VISAYAS STATE COLLEGE OF AGRICULTURE Baybay, Leyte

TO RESOLUTION NO. CAPPROVED

	OF THE 38th (SPECIAL) MEETING OF THE VISCA BOARD OF TRUSTEES HELD ON FEBRUARY 23, 1981, AT THE PASUC CONFERENCE ROOM, MEC, METRO MANILA	
8.	DECISIONS/AGREEMENTS MADE BY THE BOARD OF TRUSTEES	
	RESOLUTION NO. 18, s. 1981	AGE 8
94	Approving the recommendation of the College President to resume the payment of honoraria to the heads of offices/departments/centers, effective Jan. 1, 1981, until the Ministry of the Budget decides to implement NCC No. 12 subject to	3
2.	RESOLUTION NO. 19. s. 1981	£5 10
10	Approving the recommendation of the College President that 5% of the 1981 capital outlay be set aside for administrative (overhead) cost to cover wages, honoraria, travel, supplies and sundry,	4
3.	RESOLUTION NO. 20, s. 1981	
	Approving the recommendation that an accreditation program entitled "Advanced Credits for Except-tional Students" (ACES),	5 ₉
4.	RESOLUTION NO. 21, s. 1981	
	Approving in toto the modified financial Assistance to ViSCA graduate scholars/fellows on extended study leave (Appendix B), with special	6
5.	RESOLUTION NO. 22, s. 1981	16
1 50	Approving in toto the program/project plan for 1981, with the corresponding budget appropriation	7
6.	RESOLUTION NO. 23-A. s. 1981	
	Noting the recruitment of Dr. Leonardo L. Manalo, as Assistant to the College President	7

APPROVED

DIMUTES OF THE 38th SPECIAL MEETING OF THE VISIA BOARD OF TRUSTEES HELD ON FEBRUARY 23, 1981 AT THE PASUC CONTENENCE ROOM, MEC, METERO MANTEA

7. RESOLUTION NO. 23-B. s. 1981 Confirming the temporary appointment of Ms. Hon. Onon Marissa T. Sabares as Instructor at the rate of Winister 711,328.00 per annum, ... Deput 8. RESOLUTION NO. 23-C, s. 1981 Hon. F. A. Bernar Confirming the permanent appointment rman President of Dr. Nelson M. Esguerra as Associate Professor College under the Department of Plant Protection, ... Hon. 9 RESOLUTION NO. 24, s. 1981 16 Approving the recommended revisions on the Stock Econvisca Code/Catalog, particularly on the (1) Substitu-tion of Subjects, (2) Scholastic Delinquency, (3) Classification of Students, and (4) Transfer of 16 17 8 - 9 18 MEC Representative Students ... Dr. Vedasto ASST 10. RESOLUTION NO. 25. B. 1981 Approving the recommendation that the Culture Mr. John subject Ag Ext 134 (Ag Ext Teaching) be made a ntative PASUC Coo major elective, ... Board Secretary Prof 11. RESOLUTION NO. 26, s. 1981 24 Approving the recommendation that an College Secretary engineering service subject be instituted (Appendix G) for non-engineering students, ... ty Minister Felipe, the presiding officer, called the 12. RESOLUTION NO. 27. s. 1981 Approving the recommendation that the new meting to order at 12:4 Dr. Sucre Engineering Service subject, Ag Eng'g 20 (Appendix H), be used to substitute the subject Ag Eng's 21, 29 10 the preparation the BSA and BSADE curricula, where all the Board Secretaries of the state colleges and universities ttended, Minister Felipe was pleased to hear about the nuccess of the said seminar workshop and he voiced his desire to nee that the decisions of the Board Secretaries are implemented.

APPROVED MINUTES OF THE 38th (SPECIAL) MEETIN BOARD OF TRUSTEES HELD ON FEBRUA AT THE PASUC CONFERENCE ROOM METRO MANILA		1 2 3 4
Wesen't:		5
Hon. Onofre D. Corpuz Minister of Education and Culture (Represented by: Dr. Abraham I. Felipe Deputy Minister of Education & Culture)	Chairman	6 7 8 9
Hon. F. A. Bernardo President, Visayas State College of Agriculture	Vice Chairman	10 11 12
Hon. Jose M. Lawas Asst. Director Wheral, NEDA (Represented by: Remegio Mercado Stock Economist, NEDA)	. Hember	13 14 15 16
		17
Dr. Vedasto G. Suarez Asst. Minister of Education and Culture	MEC Representative	18 19 20
Mr. John S. Imlan PASUC Coordination Office	MEC Representative	21 22
Prof. Andres F. Duatin College Secretary, ViSCA	Board Secretary	23 24
Call to Order:		25
Deputy Minister Felipe, the presiding of	ficer, called the	26
meting to order at 12:45 p.m.		27
Dr. Suarez reported the result of the sa	aminar-workshop	28
on the preparation of agenda and minutes of m		29
Ho Board Secretaries of the state colleges a		30
Attended, Minister Felipe was pleased to hear		31
nuccess of the said seminar-workshop and he v	poiced his desire to	32
that the decisions of the Board Secretari	les are implemented.	33

	1
Preliminaries:	2
A. Approval of the Proposed Agenda:	3
The Board approved the agenda as submitted.	4
B. Report of the College President:	
1. Science and Agricultural Attaches to Saudi Arabia.	5
Pres. Bernardo apprised the Board about plans of Leyte	6
Gov. Romualdez to send one (1) Science Attache and one (1)	7
Agricultural Attache to Saudi Arabia. The College recom-	8
mended Dr. Nelson M. Esquerra as the Science Attache and	9
Mr. Zosimo M. de la Rosa, the Agricultural Attache.	10
2. PASUC Conference at ViSCA.	11
The College President advanced the information about	12
plans for the College to host the PASUC annual conference at	13
Visca, Baybay sometime in May 7-8, 1981. "The theme for the	14
conference has been discussed with the Faculty, he added.	15
At this juncture, Min. Felipe butted in and suggested	16
that school superintendents and college presidents meet to-	17
gether to create a situation where these heads could discuss	18
matters of common interests. He bared plans of the PASS to	19
meet in May after the elections.	20
Pres. Bernardo welcomed the idea of the Minister and	21
	22
agreed that the PASUC should consider the meeting with the	23
PASS in a convention of school heads.	24
3. Next Board Meeting to Coincide with the Commencement Exercises at ViSCA.	2.
Pres. Bernardo suggested that the next Board meeting	2

