

Republic of the Philippines
VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

PRESENT:

Hon. Venancio H. Sison
Assistant Secretary, VISCA

Acting Chairman

* Hon. Jesta C. Alix *
* MINUTES OF THE 16TH BOARD OF TRUSTEES MEETING *
* HELD ON MARCH 3, 1977 AT VISCA MANILA OFFICE *
* 8 LOURDES STREET, PASAY CITY *
* Hon. Rufino L. Ayala, Jr. *

Director of Agricultural Extension

Hon. Cirilo M. Dela Cruz Jr.

Member

Dean, VISCA

(Represented by Prof. Dolores P. Barila)

Hon. Bernardino L. Barredo

Member

President, VISCA

ABSENT:

Hon. Mauro A. Castillo

Member

Administrator, Leyte State

Mayor, Baybay Municipality

ALSO PRESENT:

Prof. Laura L. Soriano

Secretary

College Secretary

Prior to the formal opening of the Board meeting, President

Barredo introduced Prof. Dolores P. Barila, provost of

Western Leyte. Board member Perez and Servillano expressed

it to the meeting while Acting Chairman Sison said that

only at routine. Thus President Barredo suggested electing

Acting Chairman from among those present. Motion was

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MINUTES OF THE 16TH BOARD OF TRUSTEES MEETING
HELD ON MARCH 3, 1977 AT VISCA MANILA OFFICE
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PRESENT:

Hon. Vedasto G. Suarez Assistant Secretary, DEC	-- Acting Chairman
Hon. Jesus C. Alix Director, Bureau of Agricultural Economics	-- Member
Hon. Rufino D. Ayaso, Jr. Provincial Agriculturist Bureau of Agricultural Extension	-- Member
Hon. Cledualdo B. Perez Jr. Dean, UPLE (Represented by Prof. Dolores P. Barile)	-- Member
Hon. Fernando A. Bernardo President, VISCA	-- Member

ABSENT:

Hon. Lauro A. Castillo Administrator, Leyte Sab-a Basin Development Authority	-- Member
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ALSO PRESENT:

Prof. Laura I. Corcino College Secretary	-- Secretary
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Prior to the formal opening of the Board meeting, President Bernardo introduced Prof. Dolores P. Barile, proxy of Board Member Perez. Board Member Perez and Castillo could not make it to the meeting while Acting Chairman Suarez could get there only at noontime. Thus President Bernardo suggested electing an Acting Chairman from among those present, whereupon he was

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unanimously elected.

Before the Board went into the business of approving the ViSCA Code, Board Member Alix commented that the preparation of said Code was pretty good. President Bernardo explained that its preparation took a year and many long evening hours of meetings with the faculty, staff and student representatives who participated in the discussion of each article.

The Board proceeded with the discussion of the Code page by page making corrections and suggestions for improvement. For consistency, Board Member Alix recommended the spelling out of the words Article and Section.

At 12:15 P.M. and after going through forty-six pages of the Code, President Bernardo declared a lunch break.

The meeting was resumed at 1:30 P.M. with Acting Chairman Suarez presiding.

1 I. Approval of the Minutes of the Previous Meeting
2 (December 15, 1976)

3 The minutes of the meeting were confirmed after the
4 following corrections were made:

5 Page 6, line 4 -- the word "observed" was changed to
6 "adhered to". Page 8, line 22 -- the article "the" was inserted
7 between "of" and "proposal". Page 9, line 8 -- the statement
8 "The proposal included students organization fees" was inserted
9 between lines 4 and 5 so that Board Resolution No. 43 s. 1976
10 would be clearly understood.

11 In Appendix B, page 2, No. 1 -- the preposition "of" was
added in the expression "basis as of June 30, 1976".

1 In Appendix C, Letter A, No. 1 -- d -- the number point
2 of the Associate Courses or its equivalents was corrected from
3 36 to 26.

