

143rd Board of Trustees Meeting
Tuesday, 3 February 1998
Leyte Normal University
Tacloban City

MINUTES OF THE 143rd (Special) BOARD OF TRUSTEES MEETING
Tuesday, 03 February 1998
Leyte Normal University, Tacloban City

PRESENT: .

DR. ANGEL C. ALCALA	Presiding Officer
Chairman, CHED		Chairman

DR. SAMUEL S. GO	Vice Chairman
President, ViSCA		

DR. CIRILO R. BALAGAPO JR	Member
Regional Director		
DA Regional Office VIII		

ATTY. BUENAVENTURA C. GO-SOCO JR	Member
Regional Director		
NEDA Regional Office VIII		

MR. EFREN B. SAZ	Member
President, ViSCA Alumni Association		

MR. ALVIN TRUYA	Member
President, ViSCA College Supreme Student Council		

DR. ROBERTO C. GUARTE	Board Secretary
College Secretary		
Visayas State College of Agriculture		

ABSENT:

HON. EDGARDO J. ANGARA	Member
Chairman, Senate Com. on Education		
Congress of the Philippines		

HON. JOSE CARLOS LACSON	Member
Chairman, House of Rep. Com. on Education		
Congress of the Philippines		

I. **CALL TO ORDER**

Dr. Angel C. Alcala, Chairman of the Board of Trustees, called the meeting to order at 5:10 p.m.

II. **ROLL CALL**

Six out of eight members of the Board officially holding office were present. A quorum was declared.

III. **CHAIR'S PRIVILEGE**

Chairman A. C. Alcala suggested to skip this portion and to proceed immediately to the main business of the meeting.

IV. **READING AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

Upon unanimous motion and second, the Board after reviewing the minutes, passed:

Board Resolution No. 1, s. 1998

Approving the minutes of the 142nd ViSCA Board of Trustees Meeting held at the Leyte Normal University, Tacloban City on 11 December 1997 from 7:30 –9:30 p.m. without correction.

Board Action: APPROVED
Date: 03 February 1998

V. **MATTERS ARISING FROM THE MINUTES**

1. **On the ViSCA Faculty Representation to the Board**

Trustees E. Saz, B. C. Go-Soco and student Trustee A. Truya suggested to the Board to reconsider its decision not to allow the ViSCA Faculty representative to sit in the Board unless it has the accreditation from the Civil Service Commission, as stipulated in its Board Resolution No.57,

s. 1997. The Chair suggested to include the issue under "New Business."

2. **On the Format of Writing BOT Order of Business and Minutes**

Chairman A. C. Alcala commented on the format in writing BOT Order of Business and Minutes followed by the Board Secretary, which was recommended by the Board during its 142nd meeting. Upon his recommendation, the Board agreed to use the format recommended by CHED in the next BOT meeting

VI. PRESIDENT'S REPORT

Dr. Samuel S. Go, the College President, reported to the Board the following activities that transpired in ViSCA since the last BOT meeting in 11 December 1997.

1. Finalized the agreements with the GTZ representatives on the proposed pilot agro-forestry project within a forest buffer zone. Two pilot Barangays are included in the pilot project proposal which will be jointly funded by GTZ and the Philippine Government.
2. Extended th ViSCA-PCRDF Macapuno project for another year. Further expansion of the project will involve Macapuno plantation development and the setting-up in the future of a Macapuno Processing Plant in ViSCA. One million pesos (P1.0 M) has been released by PCRDF for this project.
3. Extension for one year of the ViSCA-CIIF Coconut Seedling Production and Distribution Project with additional funding for a coconut-based farming system. A release of P300,000.00 for the First Quarter has been done.
4. Expanded the implementation of the micro-credit for the poor after the Netherlands Government fully released the 3-million Pesos soft loan for the project payable in two-years. The micro-lending is done through the BIDANI micro-finance.
5. Facilitated the release of one million Pesos (P1.0 M) for the Open University given by speaker Jose de Venecia Jr.

