

156th ViSCA Board of Trustees Meeting (Special)
05 April 2000, Wednesday
Sulo Restaurant Hotel
Quezon City

AGENDA

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ITEM	RESOLUTION NO.	PAGE
	(Series 2000)	
1. Approval Budget		
a. Approving ViSCA's Proposed Budget for CY 2001	29	2
b. Approving and Endorsing ViSCA's Proposed Budget for CY 2001 (a) and CHED	30	3
2. Report of Mr. Jant FP Milan and ViSCA Faculty Members to Bangkok, Thailand for A Study-Tour	31	3
3. Fee, Priv and Room Fee increase for Continuing Students and P30.00 per Unit for Incoming Freshmen	32	4

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<u>ITEM</u>	<u>RESOLUTION NO.</u> <i>(Series 2000)</i>	<u>PAGE</u>
1. Year 2001 Budget		
a. Accepting ViSCA's Proposed Budget for CY 2001	29	2
b. Approving and Endorsing ViSCA's Proposed Budget for CY 2001 to DBM and CHED	30	3
2. Travel of President PP Milan and ViSCA Faculty Members to Bangkok, Thailand for A Study-Tour	31	3
3. Ten Percent Tuition Fee Increase for Continuing Students and P30.00 per Unit for Incoming Freshmen	32	4

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Present:

Dr. Kate C. Botengan Commissioner, CHED	Chairman
Dr. Paciencia P. Milan President, ViSCA	Vice Chairman
Sen. Teresa Aquino-Oreta Represented by: Hon. Cyril Luis Arradaza Chairman, Senate Committee on Education Senate of the Philippines	Member
Dir. Buenaventura C. Go-soco, Jr. Regional Director NEDA Regional Office VII	Member
Dir. Cirilo R. Balagapo, Jr. Regional Director DA Regional Office VIII	Member
Dr. Perla M. Tan President, ViSCA Faculty Association	Member
Hon. Michael Y. Rapada President, ViSCA CSSC	Member
Hon. Climaco Evangelista Private Sector Representative	Member
Prof. Daniel M. Tudit, Jr. College/Board Secretary	Board Secretary

Absent:

Hon. Dante R. Liban Chairman, House Committee on Education House of Representatives	Member
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Msgr. Manuel P. Alonzo, Jr.
Private Sector Representative

..... Member

Dr. Guindolino R. Gerona
President, ViSCA Alumni Association

..... Member

I. CALL TO ORDER

Commissioner Kate C. Botengan, Chairman of the ViSCA Board of Trustees called the meeting to order at about 5:30 p.m.

II. ROLL CALL

Nine (9) out of eleven (11) regular members of the Board of Trustees present. A quorum was declared.

III. CHAIR'S PRIVILEGE

Commissioner Botengan thanked everybody for having come despite the short notice. She informed everybody that there will only be one main agenda item for this special BOT meeting - that of the approval of the CY 2001 budget. She further informed the group that "the procedure this year as spelled out by the Department after consulting CHED and other agencies, is that no SUC budget will be entertained by the DBM regional and central offices unless it bears the imprimatur or approval from their respective Boards. So today, ladies and gentlemen, we are gathered here for the expressed objective of approving the budgets of all the SUCs in Region VIII".

IV. APPROVAL OF THE PROPOSED AGENDA

In view of the number of institutions present who were required to present their respective budgets, Commissioner Kate C. Botengan informed all the members that the agenda for each institution should be very brief with the Year 2001 budget as the main item in the agenda.

The ViSCA Board of Trustees approved the following agenda:

A. New Business

1. Year 2001 Budget
2. Travel of Pres. Paciencia P. Milan and ViSCA faculty members to Bangkok, Thailand for a Study-Tour.
3. Tuition Fee Increase
4. Adjournment

V. NEW BUSINESS

1. Year 2001 Budget

Having ascertained that the ViSCA Board of Trustees had a quorum, the special BOT meeting proceeded. The ViSCA President, Dr. Paciencia P. Milan, was given a time limit of five (5) to ten (10) minutes to present ViSCA's Year 2001 Budget. Also included in the presentation was a short report on the Vision, Mission and Objectives of the institution, as well as the proposed expenditure and the presentation of the sources of income of the institution.