4 II. Matters Arising from the Approved Minutes.

5 Regarding Board Resolution No. 40 s. 1976 - Scholarship
6 Agreement for Studies Abroad -- Board Member Alix remarked
7 that NEDA does not make any distinction between foreign and
8 local scholarships. In both cases, the grantee is asked to
9 serve the grantor for a period thrice the length of time he
10 enjoyed the scholarship--unlike VISCA which asks the grantee
11 to serve the grantor for a period thrice the length of time
12 the grantee enjoyed the scholarship abroad or twice the length
13 of time he enjoyed the scholarship locally. Moreover, NEDA
14 counts scholarships of two months or more as one year but dis-
15 counts scholarships of less than two months.

16 III. Administrative Matters:

17 A. Appointments of Personnel

18 The Board went through the list of appointees under
19 items I, II, III, and IV. Of the appointees under item IV,
20 President Bernardo explained that all of these staff members
21 had acquired appropriate civil service eligibilities.

22 There being no objection to the appointments, and on
23 motion duly seconded, the Board passed:

24 BOARD RESOLUTION NO. 1, s. 1977

25 Confirming all the ad interim appointments made by
26 the College President and taking note of the appointments

1 made as authorized under Board Resolution No. 6,
2 s. 1974. (Appendix A)

3 B. ViSCA Staff Housing Policy:

4 President Bernardo pointed out that the objective of
5 the policy is to get back the construction cost of the
6 staff housing. The rental rate of each unit is based on
7 its current market value and estimated life span.
8 The accumulated rentals would be used to replace the unit
9 by the end of its life span.

10 In connection with this policy proposal, President
11 Bernardo disclosed that ViSCA has taken steps to establish
12 a staff subdivision. Thus, the policy to implement a staff
13 housing rental scheme coincided with the establishment of
14 a ViSCA subdivision. A non-profit venture, the subdivision
15 would be a very attractive proposition as the cost per
16 square meter was going to be within the reach of the staff
17 members. Once they have paid for their lots, they can
18 easily get GSIS assistance to build their houses. The
19 College would thus be relieved of the pressure of building
20 more and more houses for the faculty; and the faculty would
21 be more secure if they have their own lots and houses.

22 Considering that the rental scheme was close to
23 reality and not too heavy financially for the faculty,
24 (approximately P2,000.00 a year, or P180.00 a month) the
25 Board concurred with the motion of Board Member Ayaso to
26 approve the ViSCA Staff Housing Policy proposal.

1 On motion duly seconded, the Board passed:

2 BOARD RESOLUTION NO. 2, s. 1977

3 Approving the ViSCA Staff Housing Policy proposal.

4 (Appendix B)

5 C. Request for Authority to Pay the ViSCA Auditor P150.00

6 Monthly Representation Allowance.

7 There being no objection as the request was almost

8 standard, the Board passed:

9 BOARD RESOLUTION NO. 3, s. 1977

10 Approving authority for Mrs. Linda Solite, Auditor,

11 ViSCA, to collect on reimbursement basis representation

12 allowance of P150.00 monthly, effective September 1, 1976.

13 (Appendix C)

14 D. Request of Mr. Nathaniel B. Barilea and Miss Erlinda Olan
for Stipend and Book Allowance for Regular ViSCA Fellows.

15 President Bernardo explained to the Board that these two
16 faculty members were not among the old original VAC members
17 and they were a little overaged -- that was why they did not
18 qualify for the ViSCA Fellowship which has age limitations.
19 Since they are studying on their salary without other privi-
20 leges, they requested that they be given a monthly stipend
21 (of P150.00 for single and P300.00 for married) and book
22 allowance of P300.00 per semester.

23 Knowing the high cost of living in Los Baños and
24 recognizing that the two have shown they can tackle graduate
25 work despite their age, the Board concurred with the recom-
26 mendation of the President that they be given stipend and
27 book allowance, and passed:

BOARD RESOLUTION NO. 4, s. 1977

Approving the request of Mr. Nathaniel B. Barilea and Miss Erlinda Olan for a monthly stipend (of P150.00 for single and P300.00 for married) and a book allowance (of P300.00 semestrally) for regular ViSCA Fellows. (Appendix D)

E. Proposed Annual Medical Check-up of ViSCA Personnel.

The President explained that in essence, the request was for the college to bear the expenses of the laboratory examination which is about P30.00 per person for those whose monthly salary is below P600.00. For those with a salary of P600.00, or more, a monthly deduction of P2.50 would be made from their salary to cover the laboratory examination expense.