	The state of the s
be held at ViSCA to coincide with the 1981 Commencement	1
Exercises which has been set March 31 and invited the Deputy	2
Minister to be the Graduation Speaker. Min. Felipe gladly	3
[대리] [2017] 이 마다는 그리기를 다시하고 있다면 하는 것이 되는 것이 하고 하지 않는데 다른 것이 없다고 했다.	4
accepted the invitation.	5
4. Student Administration	6
Pres. Bernardo reported that the ban on fraternities has	7
been lifted by the ViSCA Administration and now students intend	
to organize. The set guidelines for them to follow and we hope	3
they would not run against MEC policies," Pres. Bernardo said.	9
Dr. Suarez reminded the College President that the 1975	10
guidelines are still in force. "Pending issuance of new	11
guidelines, the school head is responsible," he added.	12
. TO TO SEE TO TO THE SEE	13
5. National Compensation Circular No. 12	14
Pending the implementation of NCC No. 12, Pres. Bernardo	15
recommended that the designated heads of the various depts./	15
offices at ViSCA he biven their nonormula.	17
Since the circular was no impediment to the giving of	
honoraria to designated heads, the Board passed.	1.3
RESOLUTION NO. 18, s. 1981	1.9
Approving the recommendation of the College President to resume the payment of honoraria to the heads of offices/departments/centers, effective Jan. 1, 1981, until the Ministry of the Budget decides to implement NCC No. 12 subject to COA/Budget rules and regulations, provided that the heads of offices/departments/centers are willing to reinburse any excess payments when the NCC No. 12 is finally applied on their cases.	20 21 22 23 24 25 26 27 28
	20

Approved

29

	6. Administrative Cost from Capital Outlay	1
	The College President informed the Board that the College	2
	has reduced construction costs by having the construction of	3
	buildings by administration. This has been made possible	
	because of the cooperation and capability of the Physical Plant	5
	personnel and other offices directly involved in these projects.	6
	In view of this, it was recommended that 5% of the capital	7
	outlay be set aside for administrative costs including hono-	8
	raria of the engineers up to 100% of their salaries.	9
	The suggestion of the Board to concentrate on a few	10
	construction projects at a time was well taken.	11
	On motion duly seconded, the Board passed:	12
	RESOLUTION NO. 19, s. 1981	13
	Approving the recommendation of the College President that 5% of the 1981 capital outlay be set aside for administrative (overhead, cost to cover wages, honoraria, travel, supplies and sundry, provided, that the engineers and supply officer directly involved in the construction of the Administration Building, Student Dormitories, and Staff Houses are given honorarium up to 100% of their salaries as special justifiable cases, effective February 1, 1981, subject to COA rules and regulations.	14 15 16 17 18 19 20 21 22 23 24
	Approved	25
II.	Ratification of the Minutes of Previous Meeting:	26
Math.	With only a question on page 11, line 19 regarding the annual.	27
	salary of the Shop Electrician, the minutes of the meeting last	28
	January 19, 1931, were ratified.	29
III.		30
historia o	Pres. Bernardo said that the Resolution No. 10, s. 1981 may	31

	have some modifications which he would like to check.	1
	[1] 하다가 보이 하는 가는 하는데 모든데 사람들은 모든데 사람들이 하는데 그렇다면서 하는데 이번 하다니는 이 바다는 것이다. 이번 하나요?	2
IV.	Matters for Approval/Confirmation/Ratification:	3
	A. Advanced Credits for Exceptional Students (ACES)	4
	A proposal was presented recommending that an accreditation	
	program entitled "Advanced Credits for Exceptional Students"	5
	(ACES) for incoming college freshmen through a rission tests	ů,
	be adopted. All freshmen granted admission to ViSCA are eligible	7
	to take said tests with a nominal fee of \$2.00 (Appendix A).	8
	On motion duly seconded, the Board passed:	9
	RESOLUTION NO. 20, s. 1981	10
	Approving the recommendation that an accreditation program entitled "Advanced Credits for Exceptional Students" (ACES), (Appendix A) through validating tests intended for high school graduates with a nominal fee of \$2.00 be adopted, provided, that all incoming freshmen granted admission to ViSCA are eligible to take said tests, provided further, that the procedure for implementation/administration of said validating tests, and results thereof be given the widest publicity available.	11 12 13 14 15 16 17 18 19 20
	<u>Approved</u>	21
	B. Modified Financial Assistance to ViSCA Graduate Scholars/ Fellows on Extended Study Leave	22 23
	This modified financial assistance scheme is for those	24
	ViSCA graduate scholars/fellows on extended study leave	25
	(Appendix B).	26
	The suggestion of the Board to allow one semester of	27
	extension was well taken. Other corrections/suggestions were	28
		29
	incorporated.	
	On motion duly seconded, the Board passed:	30

an 21 c 1981	1
RESOLUTION NO. 21, s. 1981	2
Approving in toto the modified financial assistance to ViSCA graduate scholars/fellows on assistance to ViSCA graduate scholars/fellows on with special	3 4
extended study reave (April cases, however, a	5
provisivo that "On exceptional canal (1) ViSCA graduate scholar may be granted one (1) semester of extended study leave with pay."	.7
Approved	8
C. Scholarship for Undergraduate Students	
A proposal was presented recommending that all high	10
school valedictorians and salutatorians of recognized insti-	11
tutions be granted admission as honorific scholars with	12
grants-in-aid of \$50.00 per month.	13-
grants-in-ald of F50.00 Fcs. The Board deferred action on this proposal and requested	14
justification that valedictorians and salutatorians from	15
government recognized schools, regardless of the number of	16
government recognized schools, to be granted honorific	17
graduating students they belong to, be granted honorific	18
scholarship.	19
D. Establishment of an Internal Control Unit	20
The proposed establishment of an internal control unit,	21
as a medium for pre-auditing activities, requires the amend-	22
ment/modification of the administrative functions of the Vice	
President and Directors of the various offices/centers.	23
The Board deferred action on this and requested that the	24
old/new functions of said officers of the administration be	25
	26
identified.	27 28
E. Program/Project Plan for 1981 with Corresponding Budget Appropriation	29
The program/project plans for 1980 and 1981 and their	
corresponding appropriations were presented side by side	30
	1 - 15 m

