

Republic of the Philippines  
VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte



Minutes of the 4th Board Meeting Held on April 25, 1975  
at the President's Office

PRESENT:

Hon. Vedasto Suarez	- Acting Chairman
Assistant Secretary, DEC	
Hon. Jesus Alix	- Member
Director, BAEcon	
Hon. Lauro A. Castillo	- Member
District Officer	
Bureau of Lands	
Hon. Cledualdo B. Perez, Jr.	- Member
Dean, UPLCA	
Hon. Fernando A. Bernardo	- Member
President, ViSCA	
Mr. Susano C. Faelnar	- Board Secretary
College Secretary, ViSCA	

OTHERS PRESENT:

Dr. Cesar C. Jesena, Jr.  
Vice-President for Development  
and External Affairs, ViSCA

Dr. Samuel S. Go  
Associate Professor, ViSCA

ABSENT:

Hon. Rufino D. Ayaso, Jr.  
Provincial Agriculturist  
BAEx

The meeting was called to order by the Acting Chairman  
at 9:40 A. M.

Before the minutes of the previous meeting was taken into account, the Chairman placed it on record the inspection tour conducted by the Board on the College laboratories, facilities, and the proposed new college campus site as basis for future budgetary request in the five-year development program.



- 1 I. The minutes of the meeting held on March 6, 1975 was then  
2 taken into consideration and after correcting a typographical  
3 error of the word "rewarded" to "reworded" on page 3, line 19,  
4 the minutes was approved. In addition, upon request of Board  
5 Member Perez, Board Member Alix informed the members that his  
6 absence during that meeting was due to his attendance at the  
7 DAP career executive seminar from January 19 - April 13, 1975.
- 8 II. On matters arising from the approved minutes, the Board dis-  
9 cussed again, for clarification and information of Board Mem-  
10 ber Alix, the age bracket in the ViSCA Faculty Fellowship,  
11 particularly beyond 45 years old for the PhD program. Anent  
12 this topic, the Chairman contended that for extraordinary  
13 qualifications a special provision be made as exception to  
14 the general rule. In line with the Chairman's view, Presid-  
15 ent Bernardo announced that for the overaged, a type of finan-  
16 cial assistance outside the fellowship program will be grant-  
17 ed to the present faculty members who are already halfway with  
18 their graduate studies.
- 19 III. President Bernardo spelled out briefly each of the following  
20 items in his "Report of the President."
- 21 A. The World Bank team led by Mr. Roger Brain, the UNESCO  
22 Agricultural Education Expert who was joined by some  
23 EDPITAF members, favorably recommended World Bank support  
24 of the ViSCA development plan.
- 25 B. The President acquainted the Board with the ViSCA topo-  
26 graphic map and the campus master plan, indicating the  
27 boundaries of the reservation and other landmarks of the  
28 College. He mentioned, too, that the tentative campus  
29 master plan produced by Comptech Asia is now with the  
30 architect-consultants of EDPITAF for further improvements.
- 31 C. On the DLGCD training program, the members were informed  
32 that DLGCD does not invest in infrastructure undertaking  
33 since it merely rents buildings for use during the train-  
34 period.
- 35 D. As to the ViSCA budget for FY 1975-76, a tentative appro-  
36 priation of P7.5 million was provided by the Budget Com-  
37 mission plus another P7 million NEDA has authorized in  
38 public works budget for ViSCA dormitories, staff houses  
39 and training facilities.
- 40 E. Relative to the agromet station, a College counterpart  
41 fund of P33,000 has been proposed in the re-budgeted



capital outlay that the Board shall consider during this meeting.