President Paciencia P. Milan then proceeded to present the Year 2001 Budget Proposal of ViSCA. "For CY 2001, the total budget required for ViSCA is P272,603.00 which is 18.26 % more than the year 2000 budget and broken down as follows: for Personnel Services, P199,393.00; for MOOE, P56,740,000.00; and Capital Outlay of P17,670,000.00.

President Milan continued: "The new programs that are incorporated in the CY 2001 Budget include the national thrust of the college in abaca and rootcrops, and also being the Center of Excellence in Agriculture Education, Ag. Engineering, and Forestry in Region VIII and for having been identified as the Zonal Center for Research in Region VIII." Dr. Milan presented the new programs and projects in research, development and extension as well as the on-going projects that need to be funded. She presented the breakdown of the expenditures for Capital Outlay and informed the body that "prudence and experience dictate that ViSCA seek a very small increase in next year's budget".

Commissioner Botengan, then asked if there are any objections to the ViSCA budget and hearing none, called for a motion to accept the ViSCA budget for CY 2001. The acceptance of the ViSCA Year 2001 Budget was duly moved and seconded and the ViSCA Board of Trustees passed BOT Resolution No. 25, series of 2000 thus stating:

Board Resolution No. 29, s. 2000

Accepting the budget of the Visayas State College of Agriculture (ViSCA), Baybay, Leyte for CY 2001 as proposed.

Board Action: Approved

Date: 05 April 2000

Commissioner Botengan then proceeded to ask for a motion to have the newly approved budget endorsed to the DBM Regional Office VIII and CHED VIII. The ViSCA Board of Trustees passed BOT Resolution No. 26, series of 2000 thus stating:

Board Resolution No. 30, s. 2000

Approving and endorsing the budget of the Visayas State College of Agriculture (ViSCA), Baybay, Leyte for CY 2001 to the Department of budget and Management (DBM) and the Commission on Higher Education (CHED) as presented.

Board Action: Approved

Date: 05 April 2000

2. Travel of Pres. Paciencia P. Milan and ViSCA faculty members to Bangkok, Thailand for a Study-Tour.

President Milan informed the Board that some administrative personnel expressed interest early in the year about traveling to other educational institutions outside the country and were particularly interested in the Asian Institute of Technology (AIT). As President of the College, Dr. Milan felt that she should lead the group being familiar with some of the institutions identified in the itinerary. All were willing to pay their own airfare Manila-Bangkok-Manila, but were asking for some financial support for the Tacloban-Manila-Tacloban airfare as well as permission for official time covering the study tour. The Study Tour will be from 19 May 2000 to 23 May 2000 covering the weekend and three (3) working days. The ViSCA BOT passed BOT Resolution No. 27, series of 2000 thus stating:

Board Resolution No. 31, s. 2000

Approving the travel of President Paciencia P. Milan and ViSCA employees for a study-tour to Bangkok, Thailand on 19-23 May 2000 on official time covering the weekend and three (3) working days.

Board Action: Approved

Date: 05 April 2000

3. **Ten (10%) Percent Tuition Fee Increase for Continuing Students and P30.00 per Unit for Incoming Freshmen.**

Mr. Michael Y. Rapada, the President of the ViSCA CSSC, informed Board that there was a consultation-dialogue conducted by administration with the students last March on the necessity of having the 10% tuition fee increase. It was explained to the students that the 10% increase was necessary in the light of the budgetary difficulties faced by the college which affected the provision of essential services to the College.

The present cost per unit in the College is P15/unit, and that a ten (10%) percent tuition hike would mean an added cost of P1.50/unit which is quite reasonable considering the escalating costs. The majority of the students there present did not quite mind this increase as they understood the financial condition of the college. They were quite happy that they were first consulted on the matter before this was implemented.

This being the case, the ViSCA BOT passed BOT Resolution No. 32, s. 2000 thus stating:

Board Resolution No. 32, s. 2000

Approving the 10% tuition fee increase for continuing students subject to consultation and P30 per unit for incoming college freshmen students effective 01 June 2000.

Board Action: Approved

Date: 05 April 2000

4. **Adjournment**

There being no other matters to discuss, the meeting was adjourned at 7:00 p.m.

CERTIFIED TRUE AND CORRECT


PROF. DANIEL M. TUDTUD, JR.
College Board Secretary

NOTED:


DR. KATE C. BOTENGAN
CHED Commissioner & Chairman
Board of Trustees