	according to projects, for comparison (Appendix C).	1
	Since all projects are carry-over of the long range	2
	development plan, and there being no objections, the Board	3
	passed:	4
	RESOLUTION NO. 22, s. 1981	5
	Approving in toto the program/project plan for 1981, with the corresponding budget appropriation (Appendix C).	6 7 8
	<u>Approved</u>	9
F.	Appointment of Personnel	10
	1. Recruitment of Dr. Leonardo L. Manalo as Assistant	11
	to the President. Dr. Leonardo L. Manalo was recruited to be	12
	detailed at the ViSCA Manila office to assist in establishing/	13
	maintaining linkages with outside agencies for institutional	14
	development, attend to needs of scholars/fellows, and perform	15
	liaison work, with a monthly compensation of \$2,250, with	16
	representation and transportation allowances, effective March	17
	1, 1981 (Appendix D).	18
	On motion duly seconded, the Board passed:	19
	RESOLUTION NO. 23-A, s. 1981	20
	Noting the recruitment of Dr. Leonardo L. Manalo, as Assistant to the College President (Appendix D), to be assigned at the Visca Manila Office to represent/assist the College President in establishing/maintaining linkages with outside agencies for institutional development, to attend to the needs of scholars/fellows, and perform other liaison work, at the rate of \$2,250 per month, with representation allowance at \$225/month, and transportation allowance at \$225/month, effective March 1, 1981, subject to availability of funds and	21 22 23 24 25 26 27 28 29 30 31

2. Recruitment of Ms. Marissa T. Sabares as temporary	1
Instructor. Ms. Marissa T. Sabares was hired as instructor	2
under the DASVM with an annual salary of \$11,328.00, effective	3
February 9, 1981 (Appendix D). The Board passed:	4
RESOLUTION NO. 23-B, s. 1981	5
Confirming the temporary appointment of Ms. Marissa T. Sabares as Instructor at the rate of \$11,328.00 per annum, effective February 9, 1981, (Appendix D) subject to the usual attestation by the Civil Service Commission.	6 7 8 9 10
<u>Approved</u>	11
3. For Fermanent Status	12
Dr. Nelson M. Esguerra, Ph.D. in Entomology, was given	13
permanent appointment as Associate Professor in the Dept. of	14
Plant Protection, effective March 1, 1981, (Appendix D).	15
The Board passed:	16
RESOLUTION NO. 23-C, s. 1981	17
Confirming the permanent appointment of Dr. Nelson M. Esquerra as Associate Professor under the Department of Plant Protection, (Appendix D) effective March 1, 1981.	18 19 20 21
<u>Approved</u>	22
. Revision of the ViSCA Code/Catalog	23
The revisions on the ViSCA Code/Catalog were mainly on	23
the (1) substitution of subjects, (2) scholastic delinquency,	25
(3) classification of students (Appendix E).	26
Minor corrections were made, after which the Board passed:	27
RESOLUTION NO. 24, s. 1981	28
Approving the recommended revisions on the Visca Code/Catalog, particularly on the (1) Substitution of Subjects, (2) Scholastic Delinquency, (3) Clas-	29 30 31

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	sification of Students, and (4) Transfer of Students as corrected, (Appendix E) effective upon approval of this resolution.	1 2 3
	Approved	4
н.	Curricular Revisions and Institution of a Course	5
	1. Change from fundamental subject into a major elective.	. 6
	A curricular revision was recommended making Ag. Ext.	7
	134(Ag. Ext. Teaching) a major elective, instead of a foundation/	8
	fundamental subject under the BSA and BAS programs (Appendix F).	9
	On motion duly seconded, the Board passed:	10
	RESOLUTION NO. 25, s. 1981	11
	Approving the recommendation that the subject Ag Ext 134(Ag Ext Teaching) be made a major elective, instead of a fundamental/foundation subject under the BSA and BAS degree programs (Appendix F), effective not earlier than Summer 1981.	12 13 14 15 16
	Approved	17
	2. Institution of a Course	18
	A two-unit engineering subject, Ag. Eng'g. 20 - Basic	19
	Farm Shop Practice, requiring 1 hour of lecture and 4 hours	20
	of laboratory, was recommended for institution as a service	21
	course for non-engineering students (Appendix G).	22
	On motion duly seconded, the Board passed:	23
	RESOLUTION NO. 26, s. 1981	24
	Approving the recommendation that an engineering service subject be instituted (Appendix G) for non-engineering students, particularly the following subject:	25 26 27
	Ag. Eng'g. 20 - Basic Farm Shop Practices - Fundamentals of woodworking, general metal work and other shop practices.	28 29 30 31

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Pre-requisite: None	1
4 hrs. a week (1 lec., 3 lab) credit 2 units	2 3
Implementation of this new subject shall take effect upon approval but not earlier than Summer 1981.	4 5
Agrocoved	. 6
3. Substitution of a Subject in the BSA and BSADE Curricula	7 8
Ag. Engineering 20 - Basic Farm Shop Practice, was recom-	9
mended as a substitute subject for Ag Eng;g 21 - Farm Shop	10
Practice, in the BSA and BSADE curricula (Appendix H).	11
On motion duly seconded, the Board passed:	12
RESOLUTION NO. 27, s. 1981	13
Approving the recommendation that the new Engineering service subject, Ag Eng'g 20 (Appendix H), be used to substitute the subject Ag Eng'g 21, in the BSA and BSADE curricula, effective upon approval, but not earlier than Summer 1981.	14 15 16 17 18
Approved	19
There being no other matter to discuss, the presiding	20
officer adjourned the meeting at 3:00 p.m.	21

CERTIFIED TRUE AND CORRECT:

ANDRES F. BUATIN Secretary

ATTESTED:

(SGD.) HON. ABRAHAM I. FELIPE Presiding Officer

Ratified April 3, 1981

ADVANCED CREDITS FOR EXCEPTIONAL STUDENTS (ACES)

It has come to the attention of the Director of Instruction that a few moderated college students in ViSCA have been experiencing boredom while attending blasses in subjects which have been substantially covered in the high school.