- F. A monetary augmentation for the College that has been approved by the PCAR governing council is the P79,000 grant for research on the socio-economic profile of the rural areas in the Eastern Visayas. This will be undertaken by Assistant Professors Pascual, Llano and Jaime.
- G. In connection with the USAID surplus property, the Chairman recommended that owing to ViSCA's more urgent need for furniture it should call upon CLSU and hopefully MIT to help furnish the Manila office with it. Regarding the cost of a single-side band radio, Board Member Alix approximately placed it at P15,000 but because it requires two units for a set, the complete equipment will amount to about P30,000. However, he advised that to minimize expense for this item ViSCA provide funds for the repair of an NFAC radio set in Baybay. The President promised to look into this.
- H. With the use of a map of Leyte and the assistance of Board Member Castillo, President Bernardo pinpointed a surveyed area for a land grant somewhere between Abuyog and Javier that is accessible only by a Logging trail. On this subject, the Chairman counselled that the area for land grant should be a contiguous one for future expansion. Board Member Castillo remarked that another alternative site is being proposed, the location of which is in the hinterlands around Hilongos and Sogod but closer to the Philippine-Japan Friendship Highway.
- I. In the priority listing of ViSCA constructions, the President disclosed that this was an entire package deal amounting to about P47 million with a 30% contingency to offset inflation. On page 16 of the report, Board Member Alix called attention to a typographical error that was right away corrected from "Net Area in Sq. In." to "Net Area in Sq. M." In addition, he inquired regarding the use of the "Dark Room" in the Agronomy and Soils Department. The President explained that the place is for photographic equipment, especially in the research program where the employment from time to time of a commercial photographer will be more expensive; the Board was of the opinion that this room can be properly located in the Agricultural Development Education Department. Concerning the construction of the administration building, President Bernardo expressed that it has a lower priority. At this



point, the Chairman hinted that local funds will take care of it.

BOARD ACTION: NOTED the President's report with amendments indicated above.

- IV. President Bernardo notified the Board regarding the predicament of Dr. Cesar C. Jesena, Jr. who has not yet received his appointment. The Board deliberated on this matter thoroughly.

BOARD ACTION: APPROVED Resolution No. 1, s. 1975, appointing Dr. Cesar C. Jesena, Jr. to the position of Vice-President of ViSCA with a salary of P25,800 per annum effective January 4, 1975; that the position of Associate Professor V carrying an annual salary of P21,780 was abolished and the salary thereto plus the honorarium for the position of Vice-President was likewise converted to constitute the basic salary of P25,800.

- V. The Board went over the ad interim appointment of Dr. Samuel S. Go, the proposed appointments of Dr. Alicia S. Go and Engr. Florentino Polo, and the appointments of Engr. David Dumaluan, Engr. Pedro Adonis Compendio, Miss Thelma Zafra, Mr. Dominador Poliquit, Mrs. Norma V. Cala, Miss Anecia Fernandez and Mr. Adolfo Cala in accordance with Board Resolution No. 6, series of 1974.

BOARD ACTION: APPROVED with the following notations: (1) the annual salary for each appointee must be indicated besides the effective date of the appointment; (2) in the case of Engr. Florentino Polo, academic requirements to the position of Associate Professor I with a salary of P17,100 per annum can be subsumed under special case when his expertise is needed by the College, but a simple background check be conducted as recommended by Board Member Alix; (3) that Mrs. Norma V. Cala be given an appropriate position later to fit her educational qualification and training as a Certified Public Accountant.

- VI. President Bernardo stated concisely the rationale of the proposed agricultural science high school that is similar to the Philippine Science High School but with emphasis on agricultural science and the 2-3/3-2 plans for self-supporting students. The inquiry of the Chairman as to whether graduates of the experimental high school will have deficiency in the NCEE was satisfactorily answered.



125 X. BOARD ACTION: APPROVED after taking into account the  
126 recommendation of Board Member Alix that the two books on  
127 microeconomic theory by S. Handerson and G. Ackley be removed  
128 from the list for being far too advanced for secondary stu-  
129 dents and the suggestion of the Chairman that the present  
130 staff shall undergo short training courses in management.

131 VII. On the proposed ViSCA high school scholarship grant and the  
132 financial assistance beginning the school year 1975-1976, the  
133 Board went over the general requirements, privileges, and  
134 requirements to qualify for or maintain scholarship grants  
135 and financial assistance after the first year.

136 BOARD ACTION: APPROVED with some improvements as  
137 follows: (1) the student must "take" instead of "qualify in"  
138 a competitive examination; (2) the selection of scholars shall  
139 be based on the weighted average grade consisting of 60% of  
140 the score in the competitive examination and 40% of the  
141 average grade in the elementary school; (3) a monthly stipend  
142 of P80.00 for full scholarship and P40.00 for partial scholar-  
143 ship; (4) in the full scholarship, the student must have a  
144 final average grade of 90% instead of 92% with no final grade  
145 lower than 85% instead of 87% in any subject; whereas, in the  
146 partial scholarship, the word "average" was added after "final,"  
147 the range of the grades from "85%-89%" instead of "85%-91%"  
148 and the final grade in any subject not lower than 80% instead  
149 of "83%."

