Aquaculture Research and
24 Development (NSAARD) which carries with it a prize of P100,000.00.

25 On account of the absence of the proponent or the OIC of the
26 PhilRootCrops, the Council decided to tackle the proposal in the next regular
27 UADCO Meeting.

28 2. Administrative Positions for Conversion

29 President Tulin informed the Council that there are actually four (4)
30 positions that are proposed for conversion.

31 a. Education Program Specialist 2 (SG-16) to Administrative Officer V (SG-
32 18), for the person who will be assigned as Training Coordinator;

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- 1 b. Security Officer I (*SG-11*) to Records Officer (*SG-14*); and
- 2 c. Admin. Aide I (*SG-1*) to Lab. Tech. I (*SG-6*) good for 2 positions.

3 On account of the absence of the proponent, the Council decided to

4 tackle the proposal in the next regular UADCO Meeting.

5 3. Administrative Position for Upgrading (Isabel Campus)

6 President Tulin informed the Council that this is a proposal from the

7 VSU Isabel. This is a long overdue upgrading from College Librarian I to

8 College Librarian III.

9 There being no objections, the Council unanimously approved the

10 proposal, as presented.

11 **B. Other Matters**

12 1. Status of Enrolment

13 The President requested Mr. Eliezer L. Velasco to make a short report

14 on the status of enrolment.

15 Mr. Velasco presented the enrolment trend, as follows:

16		07 June 2016	26 July 2016
17	a. AB English	– 2	2
18	b. Agribusiness	– 33	77
19	c. Agriculture	– 23	71
20	d. Animal Science	– 22	58
21	e. Ag. Engineering	– 1	0
22	f. Biology	– 5	0
23	g. Biotechnology	– 0	0
24	g. Civil Engineering.	– 7	37
25	h. Computer Science	– 11	32
26	i. Dev’t. Communication	– 5	2
27	j. Dev’t. Education	– 2	2
28	k. Economics	– 0	0
29	l. Elementary Education	– 2	3
30	m. Secondary Education	– 6	24
31	n. Environmental Mgt.	– 3	1
32	o. Forestry	– 4	11
33	p. Food Technology	– 1	1
34	q. HRTM	– 12	52
35	r. Mechanical Eng’g.	– 3	1

1	s. Nursing	–	1	0	
2	t. Statistics	–	0	0	
3	u. DVM	–	6	10	
4	v. MAgDev	–	0	3	
5	w. MS	–	0	4	
6	x. PhD	–	<u>0</u>	<u>1</u>	384
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8 Mr. Velasco clarified that all the new DVM students are transferees
9 with eight (8) classified as 2nd Year and 2 classified as 3rd Year.

10 After the presentation, Dr. Guarte inquired why the Registrar’s Office
11 permitted the enrolment in the BS Civil Engineering when it was agreed
12 during the last regular UADCO meeting that all new enrollees in Engineering
13 will be advised to enroll in BS Ag. Engineering.

14 The President clarified that in the last regular UADCO meeting, the
15 College of Engineering presented that it would open only the BS Ag.
16 Engineering program to the incoming freshmen.

17 Mr. Velasco replied that it was the Admissions Office under Prof.
18 Manolo B. Loreto that took the responsibility of advising the students.

19 Prof. Loreto informed the Council that his office did not receive any
20 notification to this effect when enrolment opened last 02 May 2016. It was
21 only in June 2016 that the Office of the VP for Instruction sent a note to the
22 Office that *“we have to close some of the program.”*

23 President Tulin pointed out that most of the new freshmen taking
24 engineering courses have opted to take up BS Civil Engineering to the
25 detriment of the other engineering courses and most especially to the BS Ag.
26 Engineering. Definitely, the University will be hard pressed to close this now
27 and force the students to shift to Ag. Engineering.

28 Dr. Guarte conceded that it would difficult to close this now. However,
29 if it would still be possible to advice students enrolled in the BS Civil
30 Engineering to shift to BS. Ag. Engineering, it will solve the problem.