This is happening particularly among top graduates of science curriculum from high schools of good academic standards. One such graduate, now a sophomore student, is thinking of transferring last semester to another institution and whilting to another degree program. When asked by the Director of Instruction, this particular student said that the reason for her desire to transfer is that the is not finding the field she is pursuing interesting enough. Among close friends however, she has mentioned also that she is not finding enough of the unvigorating academic challenge that she used to meet in the high school.

It is probably appropriate to recall at this point some of the important reasons why progressive institutions, including ViSCA, decided to introduce a few advanced subjects in the high school curricula. Among them are to (1) information to reputable universities and colleges, (2) keep the mentally gifted atudents adequately challenged and, (3) promote the development of students talents and capabilities to the fullest. Graduates of these high schools, therefore, come to college full of hopes and expectations for greater challenges and opportunities for intellectual development. Hence, as these students sit in "repeat classes" in college, one should readily appreciate the feeling of despair and frustrations that may develop in them, they having been trained under a "high gear" learning scheme in the high school. This was the very reason why UP los Banos decided to implement a program for advanced units accreditation for in-coming freshmen students.

Started in 1974, the original target clientele of the UPIB program were the graduates of the Philippine Science High School. It was observed that as they took college freshmen courses, majority of said graduates did not find it necessary to study to pass the subjects adequately covered in the high school. This resulted in an undesirable change in their study habits such that a number of them became care-free and were not able to maintain a good academic performance in the upper years. ViSCA, therefore, should learn from this sad experience of UPIB.

Conduct of Surveys

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In July 1979, the Office of the Director of Instruction (ODI) in ViSCA conducted a survey to (1) assess if there are students in the College who may pass validating tests (2) determine what subjects should be considered for validation (3) know if there are many students experiencing boredom while attending "repeat classes" (4) know if the talented students would opt to take validating tests and (5) get insights on the criteria or parameters for identifying students who may be given validating tests.

The survey questionnaire used was prepared by ODI and presented to some members of the Office of Student Affairs (OSA) for comments/suggestions for improvement. With the help of Mrs. Aurora Alkuino of OSA who keeps the background data of in-coming freshmen students, second year students who had a high school average rating and/or ViSCAAT score of 86 or higher, and those who had lower high school averages or ViSCAAT scores but have been doing very well academically in ViSCA, were identified and requested to fill up the survey form. The information gathered were summarized and interpreted by the Director of Instruction.

Highlights of the survey results (Appendix A-I) were presented to the

heads of academic departments for deliberation. As a consequence, it was decided that the questionnaire be improved and a survey be made also among the current freshmen students. Results of the second survey are presented in Appendix A-II.

Conclusions Drawn from the Survey Results

- 1. Apparently there is a need to initiate a program on advanced course units accreditation in ViSCA.
- 2. There are some talented college students who may pass validating tests in some subjects.
- 3. Validating tests should be confined to freshmen subjects and possibly Physics 11, Spanish 11, and fundamental agriculture courses.
- 4. Performance of in-coming freshmen students in the ViSCAAT appeared to be the most logical and practical basis to use in the selection of students who will be allowed to take validating tests.

Advance Credits for Exceptional Students (ACES)

TENIL.

This accreditation program for incoming freshmen through validating tests is intended primarily for graduates who have taken advanced courses as part of their curricula in the high school. Said students are usually graduates of science high schools. The procedure for implementation is as follows:

- 1. All incoming freshmen granted admission to ViSCA are eligible for taking the validating tests.
- 2. The subjects available for validation are English 11 & 12,

 Mathematics 11 & 12, Chemistry 11 & 12, Biology, Economics 11,

 Education 11, Agronomy 21, Animal Science 21 & 22, Horticulture

 22, Physics 11 and Spanish 11.
- 3. Two months before the validating tests, those who are eligible for admission will be notified accordingly, and sent the list

- 4. The validating tests will be given in ViSCA, Baybay, Leyte during the whole week immediately before the first day of registration.
- 5. The examiness will be allowed to take the validating tests only in those subjects they want to take. An examination fee of \$2.00 per subject will be charged upon filing their application for the tests.
- 6. The different departments offering the various courses listed will prepare and administer the tests for their courses and evaluate the examination results. OSA will coordinate the administration of the tests.
- 7. The examinees will be informed of the validation results not later than a day before the last day of the regular registration period.
- 8. Those who will be able to validate at least 15 units will be automatically awarded full ViSCA scholarships. Those who will be able to validate less than 15 units will be given corresponding credits but not the scholarships unless they qualify for said scholarships based on their ViSCAAT scores.

8

Highlights of Survey Results Among Sophomore Students and Their Implications (July, 1980)

- out of the 67 sophomore students identified, 66 submitted accomplished survey forms. Of the 66, 65 students listed 2 to 6 subjects they feel they would have passed if given validating tests while one student did not list any.
- B. Table 1 shows the 14 subjects listed by individual students. As shown, there were remarkably more students who listed first semester subjects (English 11, Bio. 11, Ed. 11, Math. 11, Econ 11 and Chem. 11) than those who listed second semester subjects (English 12, Zoo. 11, Bot. 11, Chem. 12, Mat 12, Ed. 12); much less were those who listed second year subjects (Physics 11, Span. 11 and Soc. Sci. 11). This suggests that the greatest overlap in the subject matter coverage of high school with college courses are in the first semester first year subjects. However, a few bright students may still be able to validate second semester first year subjects and first semester second year subjects.

As suggested by the average relative ranks, students in general felt that English 11 should have been the easiest to pass through validation among the first year subjects. PE and Euthenics classes were also listed by some students but only academic subjects were included in the Table.

C. Table 2 shows the grades of students in the subjects they indicated they should have passed through validation. It can be seen that there were a number of students who did not get high grades in the subjects they listed.

About 33% of the students had GPAs for the subjects listed ranging from 2.00 to 2.75.

Table 1. College subjects some sophomore students feel they would have passed if given validating tests and their relative ranks indicating ease in passing them

a.