150 VIII. In a nutshell, the President summed up the proposed establish-  
151 ment of a Barrio Industries Laboratory that will be located  
152 in barrio Guadalupe, with concentration on the processing and  
153 marketing aspects as improvement over the Pila program.

154 BOARD ACTION: APPROVED for ViSCA to try this innovative  
155 program with the modification that the Advisory Council should  
156 be on the municipal level instead of provincial.

157 IX. President Bernardo defined clearly the mechanics of the ViSCA  
158 Educational Foundation, Inc. which is an elaboration of the  
159 Makiling school at Los Baños. Dr. Samuel S. Go, Chairman of  
160 this Foundation, was invited to elucidate on this proposed  
161 elementary school on the campus and a tie-up with ViSCA.

162 BOARD ACTION: APPROVED in principle after a lengthy  
163 and thorough consideration on the matter.



164 X. The Board looked into the special budget for summer (ViSCA  
165 Professional Vacation Classes).

166 BOARD ACTION: APPROVED without any amendment.

167 XI. With respect to the proposed canteen-bakery and hollow-block  
168 revolving funds, the President disclosed that although there  
169 has been no fund appropriated in the present budget, yet he  
170 urged the Board to act favorably on these proposed enter-  
171 prises inasmuch as they are essential to the on-going program  
172 of work.

173 BOARD ACTION: APPROVED subject to the availability  
174 of funds.

175 XII. President Bernardo presented the transfer of salary savings  
176 to other items with an improvement upon the word "Distribution"  
177 to read correctly "Proposed distribution".

178 BOARD ACTION: APPROVED.

179 XIII. About the proposed revision of the budget for capital outlay,  
180 the President apprised the Board of the necessity to re-bud-  
181 get it as shown in the report on projects finished, those  
182 underway, and the acquisition and repairs of equipment.

183 BOARD ACTION: APPROVED.

184 XIV. Regarding the contract bid for the construction of the four  
185 apartments, the Board scrutinized the copies of the contract  
186 papers to be signed by the contractor and the ViSCA President.

187 BOARD ACTION: APPROVED after it was ascertained that  
188 the contractor was duly licensed.

189 XV. Other Matters.

190 A. The Certificate of Service Rendered for academic personnel  
191 in lieu of Civil Service Form 48 was presented for approval.  
192 Board Member Perez informed the Board that UPLB has been  
193 adopting it and concurred with President Bernardo that  
194 the academic personnel usually render service even beyond  
195 the prescribed office hours.

196 BOARD ACTION: APPROVED.



- 197 B. For administrative efficiency, the President manifested  
198 the urgency of deputizing and bonding of Dr. Cesar C.  
199 Jesena, Jr. and Director Francisco G. Bascug to enable  
200 them to sign checks for disbursements of not more than  
201 ₱10,000 and ₱5,000, respectively.

202 BOARD ACTION: APPROVED.

- 203 C. On the appeal of Mr. Rogaciano Flandez, a college instruc-  
204 tor who is retiring in May, 1975, that his accumulated  
205 leave in 1965 which was converted to service credits be  
206 given cash value, Board Member Alix suggested that the  
207 President refer the case to the Civil Service Commission  
208 for appropriate action.

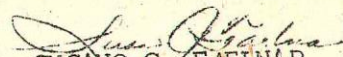
209 BOARD ACTION: APPROVED for the President to endorse  
210 Mr. Flandez' petition to the Civil Service Commission.

- 211 D. The Chairman commented that policies governing the leave  
212 status of VisCA personnel is within the prerogative of  
213 the College President; nevertheless, President Bernardo  
214 had to consult the Board for confirmation because it  
215 involves a policy.

216 BOARD ACTION: APPROVED.

There being no other business to be taken up, the meeting  
was adjourned at 12:40 p.m.

CERTIFIED TRUE AND CORRECT:

  
SUSANO C. FAELNAR  
Board Secretary

ATTESTED:

(SGD.) VEDASTO G. SUAREZ  
Acting Chairman