On motion duly seconded, the Board passed:

BOARD RESOLUTION NO. 5, s. 1977

Approving the request that the expenses for the laboratory examination which is about P30.00 per person be borne by the college for those employees with monthly salary of less than P600.00, but recommended that payment in excess of P30.00 be borne personally by them. For officials and employees with monthly salary of P600.00 or more, the Board recommended that they pay directly to the hospital instead of having the administration make monthly deduction of P2.50 from their salary, to save the administration the trouble of collecting. (Appendix E)

1 F. Right of Way for the New Highway Cutting Through the
2 ViSCA Reservation.

3 With the use of the ViSCA campus plan, President
4 Bernardo pointed out the location of the old highway and the
5 proposed new one. He said that the new highway would provide
6 the demarcation line between the Elementary and High School
7 campus and the College campus, as well as improve the campus
8 physical lay-out.

9 Seeing that the right of way was reasonable and that it
10 would hasten the development of the campus, the Board, on
11 motion duly seconded, passed:

12 BOARD RESOLUTION NO. 6, s. 1977

13 Granting the right of way for the new highway to
14 cut through the ViSCA Reservation.

15 G. Request for Authority from the Board for Dr. F. A. Bernardo
16 to Accept the Position of CEVARC Field Director.

17 President Bernardo said that CEVARC stood for Central
18 and Eastern Visayas Agricultural Research Center. The
19 responsibility of developing the Center is to be undertaken
20 by ViSCA, USAID and PCARR. The scheme calls for the organiza-
21 tion of the administrative structure where the key person
22 responsible for the research station reports to PCARR and is
23 therefore appointed by PCARR. President Bernardo informed
24 the Board that he had been invited to head this unit since
25 this is located in ViSCA and is actually the experiment
26 station of ViSCA and that he thought his acceptance of the
job needed Board approval.

On motion duly seconded, the Board passed:

BOARD RESOLUTION NO. 7, s. 1977

Granting authority to Dr. F. A. Bernardo to
accept the position of CEVARC Field Director.

IV. Academic Matters:

A. Guidelines for the COCOFED Professorial Chair Award.

President Bernardo disclosed that he requested support from COCOFED in terms of construction of dormitories as well as a guesthouse, and in terms of provisions for library books and of professorial chair awards for faculty member--all of which COCOFED granted. The professorial chair award has an honorarium of P800.00 per month per professor -- a supplemental amount to attract more people to work on coconut.

Noting that the professorial chair award is an additional incentive for coconut scientists to give coconuts more attention, and that it does not involve any expense on the part of the College, the Board passed:

BOARD RESOLUTION NO. 8, s. 1977

Approving the Guidelines for the COCOFED Professorial
Chair Award. (Appendix F)

B. Tentative List of Candidates for Graduation.

The Board went through the list of candidates for graduation. President Bernardo emphasized that the list was tentative--the number of students who would finally make it would be subject to their completion of the requirements. Actual verification has yet to be done at the end of the school year.

On motion duly seconded, the Board passed:

BOARD RESOLUTION NO. 9, s. 1977

Approving the tentative list of candidates for graduation with the condition that those who do not make it or who do not complete the requirements will be dropped from the list, subject to approval by the College Council. (Appendix G)

V. Student Affairs:

A. Proposal to Hold in Abeyance the Implementation of Board Resolution No. 21, s. 1976.

Board Resolution No 21, s. 1976, which granted three levels of scholarships with corresponding requirements and privileges, entailed a lot of funds-approximately P142,000.00 per semester-which the college has not budgeted for. In view of this financial restraint, President Bernardo recommended that the implementation of Board Resolution No. 21, s. 1976, be temporarily suspended until the college shall have enough funds available for the purpose.