			=======
THE TRUME !	Students who listed specif have passed the validating	ic subjects & feel they would tests in said subjects	Relative
AUBJECTS '	No.	% d/	MANAGEMENT AND AND AND ADDRESS OF THE PARTY
lish 11	52	80.00	1.87
11sh 12	8	12.31	2.88
lalogy 11	29	44.62	2.55
Ameation 11	31	47.69	2.32
Meation 12	9	18.85	3.33
malogy 11	8 <u>b</u> /	12.31	3.38
Alh 11 (Algebra	23	33.38	2.30
Mith 12	6	9.23	2.33
Teen. 11	21	32.31	3.05
thom. 11	22	33.85	3.28
istany 11	5	7.69	3.20
Mysics 11	1	1.54	1.0
manish 11	1	1.54	1.0
Mas. Sci. 11 (Mal. Hist.)	1	1.54	1.0

A rank of (1) was given to the subject listed by each student as the easiest to pass, 2 for the next and so on

h/ The only subject no student indicated as the easiest to pass

Average of the relative ranks given by all the students who listed the subject

^{//} Percentage was computed by dividing the no. of students who listed said subject by 65 (total no. of students who listed some subjects).

Table 2. Number of students who obtained indicated grades in the subjects they felt they should have passed if given the validating tests.

MINJECTS 1	and make many plant date that the part of		Fina	Grades	Obtair	ned	2 50	2 75	Tetal Number of
1	1.00	1.25	1.50	1.75	2.00	2.25	2.50	2.13	Students
glish 11		7	12	12	11	1 1	7 !		50
Malish 12			1 1	3 !	3		1 !		8
Hology 11		1	5	4	6	6	5 '	2	29
Meation 11	1	8	11	5	3	2 1			30
Munation 12		3	3	2			1		8
hology 11		1	1	1 1	3	1 1			7
Math. 11	1	4	4	3	2	2 1	1	4	21
Mth. 12		1	1 1	1		•	2	1	6
10on. 11		3	. 3	8	3	1 1	2	1 1	21
Mem. 11			. 5	1 4	6	5	2	1	22
Not. 11	1	•	•		2	•		'	1 3
Thypics 11		1 1 (mid-ter	m grade	, still	taking	the co	urse)	1 1
Manish 11			1 1 (mid-ter	m grade	, still	taking	the urse)	1 1
100. Sci. 11	Le gran		•		1 1	!	1	1	1 1

A few students did not indicate grades obtained in the subjects they listed

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These must have been cases of overestimating their capabilities or, like some of the Philippine Science High School graduates mentioned earlier, they might have taken the subjects for granted and did not study well anymore. There were indications, however, that it was more of the first possibility.

- D. The 65 respondents (those who listed subjects for validation) came from 51 high schools. Seven were graduates of the ViSCA ERHS, 3 from Cebu City National Science High School, two each from other high schools and the rest of the schools represented had only (1) graduate each.
- E. Table 3 shows the high schools were the respondents with high GPAs for the subjects they listed for validation graduated. Half of the group (6 out of 12 students) were graduates of science high school curricula and, except that one from the Hinunangan Agr. & Voc. School, all the rest graduated from city high schools.

As footnoted in the Table, there were seventeen (17) students with GPA's of 1.51 to 1.75 for the subjects they listed. They graduated from 14 high schools other than those listed in the Table except the ViSCA ERHS.

Another observation worth considering is that among the 21 students who got scores of 86 or higher in the 1979 ViSCAAT, only four (4) had GPA's for the courses indicated for validation which were lower than 1.75. On the other hand, only (1) student with ViSCAAT score lower than 85 (score of 82) made it to the above mentioned GPA bracket.

No clear relationship between the high school average rating and the GPA's for the courses listed for validation was apparent. This must have been due to the presumably variable academic standards of the different! high schools where the students graduated.

Table 3. Respondents with high grade point averages for the subjects they indicated they would have passed if given the validating tests.

	'High Sch.	1979	'GPA for subj	-	TO.	Subjects listed for valid	s list	ed for	valid	ati			on
Graduated from	Average Grade	e AT	sted lidat	Eng.	Bio. Ch	Chem' Math' Math' Zoo. 'Physics' Bot. 'Econ' 11 11 12 11 11 11 11 11 11	Math 12	Z00.	Physic	s'Bot	'Econ	J.d.	. Ed.
-		,		1	-	1		\$	STREETS TATIBLE	1	1	-	-
University of Bohol*	89	87.0	1.20		×			×		- ·	• •	 ×	, ,
ERHS, ViSCA***	92.3	118.5	1.25**	×	-	, x	×	-	×	•	-		•
Central Negros Academy***	89.4	None	1.25	M		- ×		**			40		
Hinmancan Acr & Voc Sch	2000	1 Scho.)	1 . 35	 ×	×	X		40 4 0				- ·	 ×
9	4	-		-	-	-	-	•		-	•		-
Cebu City Nat. High Sch.	88.2	108.0	1:35	×	× •			3 43		• •	• •	×	×
Cebu City Nat. High Sch.*	86.4	108.0	1.38	×	×	× · · ×		×3 -			•	-	
c c	-	-		-	-	P	**3	40		•	•		
Cebu City Nat. High Sch.	81.8	98.0	1.42	×	×	X · X	•			-	×	×	
ERHS, ViSCA	87.6	95.0	1.45	×	× .	×					×	×	-0 -
			1		: · -			,					. ~
Abellana Nat. High Sch.	2.60	89.0	7,50		×	• **	• -	•			• -		
DWU, Tagbilaran*	. 83 . 83	(Cocofed	1.50	×		- -							
ERHS, ViSCA	87.85	97.5	1.50	9 .	×	X X		***					
St. Nicholas Acad. (Bohol)	88.00	None	1.50	~ ~		-4 +0					×	×	
	•	Scho.)			-	•	•	7					-

L Would have opted not to take the validating tests for reasons like "I found the subjects very interesting" are "to gain more knowledge about the subject."

Santa Transfer

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^{**/} Mid-term grade (1.25) in Physics 11 was considered in the computation because student is still taking the subthis semester.