6. Started preparing for the 3rd level accreditation of ViSCA's instructional programs.
7. Prepared and submitted the budget to PCARRD for the utilization of the one million Pesos (P1.0 M) Ugnay Award that ViSCA received for its research and development projects.
8. Programmed the use of the one hundred thousand Pesos (P100,000.00) prize, that ViSCA received for the extension projects under HAMIS.
9. Implemented the first Saturday-Sunday graduate school classes for employed students.
10. Secured a copy of the SARO of two million pesos (P2.0 M) for the De Venecia building.

The fund releases mentioned earlier are on top of ViSCA's regular budget.

When asked why ViSCA did not approve the proposal of Dr. Milan to offer B.S. in Biology in ViSCA, Dr. Go explained that at this time ViSCA cannot afford to spread its resources too thinly and that Congressman Gullas warned not to compete with the B.S. Biology offering in Cebu.

Noting ViSCA's extensive work in research and extension and its curricular programs, the following were suggested to be done:

1. ViSCA to have a referred Journal for its research and extension activities which shall include international members in its editorial Board.
2. Discuss the institutionalization of an Applied Tropical Ecology Institute to do research activities on ecology and offering of courses in the Bachelor and graduate levels.
3. Prioritize Agro-industry, Genetic Engineering, and Biotechnology in ViSCA's research activities and future curricular offerings.

4. Consider the development of Marine Science to look into the regional concern of preserving and developing marine resources in the region.

VII. COMMUNICATIONS/CORRESPONDENCE AND COMMITTEE REPORT

The following communications were received by the Board of Trustees through the Board Secretary:

1. Letter of Dr. Perla M. Tan of the ViSCA Faculty Association on the "Productivity Incentive Bonus".
2. Memorandum from Atty. Ulpiano Sarmiento and Ms. Adoracion Monzanto, permanent representatives of the Senate and the House of Representatives, respectively, informing the Board that they could not attend the BOT Special Meeting due to time constraint, and requesting the same to defer discussion of the term of the incumbent ViSCA President to another time.

VIII. APPROVAL OF THE AGENDA

Upon unanimous motion and second, the Board approved the following agenda:

- A. Unfinished Business
- B. New Business
 1. Personnel Matters
 - a. Confirmation of the appointment of Part-time teachers
 - b. Regularization of Casual Personnel
 - c. Renewal of Appointment of Faculty and Staff
 2. Administrative Matters
 - a. Faculty representation to the Board of Trustees
 - b. Letter of the ViSCA Faculty Association President to the Board of Trustees on the Productivity Incentive Bonus
 - c. ViSCA Presidency

IX. CALENDAR OF BUSINESS

A. UNFINISHED BUSINESS

There was no unfinished business.

B. NEW BUSINESS

1. Personnel Matters

The Chair presented the following requests for Board approval:

- a) confirmation of the appointment of part-time teacher, b) regularization of casual personnel, c) renewal of appointment of faculty and staff.

Upon motion by Dr. C. R. Balagapo, duly seconded by S. S. Go, the Board passed the following resolutions:

Board Resolution No. 2, s. 1998

Confirming the appointment of Ms. Jocelyn C. Ripalda as part time Instructor of the Department of Plant Breeding and Applied Botany effective 2nd Semester, SY 1997-1998 subject to existing rules and regulations.

Board Action:	APPROVED
Date:	03 February 1998

Board Resolution No. 3, s. 1998

Confirming the regularization of the casual position of Mr. Jovenal B. Belarmino from Motorpool Dispatcher to Utility Worker I effective 01 January 1998 subject to existing rules and regulations.

Board Action:	APPROVED
Date:	03 February 1998

Board Resolution No. 4, s. 1998

Confirming the renewal of appointment of the following ViSCA staff effective on the stipulated date opposite their names subject to existing rules and regulations:

<u>Names</u>	<u>Positon</u>	<u>Effectivity</u>
1. Balolite, Danilo P.	Plumber I	03/16/98
2. Belarmino, Marilyn M.	Assoc. Prof. III	03/21/98
3. Lambert, Aloysius Glenroy	Professor V	03/21/98
4. Ramos, Arsenio D.	Instructor III	03/21/98
5. Silao, Delia L.	Public Relation Officer IV (Part time)	03/21/98
6. Lanada, Eugene B.	Assoc. Prof. V	05/22/98
7. Tulin, Edgardo E.	Assoc. Prof. V	05/22/98