Noting that the President's recommendation was valid and reasonable, the Board passed:

BOARD RESOLUTION NO. 10, s. 1977

Approving the recommendation to hold in abeyance the implementation of Board Resolution No. 21, s. 1976 until a more propitious time. (Appendix H)

VI. Other Matters:

A. Request for a Change of Status of Appointment of the Architectural Staff to Contractual Basis.

President Bernardo remarked that the request arose from the fact that though the architects are licensed,

1 they are employed as draftsmen because the items in the
2 budget are for draftsmen and not for architects.
3 Because of this, it was requested that architects be hired
4 on contractual basis, the contracts renewable every six
5 months at the rates of P800.00 per month for licensed
6 architects, P700.00 per month for those who have not passed
7 the necessary government board examinations and P600.00 per
8 month for undergraduates. The salaries would come from the
9 Capital Outlay or Other Services and the salaries for drafts-
10 men would accrue to savings since the items would not actually
11 be utilized.

12 Upon the recommendation of Assistant Project Architect
13 Lapuebla and as endorsed by the College President, the Board,
14 on motion duly seconded, passed:

15 BOARD RESOLUTION NO. 11, s. 1977

16 Approving the request for a change in status of
17 appointment of the architectural staff, Manila Office,
18 to contractual basis, contracts renewable every six
19 months at the rate of P800.00 per month for licensed
20 architects, P700.00 per month for those who have not
21 passed the necessary government board examinations and
22 P600.00 per month for undergraduates. (Appendix I)

23 B. Request for Commutable Transportation Allowance of P50.00
per Month for the Administrative Assistant and the Buyer/
Canvasser of ViSCA, Manila Office.

24 Pursuant to Dr. Cesar C. Jesena's request, and noting
25 that the amount involved was modest, the Board passed:

BOARD RESOLUTION NO. 12, s. 1977

Approving the granting of commutable transportation allowance of P50.00 per month, effective January 1, 1977, to the Administrative Assistant and the Buyer/Canvasser of ViSCA, Manila Office. (Appendix J)

C. Request for Allotment of Lump-Sum Appropriation through Supplemental Special Budget in the Amount of P3,340,550.00

President Bernardo disclosed that the requested amount was intended for the operation and maintenance of the Philippine Farmers Institute, a project of Governor Benjamin Romualdez. The Institute's main purpose is to train out-of-school-youths and farmers to serve as technicians and farmer-leaders in every barangay and sitio as part of the agro-research-extension service of Leyte. This would be a joint venture of the Visayas State College of Agriculture who would plan and implement the program; the Department of Local Governments and Community Development, the National Food and Agricultural Council, the Department of Education and Culture and the Barrio Extension Project.

On motion duly seconded the Board passed:

BOARD RESOLUTION NO. 13, s. 1977

Favorably endorsing to the Budget Commission the request of the College President for allotment of lump-sum appropriation through supplemental special budget in the amount of P3,340,550.00 for the implementation of the Philippine Farmers Institute project to commence on June 1, 1977. (Appendix K)

1 VII. The ViSCA Code (resumption of discussion)

2 Regarding the ViSCA Code, Acting Chairman Suarez
3 recommended the use of a more popular format (used by Malacañang
4 and Congress) wherein the chapter is presented first, followed
5 by the article, then the section.

6 After going through the Code, the Board made the observation
7 that it needed editing, but left the editorial work to the
8 President who may appoint somebody in the college to do the work,
9 and for the Board to tackle the more substantial part of the job.

10 Chairman Suarez suggested that the members individually go
11 over the pages and present their notations to the Board during
12 the next meeting. The discussion on the Code stopped on page 49.
13 Subsequent discussion will start with Chapter 15, same page.
14 The approval of the Code was deferred to the next Board meeting.

15 It was agreed that the next Board meeting be held in the
16 afternoon of April 1, 1977, at ViSCA, Baybay, Leyte.

17 There being no other matters to be taken up, the meeting
18 was adjourned at 4:00 P.M.

CERTIFIED TRUE AND CORRECT:

(SGD.) LAURA I. CORCINO
College Secretary

ATTESTED:

(SGD.) VEDASTO G. SUAREZ
Acting Chairman