^{***/} Felt bored in class

- F. When the 65 students who listed subjects for validation were asked whether they would have actually taken the validating tests if given the opportunity, 48 answered "yes" while 17 answered "no".
 - a. Reasons given for opting to take the tests other than "to finish the degree program earlier and to avoid feeling bored in class" were:
 - 1. To see if my high school courses was really worth-taking and worth the experience (given by 1 student)
 - 2. To be able to take advance subjects so that if I fail in some subjects I might still finish the degree on time (3 students)
 - 3. To test my capability or background in said subjects absorbed in the high school (6 students)
 - 4. To have more time for and be able to concentrate in harder subjects (11 students)
 - 5. To lessen my load of laboratory subjects (1 student)
 - 6. To lessen school fees for subjects registered (4 students)
 - 7. To be able to take subjects I am interested in but not required in my degree program (1 student)
 - 8. It is a waste of time and effort repeating said subjects
 (4 students)
 - b. Reasons for opting not to take the validating tests even if the students think they could pass were:
 - 1. To possibly gain more knowledge about the subjects enumerated
 (15 students)
 - 2. The subjects are not easy and I would have reviewed very hard to pass them (1 student)

- 3. High school instruction is a preparation for college and complete information about the subject is learned in college (1 student)
- 4. I found the subjects very interesting (1 student)
- G. Out of the 65 students who listed subjects for validation, 18 said they felt bored in classes in said subjects while 47 said they did not. The reasons given for not feeling bored were:
 - 1. The subjects were really interesting (14 students)
 - 2. Teachers were good and able to make subjects interesting (13 students)
 - 3. I made jokes that helped liven the class (1 student)
 - 4. I enjoyed studying those subjects (1 student)
 - 5. They were my favorite subjects since high school days (2 students)
 - 6. There were still some new things I learned (7 students)
 - 7. Teacher has sense of humor (1 student)
 - 8. With adequate background I found the subjects interesting (1 student)
 - 9. Some reading assignments dealt with advanced subject matter
 (1 student)
 - 10. My mind was not always in the class because of my longing for home (1 student)

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If you were given a chance, would you have taken the validating test for the subjects listed (no. 3) Subject Would have taken test (Pls. check)! NO TES NO Teasons for opting not to take the	Did you feel bored when you took the subjects listed under no. 3? Subject Yes No No No No No No No No No N	Subjects you should have passed ! Degree of difficulty in passing ! Grades Obtained in Visc	If you were allowed to validate some subjects before you started attending classes, what subjects do would have passed?	Semestral Average Grade Did you fail in any subject last semester? Yes No. If yes, please list them	Student Code No. Name of Eigh School You Graduated From Address of High Uigh School General Average Rating NCEE Rating ViSCAAT Score Degree Program in Visca

2.

Highlights of Survey Results Among Freshmen Students (November, 1980):

- 1. Out of the 124 student respondents identified by OSA, 108 submitted the accomplished survey forms.
- 2. Of the 108 students, 4 did not list any subjects they felt they would have passed through validating tests while another 4 gave very incomplete information. These 8 student respondents were discarded in the survey.
- 3. The 100 students considered listed 2 to 6 subjects they claimed they would have passed through validating tests as shown in Table 1. Most of the respondents felt that Biology 11 should have been the easiest to pass among the subjects they listed followed by Education 11 and English 11.
- 4. Some of the student respondents got very high grades in ViSCA in the subjects they listed for validation but there were also some who got only a passing grade or slightly higher. This latter group of students could have overestimated their academic capability when they indicated that they would have passed said subjects through validation. There is also a possibility, however, that they did not study well anymore in said subjects which they might have found as repetitions of their high school lessons.
- 5. Table 3 shows the 11 high schools where students who obtained very high grades in the subjects indicated for validation graduated from. The ViSCA Experemental Rural High School had the greatest number of such students.
- 6. There were 3 to 4 times more students who felt bored in English 11 and Education 11 classes than in Chemistry 11 and Mathematics 11 classes as shown in Table 4. Among the four reasons for boredom given, "Instructor not too good" was mentioned by the greates number of students. Repetition

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High schools where students who obtained very high grades in indicated subjects graduated from

Subject	Gra	
Dabject	1 1.00	1,25
hthomatics 11	Visca, Exper. hural High Sch (1) Leyte Research & Dev. High School - (1) St. Joseph College (Maasin) - (1)	Estella Maris Acad. (Neg. Occ.) - (1) Immaculate Acad. (Bohol) - (1) Cebu City Science High Sch (1)
hemistry 11		Visca, ERHS - (3) Estella Maris Acad (1) Leyte Res. & Dev. H.S (1) Cangawa Brgy. H. S. (Bohol) - (1) Hinunangan Agr. & Voc. Sch (1) Madyaas Inst. (Aklan) - (1) St. Joseph College - (1) Visca, ERHS - (1)
Subject		'ade
D'dplace	1.00	1.25
ducation 11		VisCA, ERHS - (1) Bohol Nat'l. High Sch (1) Agusan Nat'l. High Sch (1) Leyte Res. & Dev. H.S (1) Hinunangan Ag. & Voc. Sch (1)

Hinunangan Ag. & Voc. Sch. - (1)

of subject matter taken in the high school was mentioned by 1 to 3 students per subject listed.

Not all students who felt they could pass the validating tests would have actually taken the examination if given the chance as reflected in Table 6. Based on the three reasons given, it appears that they had not actually taken substantially similar courses in the high school and it is doubtful if they could pass the validating tests.

Subject

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In Table 6 shows the high schools where the respondents with high GPAs for the subjects they listed for validation graduated. Most of them also have high GPAs for all the subjects they have taken in VisCA. Except for a graduate of the VisCA Experimental Rural High School who had a VisCAAT score of 65, all the rest had scores of 81 or higher. All the other student respondents (not included in the table) with VisCAAT scores of 80 or higher had GPAs for the subjects listed for validation and for all courses taken in VisCA ranging from 1.76 and 2.25. However, there were many respondents with high school averages of 83 or higher and NCEE ratings of 93 to 99 who had GPAs lower than 2.50 for all the subjects taken. Thus, it appears that VisCAAT is a more reliable index of students' academic performance in VisCAAT is a more reliable index of students' academic

Table 6. Respondents with high grade point averages (GPA) for the subjects (at least 2) they indicated they would have passed if given validating tests and also with high GPA for all the subjects they have taken