Board Action: APPROVED

Date: 03 February 1998

2. Administrative Matters

a. Faculty Representation to the Board of Trustees

For reasons that the representatives of other SCU Faculty Associations in Region 8 are allowed to sit in the Board even without the accreditation from the Civil Service Commission and to have the input from the faculty during BOT meetings, Trustees E. Saz and B. C. Go-Soco suggested to the BOT Chairman to reconsider the Board's decision, stipulated in the Board Resolution No. 57, s. 1997, requiring the ViSCA Faculty Association (VFA) to submit a certificate of accreditation from the Civil Service Commission before it can officially be represented in the Board. After the discussion, the Board allowed the VFA representative to sit in the Board subject to

the following conditions: a) that VFA submits to the Board proofs that it has a pending application for accreditation in the Civil Service Commission and b) that VFA shall, in due time, get a CSC accreditation. The VFA representative can participate in the discussion but cannot enjoy other privileges like voting power.

b. Letter of the ViSCA Faculty Association President to the Board of Trustees on the Productivity Incentive Bonus

The Chair presented to the Board for discussion the issues contained in the letter of the ViSCA Faculty Association president on the Productivity Incentive Bonus. The letter suggested that the administration should discuss with the faculty and staff to come up with an acceptable instrument and to avoid delay in the giving of the PIB in the absence of an acceptable instrument.

As a reaction, Dr. S. S. Go informed the Board that the policy of giving a differentiated PIB to the faculty and staff was discussed by the President's Advisory Council before it was submitted to the Board for approval. As per recommendation of the Board, the matter was again discussed by the Executive Council for further discussion by the faculty and staff in their respective departments/units. So far, only two departments gave their official stand favoring the giving of a uniform PIB. Dr. S. S. Go also informed the Board that the policy of giving a differentiated PIB is not yet implemented.

After the discussion, the Board agreed to uphold the giving of a differentiated Productivity Incentive Bonus (PIB) to the ViSCA Faculty and Staff. The Board however, recommended to defer its implementation until an acceptable instrument is finalized. It directed the ViSCA Faculty Association, through its president, to work out an acceptable evaluation instrument using the existing instrument approved by BOT, for discussion by the policy making body of the College, before it will be acted upon by the Board.

c. ViSCA Presidency

Due to the Memorandum sent by the permanent representatives of the Senate and the House of Representatives, the Chair declared that the issue on the ViSCA presidency be discussed in another special meeting and called for an Executive Session. The chair then requested the ViSCA President and the Board Secretary to go out while the Executive Session was going on.

The following were the decisions arrived at during the Executive Session:

1. A special BOT meeting is set on the 12th of February, 1998 at the Office of the Chairman, Commission on Higher Education in Pasig City, 10:00 a.m., to decide on the ViSCA Presidency.

2. The two ViSCA Vice Presidents are required to be around at the CHED Office during the special BOT meeting.

OTHER MATTERS

1. **Request By a Religious Group to Construct a Church inside the ViSCA Campus.**

The Chair presented to the Board for discussion the request by a religious group to construct a Church inside the ViSCA Campus. After some discussion, the Board noted the following:


- a. ViSCA has not allotted any area for the construction of Churches
- b. It is a standing policy of the College not to allow religious group to construct new Churches inside the ViSCA Campus.
- c. ViSCA allows all religious organizations to use available classrooms inside the Campus for religious activities during weekends and evenings.

2. **Student Trustee A. Truyas's Request to Deliver A Privilege Speech**


Upon suggestion of the Board, student Trustee A. Truya gave a brief summary of the contents of his speech instead of delivering its total contents. The Board noted his protest on the putting of Billboards bearing the names of the donors who are mostly politicians, but pointed out that there is no law prohibiting it and consider it as a matter of administrative prerogative.

There being no other matters to discuss, the meeting was adjourned at 7:20 p.m.

CERTIFIED TRUE AND CORRECT



ROBERTO C. GUARTE
Board Secretary

NOTED:


SAMUEL S. GO
President

ATTESTED:

By:


ANGEL C. ALCALA
Chairman and
Presiding Officer