1 Dr. Guarte narrated that the reason for the decision to stream new
2 freshmen into the BSAE program was to be able to maintain the required
3 number of students (at least 100 students) needed to retain the Center of
4 Excellence (COE) award for Ag Engineering. Dr. Guarte also mentioned that
5 two (2) faculty of the Department of Civil Engineering were sent for graduate
6 studies, thus there are fewer faculty who can be relied upon to teach.

7 The President commented that it will be too expensive to continue
8 opening courses with very few students.

9 The University Secretary commented that if we apply the 40% failure
10 rate in the 1st Semester, the number of students who will enroll in the 2nd
11 Semester might no longer be feasible or stated otherwise, will be very
12 expensive on the part of the University.

13 The University Secretary also mentioned that in SY 2018-2019, there
14 will be new upgraded degree programs. The University will have to keep track
15 of at least two different tracks of teachers: one set, for the “old curriculum”
16 and another set, for the “new curriculum.”

17 Dr. Antonio P. Abamo inquired about what will happen if in the next
18 school year, another set of students will enroll in the 1st semester in the
19 different courses and there will no longer be teachers who will teach as they
20 are still on study leave.

21 The University Secretary suggested that maybe for SY 2017-2018,
22 whatever degree programs are offered now will be the same courses to be
23 offered.

24 Recapping, President Tulin clarified that on ly the following courses
25 will be offered this 1st Semester, SY 2016-2017: BAS, BSA, Civil
26 Engineering, Computer Science, Secondary Education, Forestry, Agribusiness
27 and HRTM. On the other hand, the courses that will be temporarily closed for
28 the next two (2) years include: AB English, Elementary Education, Ag
29 Engineering, Mechanical Engineering, Biology, Dev. Communication,

1 Economics, Environmental Management, Food Technology, Nursing,
2 Statistics and DVM.

3 The President inquired whether the Council is not objecting to the
4 offering of only eight (8) academic degree programs for SY 2016-2017, as
5 follows: Agribusiness, BAS, BSA, Civil Engineering, Computer Science,
6 Secondary Education, Forestry, and HRTM.

7 No objections were raised.

8 The Council unanimously approved the opening of only eight (8)
9 degree programs for SY 2016-2017, as follows: Agribusiness, BAS, BSA,
10 Civil Engineering, Computer Science, Secondary Education, Forestry, and
11 HRTM.

12 2. Soft Launch of the Climate Change Institute

13 President Tulin informed the Council that about three (3) weeks ago,
14 the Secretary of the Commission on Climate Change, Mr. Emmanuel de
15 Guzman, visited the Main Campus. During the course of his short stay in the
16 Main Campus, a Memorandum of Agreement (MOA) for a project was signed
17 between the Commission and the University through Dr. Eduardo O.
18 Mangaoang.

19 Commissioner de Guzman informed the University that the
20 Commission has already established a Climate Change Institute in the
21 National Capital Region (NCR) and there is also a plan to establish “focal
22 centers” in the Visayas and in Mindanao. In essence, the institute serves as a
23 resource hub, a network for up-to-date and understandable climate change
24 data information to develop a roll-out and coordinated harmonized-nationwide
25 capacity building and peer-to-peer mentoring, etc...

26 The President suggested to Commissioner de Guzman that VSU be
27 seriously considered as the site for the Climate Change Institute for the
28 Visayas especially that the Regional Climate Change Research Center is
29 housed in the University.

1 The Commissioner recognized that VSU is quite strong in terms of
2 manpower as well as capability for the establishment and operations of a
3 Climate Change Center. In Luzon, the Research Centers are located in the UP,
4 Ateneo de Manila University, and Miriam College for the National Capital
5 Region and in Bicol because this is where the National Disaster Risk
6 Reduction and Management Center (NDRRMC) is located. In Mindanao,
7 Cagayan de Oro is being seriously considered.