Leyte National High School	Holy Rosary Academy (So. Leyte)	Visca ERHS	Kananga Municipal High School	St. Columban College	Colegio de San Jose Recoletos	ter's	7		Holy Spirit School (Tagbilaran City)	Hinunangan Agr. and Voc. School	00	ERHS	Leyte Res. and Dev. High School	0	056	ERI	Leyte Res, and Dev. High School	High School they graduated from
86	93	84.75	1 85	83.75	1 87.25	86	1 92,45	87.75	1 84.75	89.75	95	85.75	87	87.5	94.75	83	86 1	High Sch. Ave Grade
84	1 92 1	83	1 82 1	101	1 102 !	(Cocofed)	(Cocofed)	107	101 !	(Cocefed)	(Cocofed)	108	84 !	65	81	93	93	1980 1 1 Viscaari R
97	96	92	92	99	99	99	97	99	98	96	97	95	97	95	96	93	97	NCEE 19 Rating 1
1.55	1 1.67	1.69	1 1.75	1,68	1.68	1.50	1.50	1.54	1.50	1.48	1.42	1.42	1.37	1.37	1.25	1.25	1.25	PA for s isted fo alidatio
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- ×	×	×	×	X		X	-	+	X	×		X	;		,	+	X	Subjects listed for validation Bio. 11:Chem 11:Math 11:Ed. 11:

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SURVEY ON ADVANCE COURSE UNITS ACCREDITATION

BACKGROUND INFORMATION
Student Code No.
Name of High School You Graduated from
Year Graduated
Address of High School
High School General Average Rating NCEE Rating
Date First Enrolled in Visca Degree Program
ACADEMIC PERFORMANCE IN VISCA
1. Semestral Average Grades
A. First year: First Semester Second Semester
B. Second year: First Semester Second Semester
2. Did you fail in any subjects in ViSCA? If yes, please enumerate:
3. If you were allowed to validate some subjects before you started attending classes, what subjects do you think you would have passed? (Please enumerate according to ease in passing them):
Subjects Final Grades Obtained in ViSCA
4. Did you feel bored when you took said subjects? / Yes / N If not, what was the reason?
5. If you were given a chance, would you have taken the validating tests for the subjects enumerated above? / Yes / No If no, why not?
If yes but for reasons other than finishing college earlier or avoiding boredom in class, please give those other reasons:

MODIFIED PINANCIAL ASSISTANCES TO VISCA GRADUATE SCHOLARS ON EXCESSION SAUDY LEAVE

A Proposal to change the financial assistance extended by Visca to staff members requesting for extension of their study leave with pay beyond the two and three years normally allowed for masteral and doctoral degree programs, respectively.

Rationale: The College and Shoulder also the legitimate acheel four

myable during registrations. In case the stipped is less The massive staff development program of the College began in June 1975. Of the 50 staff members who were sent for masteral studies and 23 decterate degree programs, all of whom should have getten decterate candidates were able to complete their degree programs within the allotted study periods of two and three years, respectively. In many instances, the delay in the completion of graduate studies of staff members in the same department for graduate studies. This is because staff members on study leave continuously receive their salaries, making it not possible to hire substitutes charged to their items. Such chain of delays has caused a great lag in the over-all staff development program of the College.

while some of the reasons for the delay in the completion of graduate studies, particularly in the biological sciences, may be beyond the control of the steff members concerned, sajority were consequences of poor planning and securingly inadequate dedication of time and effort to graduate studies. Thus, to allow hiring of substitute instructors chargoable to the items occupied by staff members on study leave and, at the same time, put a little pressure on the scholars to devote all their time and effort on their studies, there is a need to modify the privileges of "ever-extending" schelars, making sure, however, that they mill etill receive enough financial support for the completion of their degree

Modifications

- 1. After two and three years of study leave while in puremit of masterel and doctorel degree programs, respectively, VisCA staff members will no longer receive their salaries but will be given some financial assistance as specified in number 3 below. On exceptional cases, however, a scholar may be granted one (1) semester of extended study leave with pay.
- 2. If the scholarship/fellowship grants they are enjoing and given by outside agencies can be extended such that they will continue to receive the same financial privileges, VisCA will no longer pay their salaries while completing graduate studies.

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- 3. If the scholarship/fellowship award cannot be extended, VISCA will give financial assistance of /800,00/months. The College will shoulder also the legitimate school fees payable during registration. In case the stipend is less than /800,00.
- The above provisions shall apply to all Vicca scholars/ fellows who will be granted scholarship/fellowship with pay, effective april 1, 1981, or those who have started graduate studies and currently on leave without pay but may be greated leave with pay effective said date.

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SUBSTITUTION OF SUBJECTS

APPINIDLE D

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The following:

- A. Not the substitution tends to bring the old curriculum in l
 - 1. In Loomerio is to make inflict of class delication to the Processes.

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 Act. 44 years of duared subject in the most Control will be a come out is no Longer of dered; This applies provided by to some
- The state of the number of units to be recommended by the adviser and head of the department where the student is
 mented and by the head of the department offering the course being
 mented and a number of the Director of Instruction.

No substitution shall be allowed on the substitution shall be allowed on the substitution shall be allowed on the substitution shall be allowed on received a grade of \$50 of the department but a made and of the birectal and another a proposed substitution as \$200.

department head within three days from submission. In case the director of Instruction disapproveds the recommendation of the adviser and the department head, the student concerned shall be notified immediately. He can appeal to the Fresident whose decision is final.

the Office of the Registrar at least within one week after the opening of the classes during the summer term and two weeks during the regular pemester. Any petition submitted thereafter shall be considered for the following term.

SUBSTITUTION OF SUBJECTS

Substitution

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Every substitution of subject must be based on at least one of the following:

- a. When a student is pursuing a curriculum that has been superseded by a new one and the substitution tends to bring the old curriculum in line with the new;
- b. When there is conflict of class hours between two elective courses;
- c. When the required subject in an old curriculum being phased out is no longer offered. This applies particularly to some "returning" students.

Petition for substitution must be between courses carrying the same number of units or the number of units for the substituted subject is bigger than that of the course being substituted and must be recommended by the adviser and head of the department where the student is majoring and by the head of the department offering the course being substituted and approved by the Director of Instruction.