8 President Tulin indicated that if VSU will be chosen for the Visayas, it
9 is proposed that an Institute be created because it will be able to grant
10 academic degrees in the future. The President inquired how much different
11 will the Climate Change Institute be from the Regional Climate Change
12 Research and Development which is already institutionalized in the
13 University.

14 The President then requested Dr. Mangaoang to further elucidate this
15 development.

16 Dr. Mangaoang informed the Council that the proposed institute, to be
17 known as the Philippine Climate Change Institute (PCCI) – Visayas, will be
18 based in the VSU Main Campus. The objective of this Institute is to “*focus on*
19 *knowledge, capacity building and information management.*” It is intended to
20 “*strengthen the capacities of government agencies, particularly the academe,*
21 *on climate change adaptation, mitigation and disaster risk management.*”

22 Dr. Manaoang informed the Council that the PCCI has already started
23 its “core project” which is a Training of Trainors (TOT) but euphemistically
24 called “Community Resilience” which runs for about 10 months. This is fully
25 funded by the Climate Change Commission. Almost all SUCs from Luzon,
26 Visayas and Mindanao are included in this TOT activity. The intention of the
27 Commission is for the academe to provide support particularly on knowledge
28 and capacity building.

1 Dr. Mangaoang commented that insofar as positioning the Institute *vis-*
2 *à-vis* the Regional Climate Research and Development Center, the institute
3 will complement the thrusts of the Center since initially both organizations
4 will focus on Knowledge and Capacity Building activities.

5 President Tulin indicated that as of the moment, the CCI as proposed
6 by Sec. de Guzman is just a “paper institute” and there is a need to dovetail
7 the activities of the RCC with that of the CCI since the CCI has a national
8 scope while the RCC is local in scope (*with the UEP also establishing its own*
9 *Regional Climate Change Center duly endorsed by the NEDA and approved*
10 *by its governing Board*).

11 Dr. Mangaoang informed the Council that the DOST SEI is already
12 planning for a degree offering at the graduate level, related to RDE on climate
13 Change and Disaster Risk Management. Maybe, the VSU can be the first
14 adoptor of this SEI program to be called Master of Science on Climate
15 Change and Disaster Risk Management.

16 The President informed the Council that to celebrate the soft launching
17 of the Regional Climate Change Research and Development Center (RCC-
18 RDC), there will be “ceremonial tree planting activity this coming 02 August
19 2016 at the designated area together with Sec. de Guzman and other staff of
20 the Philippine Climate Change Commission.

21 3. Request of Mr. Dexter Relevo

22 President Tulin requested the outgoing Student Regent to plead his
23 case.

24 Regent Relevo informed the Council that he will be undertaking his
25 “occupational internship program” (OIP) in Israel this coming 1st Semester
26 and would like to request that he be permitted to enroll the OIP in the 1st
27 Semester, SY 2016-2017 and apply for a leave of absence for the 2nd
28 Semester, and to enroll the remaining academic units upon his return from the
29 OJT in the 1st Semester, SY 2017-2018.

1 Regent Relevo narrated the Registrar of the VSU Alangalang, a certain
2 Ma'am Sharon, informed him that he should enroll at least 1 unit for each of
3 the academic subjects this 1st Semester, SY 2016-2017 or else he will not be
4 allowed to leave for his OJT. However, by doing this, he will be ineligible for
5 *latin honors* when he graduates in the 1st Semester, SY 2017-2018.

6 The University Secretary inquired whether he would like to apply for
7 leave of absence starting in the 1st Semester, SY 2016-2017.

8 Regent Relevo clarified that according to the BAT curriculum of the
9 VSU Alangalang, the OIP is undertaken for 6 months during the 2nd Semester.

10 Prof. Efren Saz commented that maybe this should be handled by the
11 Academic Council as this is already academic in character.

12 The President indicated that if indeed this is related to scheduling, then
13 the correct body to tackle this was the Academic Council as pointed put by
14 Prof. Saz.

15 Regent Relevo informed the Council that in the DAT-BAT Curriculum
16 that was followed when he started schooling, the OJT was scheduled in the 1st
17 Semester. However, about 2 years ago, the OJT was "rescheduled" to the 2nd
18 Semester while the academics was moved forward to the 1st Semester. This is
19 now what is being followed by VSU Alangalang.

20 Dr. Marichu M. Padayao, Dean of the VSU Alangalang informed the
21 Council that the change in the schedule happened based on "the advice of the
22 CHED Regional Office 8" to conform to the schedule of the offering of the
23 courses wherein all the OJT courses should be scheduled in the 2nd Semester.

24 The University Secretary pointed out that all curricular changes do not
25 just happen at the advice of the CHED. All CHED advisories should only be
26 treated as ADVISORIES. The CHED has no power to compel any SUC to
27 follow its advisories without such first being coursed through channels of the
28 SUC and later, duly approved by the Governing Board. Only then can it take
29 effect.

1 The University Secretary pointed out that what has happened was not
2 in conformity with the existing procedures of the Visayas State University *vis-*
3 *à-vis* curricular changes. As such, the change is invalid and cannot be
4 implemented notwithstanding that the VSU Alangalang has already
5 implemented it starting 2-years ago.

6 The University Secretary stressed, that in effect, the “old DAT-BAT
7 curriculum” be immediately reinstated and any and all changes be brought
8 before the Academic Council for action.

9 President Tulin indicated that in the light of the arbitrary change in the
10 schedule for the OJT from the 1st Semester to the 2nd Semester, how will this
11 affect the request of Regent Relevo.

12 The University Secretary indicated that the schedule which Regent
13 Relevo was following when he first enrolled in VSU Alangalang should be
14 followed, in this case.

15 Prof. Manolo B. Loreto indicated that he is supportive of the statement
16 of the University Secretary that the curriculum which Mr. Relevo first
17 enrolled in should be followed as this would not be affected by any change/es
18 in the curriculum. This is the “original contract” entered into by and between
19 the student and the school.

20 The President clarified that this will mean that the original OIP
21 schedule in the 1st Semester will be followed and inquired from Regent
22 Relevo what he expects from the Council so that he can continue with his
23 OJT.

24 Regent Relevo stated that he would like to enroll his OIP (18 units)
25 starting this 1st Semester, SY 2016-2017 and take a leave of absence in the 2nd
26 Semester and enroll the remaining academic subjects upon his return in the 1st
27 Semester, SY 2017-2018 and graduate by December 2017.

1 Dean Padayao indicated that she will not interpose any objection
2 relative to the request for as long as the President approves the request of Mr.
3 Relevo.

4 President Tulin instructed Regent Relevo to immediately write to the
5 Dean his request that he be permitted to undertake his OIP this coming 1st
6 Semester, SY 2016-2017 and his request for a leave-of-absence for the 2nd
7 Semester SY 2016-2017, so that the Dean can sign and endorse it to the
8 University President.

9 Dr. Lijuera J. Cuadra, Dean of the College of Education, informed the
10 Council that on the agreement by the Council of Deans, the College of
11 Education (*including the Departments of Education in the External*
12 *Campuses*) has effected a “change in the offering of the course on Practice
13 Teaching from the 2nd Semester to the 1st Semester” because of the new
14 University Academic Calendar.

15 Dr. Cuadra pointed out that the Academic Calendar of the DepEd
16 starts in June and ends in March while that of the University starts in August
17 for the 1st Semester and January in the 2nd Semester. In the existing
18 curriculum, Practice Teaching is offered in the 2nd Semester but if this is
19 followed, the number of man-days devoted to Practice Teaching will be below
20 what is required. It was, therefore imperative that the switch from 2nd
21 Semester to 1st Semester be immediately implemented or else the practice
22 teaching students of the VSU will be placed at a very disadvantageous
23 position.