No substitution shall be allowed for any subject prescribed in the curriculum where the student failed or received a grade of "5" except when, in the opinion of the department head concerned and of the Director of Instruction the proposed substitute covers substantially the same subject matter as the required subject.

all applications for substitution shall be acted upon by the department head within three days from submission. In case the Director of Instruction disapproveds the recommendation of the adviser and the department head, the student concerned shall be notified immediately. He can appeal to the President whose decision is final.

All approved petitions for substitution must be submitted to the Office of the Registrar at least within one week after the opening of the classes during the summer term and two weeks during the regular semester. Any petition submitted thereafter shall be considered for the following term.

SCHOLASTIC DELINQUENCY

Students who have not maintained satisfactory scholarship and are therefore considered not in good academic standing shall be subjected to the following sanctions:

- l. Warning Any student who obtains at the end of the semester final grades below "3" in 26-50% of the total number of academic units in which he is registered shall be warned by the Registrar through the Department Head and advised to improve his work.
- 2. Probation Any student who obtains at the end of the semester final grades below "3" in 51-75% of the total number of academic units in which he has final grades shall be placed on probation for the succeeding semester and his load shall be reduced accordingly by the Department Head concerned.

Probation may be lifted if the student gets a final grade of "3" or better in at least 50% of the units he is allowed to carry during the immediate succeeding semester.

3. Disqualification - The following students will be disqualified from enrolment in ViSCA:

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- a) Any student who obtains at the end of the semester final grades below "3" in at least 76-100% of the total number of units in which he has final grades.
- b) Any student on probation who fails in nore than 50% of the total number of reduced academic units in which he received final grades.

A grade of "Incomplete" is not included in the computation until it is replaced by a final grade which shall be included in the grades during the term when the completion is made.

A student who has been disqualified or dropped from the roll as described above may request for readmission if there are valid reasons to do so. Said request should be favorably endorsed by the adviser and the head of the department where the student is majoring and by the OSA, to the Committee on Student Readmission. The Committee will forward its recommendation to the Director of Instruction for approval. However, any student who has been disqualified and readmitted twice but gets disqualified for the third time will no longer be considered for readmission.

Cases of conflict between the redommendations of the Department Head and the Director of Student Affairs and the action of the Director of Instruction may be elevated to the President whose decision is final.

CLASSIFICATION OF STUDENTS

Students are classified as follows:

1. Regular, Irregular, Special

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- 1. Regular Students Those registered for academic crodits who carry the subjects scheduled for a given term as prescribed in the curriculum for which he is registered.
- 2. Irregular Students Those registered for acadetic erodits but do not carry the subjects for a full load scheduled for a given semester as prescribed in the curriculum for which he is registered.
- 3. Special Students Those registered but not earning meademic credits for their work.
- B. Freshman, Sophomore, Junior and Senior
 - 1. Freshman A student of a four-year or a five-year degree program who has not finished the prescribed subjects of, or has not completed the total number of units required for the first year of his curriculum.
 - 2. Sophomore A student for a four-year or a five-year degree program who has finished the prescribed subjects of, or has completed the total number of units required for the first year of his curriculum.
 - 3. Junior A student of a four-year or a five-year degree program who has finished the first two years, or has completed the total number of units required for the first two years of his curriculum.
 - 4. Senior A student of a four-year/five-year degree program who has finished the prescribed subjects of the first three years of, or has completed the total number of units required for the first three years of his curriculum.

A student pursuing a five year degree program will still be classified as a senior after finishing the first four years of, or has completed the total number of units required for the first four years of his curriculum.

TRANSFER STUDENTS

Proposed Amendment on the provision on Transfer Students, viz:

Section 319

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6. Any transferee will have to complete in this college no less than 50% of the units required for his course;

x

X

x

To read:

Section 319

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x

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6. Any transferee will have to complete in this college no less than 50% of the units required for his degree program, or no less than 80% of the units required for the fundamental and major subjects of his course.

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PROPOSED CURLICULAR REVISIONS AND INSTITUTION OF A COURSE

To make Ag. Ext. 134 (Ag. Ext. Teaching) a major elective instead of a fundamental course under the BSA and BAS degree programs.

Mationale:

With the return of some staff members from graduate studies, some departments are now able to offer BSA and BAS students other fields of specializations. Among those recently made available are agricultural chemistry, insect physiology, posticide toxicology and animal breeding. Graduates who specialized in these fields are likely to take jobs dealing exclusively with instruction and research in technical agriculture, unlike majors in crop and animal production and animal health who may also take jobs dealing with agricultural extension. As such, it will be advantageous for the latter group of majors, to take Ag. Ext. 134 (Ag. Ext. Teaching) while the former group may be better off if they take an advanced course in chemistry, plant physiology, mathematics or other disciplines instead of Ag. Ext. 134. Thus, to allow this additional little flexibility in the choice of major courses for the BSA and BAS students, it is proposed that Ag. Ext. 134 be made a major elective instead of a foundation course. By definition, a foundation course is one which is required for all students of a curriculum regardless of major fields of specialization.

Substitution in the BSA and BSADE curricula of:

Ag. Eng g 21 - FARM SHOP PRACTICE - Use of common hand tools; woodworking, metal working, painting, varnishing, brazing, soldering, pattern making.

Prerequisite: None 6 hrs a week (lab) Credit: 2 units

with

Ag. Eng'g 20 - Basic Farm Shop Practices - Fundamentals of woodworking, general metal work and other shop practices.

Prerequisite: None 4 hrs a week (1 lec., 3 lab.) Credit: 2 Units

Rationale:

Experience during the past years has shown that it is necessary to give students taking Ag. Engig 21 some lectures before they proceed to actual shop practice. Also, considering the number of students required to take the course, the instructors had to resort to lecture-demonstration type of instruction instead of purely student practice when the facilities needed (equipment, supplies and materials) for the scheduled work are not adequate. With the ever increasing prices of instructional supplies, instructors may be considered to do this more often. Thus, there is a need to officially prescribe a lecture hour for the course.

The reduction in the amount of practical training that students will get as a consequence of the reduction in the number of laboratory classes from 2 to 1 may not necessarily affect adversely their training for future employment because, with the basic skills that they will acquire, they will be in a posi-