24 President Tulin commented that due to the lack of time as well as the
25 circumstances, this move was necessary. However, this still has to be
26 formalized and a formal request needs to be prepared for discussion in the
27 next regular Academic Council meeting.

1 4. Procurement Matters

2 Dr. Luz O. Moreno, the outgoing Faculty Regent, informed the
3 Council that on account of the Memorandum issued by the VP for
4 Administration and Finance that all purchases beyond P1,000.00 should be
5 canvassed. In the case of research, there is not much we can do with such a
6 small amount as P1,000.00 since most chemicals needed in the laboratories
7 cost much more. Even if the limit is raised to P5,000.00, researchers will still
8 find this amount very small. In essence, the purchase of materials needed for
9 research is quite substantial and research should be given more leeway as to
10 the value of what can and cannot be purchased outright.

11 Dr. Moreno cited that there are existing Purchase Requests that have
12 not seen the light of day after a long period of time. Constant follow-up with
13 the Supply Office has not been very fruitful. In a number of cases, the Supply
14 Office is unable to make any headway allegedly because “nobody has made a
15 quotation” on the requested research materials.

16 Dr. Moreno informed the Council that this is already in the 3rd Quarter
17 of the year, and the materials that were requested in September 2015 have not
18 yet been delivered. This has unduly hampered research projects which are
19 following very well defined timelines as indicated in the approved research
20 proposals. This is becoming one of the main stumbling blocks why
21 researchers cannot complete researches on time.

22 The University Secretary commented that maybe there is no longer
23 money for those materials which have not yet been delivered despite being
24 requested about a year ago.

25 Dr. Moreno informed the Council that Ms. Ampac has clarified that
26 the money is still there. However, during the past administration, Dr. Guarte
27 informed the research group that purchases for chemicals should no longer be
28 bid out but rather included in the items designated for purchase through
29 “shopping.” In reality, all materials that can be purchased in Cebu have to be

1 canvassed with the help of Niven while those in Manila have to be done with
2 the help of Delia. What really needs to be done is to find a way of fast
3 tracking the purchasing and for the Supply Office to inform the requisitioners
4 of what is happening to their Purchase Orders, from time to time.

5 Dr. Candelario Calibo commented that there is really a problem in the
6 Supply Office.

7 President Tulin commented that slow purchasing has always dogged
8 the Supply Office for a very long time now. Indeed, the P1,000.00 limit
9 mentioned is what is indicated in the Procurement Law. COA will always
10 refer to that. In other words, Dr. Patindol is just making sure we are within the
11 bounds of law.

12 The President indicated that for the prohibited chemicals, it is very
13 difficult and sometimes next to impossible to purchase these, today. Further,
14 the Supply Office is not equipped nor in possession of the needed license/s to
15 effect the purchase.

16 Dr. Moreno suggested tha the University should assign or deputize
17 somebody who will be able to facilitate the purchase of these essential but
18 “banned” chemicals. Without these, all the research labs will simply close
19 shop. There is also a need to regularly monitor the stock of these chemicals.

20 President Tulin informed the Council that Ms.Cynthia Godoy is the
21 “focal person” when it comes to the banned chemicals. She makes
22 representations with the Campetic authorities on behalf of the University. Ms.
23 Godoy is also aware of how to procure and how to store these dangerous
24 chemicals. For this purpose, the old ViFARD building is being rehabilitated
25 and this will be used to store these dangerous chemicals. So, researchers need
26 to consult with Ms. Godoy on how to procure the needed chemicals. Indeed,
27 the procurement process is a long and tiring process.

28 The University Secretary indicated that at present only Niven does this
29 in the Cebu Office and suggested that the University should assign two or

1 more people to the Cebu Office to at least hasten the whole procurement
2 process. The whole University is relying on so few for all its needs. It is time
3 to invest more manpower in the Cebu Office.

4 Dr. Armecin informed the Council that what the University Secretary
5 mentioned is true. While it is true that Niven can do it, he is just one person
6 and the whole process takes time. What really bugs researchers is the fact that
7 they are prohibited from doing the canvass themselves, as this could really
8 hasten the whole process.

9 President Tulin replied that the remedy for this is to secure a "permit"
10 from the President so that you can be allowed to canvass citing "urgency" as
11 the reason for doing it.

12 Dr. Ma. Juliet Ceniza informed the Council that per advise from the
13 Director for Finance, Ms. Ampac, once the President gives his approval of the
14 Center staff to do the canvass, the said canvass papers still have to be signed
15 by the authorized canvasser.

16 Prof. Velarde suggested that the University should schedule a meeting
17 of all affected researchers with the Supply Office to try and find solutions to
18 all these recurring problems.

19 President Tulin indicated that before this happens, somebody has to
20 come up with a rough supply-chain analysis so that we can pinpoint the areas
21 that need immediate action. This study must try to be as objective as possible
22 and must be done fast as time is running short. Maybe the team of Ms.
23 Cynthia Godoy will conduct this "rapid supply-chain study."

24 The President mentioned that sometime ago, he ordered chemicals
25 through the Supply Office. The chemical was valued at about P100,000.00
26 and had to be refrigerated so that it would not spoil. The Supply Office was
27 not aware of this and just stored it and informed him a few weeks later that the
28 chemicals have arrived. By that time, the chemicals were no longer useable. It
29 was such a waste of taxpayers' money.

1 Prof. Velarde suggested that the study be submitted not later than the
2 end of August 2016.

3 President Tulin reminded that the RRP funds allotted to the University
4 required the immediate signing of the Memorandum Receipts (MRs) for the
5 equipment so that the suppliers of the equipment can be paid.

6 5. Request of VSU Alangalang

7 President Tulin requested Dean Padayao to make the presentation.

8 Dr. Padayao informed the Council that she would like an endorsement
9 for the use of savings amounting to P2.0 million to complete the “Multi-
10 Purpose Covered Court” beside the Administration Building. The VSU
11 Alanagalang was able to secure all the needed documentation including the
12 building and structural plans from the DPWH-RO8.

13 The President indicated that for as long as the campus has the money
14 and that the DBM is not objecting to it, the University finds no compelling to
15 block the use of such funds.

16 **C. ANNOUNCEMENTS**

17 1. 92ND ANNIVERSARY

18 The President informed the Council that the Schedule of Activities for
19 the 92nd Founding Anniversary is already out. The formal opening of the
20 Flower and Garden Show will be this coming 01 August. On 08 August, there
21 will be an Anniversary Mass.

22 The Guest of Honor for the Flower and Garden show is Mayor Carmen
23 L. Cari. For the Farmers’ Field Day, we have DA-8 RED, Dir. Wilson Cerbito
24 who is representing Secretary Emmanuel Piñol. As of the moment, the
25 Convocation Speaker is not yet known as Sen. Pia Cayetano has not yet
26 confirmed.

27 2. Possible University Dump Site

28 President Tulin informed the Council that the Soplid Waste
29 Management and Pollution Control Committee has identified an alternative

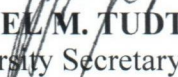
1 dump site along the hilly portion of the Department of Animal Science. The
2 University will set-up a Materials Recycling facility as well as a composting
3 area in the said place. This alternative dump site is accessible by transport and
4 once in use, the University will permanently close the dump site in the
5 coconut area.

6 The President also indicated that for the External Campuses, there is
7 also a need to have a similar committee to look into the garbage situation of
8 each campus.

9 **VII. ADJOURNMENT**

10 After all items were discussed, President Edgardo E. Tulin thanked everybody
11 for attending the 120th UADCO meeting and adjourned the meeting at 11:45 A.M.

12 Certified True and Correct from the Transcriptions:

13 
14 **DANIEL M. TUdTUD, JR.**
University Secretary

15 Attested:

16 
17 **EDGARDO E. TULIN, PhD**
University President