

MINUTES OF THE ORGANIZATION MEETING OF THE
VISAYAS STATE COLLEGE OF AGRICULTURE
IN THE CONFERENCE ROOM, OFFICE OF
THE SECRETARY, DEPARTMENT OF
EDUCATION AND CULTURE ON
JULY 31, 1974



PRESENT:

| | |
|------------------------------------|--------------|
| HON. JUAN L. MANUEL | - Chairman |
| Secretary of Education and Culture | |
| HON. JESUS ALIX | - Member |
| Acting Director, Bureau of | |
| Agricultural Economics | |
| HON. FERNANDO A. BERNARDO | - Member |
| Dean, U. P. College of Agriculture | |

OTHERS PRESENT:

Justice Francisco Tantuico, Jr.

Dr. Waldo S. Perfecto
Executive Director, EDPITAF

| | |
|-----------------------------------|--------------------------|
| Mr. Teofilo H. Montemayor | - Acting Board Secretary |
| Coordinator of State Colleges and | |
| Universities | |

The Chairman made some preliminary remarks regarding
"Presidential Decree No. 470 - Converting the Visayas Agricultural College
into the Visayas State College of Agriculture, Expanding for this Purpose Its
Curricular Program in Agriculture and Technology." He said that the governing
body of the College is a Board of Trustees composed of the Secretary of



Education and Culture as Chairman, and the Director of the Bureau of Agricultural Economics, the Dean of the University of the Philippines College of Agriculture, the President of the College, and four prominent residents of Leyte who are distinguished leaders in agricultural education or in agricultural activities to be appointed by the President of the Philippines as members. Since we have no President of the College and that there are no appointive members yet the three members present would constitute a quorum, he added. There upon he called the meeting to order at 1:00 p.m.

- A - Taking Cognizance of Presidential Decree No. 470
"Converting the Visayas Agricultural College into the Visayas State College of Agriculture, Expanding for this Purpose its Curricular Program in Agriculture and Technology."

NOTED

- B - Constituting the Board of Trustees pursuant to Section 6 of Presidential Decree No. 470.

SO CONSTITUTED

- C - Organizing the Visayas State College of Agriculture as a State College in accordance with Section 1 of Presidential Decree No. 470.

On motion duly seconded the Board passed:

RES. NO. 1, s. 1974.

Organizing the Visayas State College of Agriculture as a State College in consonance with Section 1 of Presidential Decree No. 470, the formal organization shall take effect upon the appointment of a President of the College by the President of the Philippines.

APPROVED



D - Designation of an Acting Secretary of the Board.

On motion duly seconded the Board approved:

Res. No. 2, s. 1974

Designating Mr. Teofilo H. Montemayor,
Coordinator of State Colleges and Universities as
Acting Secretary of the Board of Trustees of the
Visayas State College of Agriculture.

APPROVED

E - Absorbing all personnel of the College taking into
consideration Section 17 of Presidential Decree No. 470.

There being no objection the Board on motion
duly seconded passed:

Res. No. 3, s. 1974

Absorbing all the personnel of the Visayas
Agricultural College in the Visayas State College of
Agriculture taking into consideration Section 17 of
Presidential Decree No. 470.

APPROVED

F - Make arrangements for the transfer of all parcels of land,
buildings, equipment and facilities owned by the Visayas
Agricultural College as well as all obligations and approp-
riate thereof, to the Visayas State College of Agriculture
in accordance with Section 18 of Presidential Decree No. 470.

NOTED

G - Authorizing the use of the BVE approved Budget and
Plantilla for FY 1973-74 of the former Visayas Agricultural
College meanwhile that the Principal Special Budget
Plantilla of Personnel for Fiscal Year 1974-75 have not yet
been approved.



On motion duly seconded the Board passed:

Res. No. 4, s. 1974

Authorizing the use of the Budget and Plantilla for Fiscal Year 1973-74 of the former Visayas Agricultural College as approved by the Bureau of Vocational Education in the meantime that the Principal Special Budget and Plantilla of the Visayas State College of Agriculture for Fiscal Year 1974-75 have not yet been prepared.

APPROVED

H - Nomination of a President of the College.

On motion duly seconded the Board passed:

Res. No. 5, s. 1974

Nominating Dr. Fernando A. Bernardo, Dean, U.P. College of Agriculture, for the Presidency of the Visayas State College of Agriculture.

APPROVED

There being no other matter the Chairman adjourned the meeting at 1:30 p.m.

CERTIFIED TRUE AND CORRECT:

(SGD.) TEOFILO H. MONTEMAYOR
Coordinator of State College
and Universities

ATTESTED:

JUAN L. MANUEL
Secretary, DEC
Chairman

APPENDIX A

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Secretary of Education and Culture

- Chairman

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Acting Director, Bureau of
Agricultural Economics

- Member

HON. FERNANDO A. BERNARDO
Dean, U. P. College of Agriculture

- Member

OTHERS PRESENT:

Justice Francisco Tantuico, Jr.

Dr. Waldo S. Perfecto
Executive Director, EDPITAF

Mr. Teofilo H. Montemayor
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- Acting Board Secretary

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Coordinator of State Colleges
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ATTESTED:

JUAN L. MANUEL
Secretary, DEC
Chairman

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

PROPOSED GUIDELINES FOR THE REORGANIZATION
OF THE COLLEGE

The conversion of the Visayas Agricultural College (VAC) from a college under the Bureau of Vocational Education into an autonomous state college now known as the Visayas State College of Agriculture (ViSCA) implies that the College has been given greater responsibilities than ever before. It is therefore important that the following guidelines for its reorganization be observed:

1. The College should adopt a more dynamic and efficient administrative organization that befits a state college with a separate charter and Board of Trustees of its own. The organizational structure must be realistic and should be flexible enough to adjust to the future expansion of programs and activities and the increasing responsibilities and complexity of the institution.
2. The College should have greater autonomy in the administration and management of its own affairs so that it can pursue effectively the objectives spelled out in its Charter. Such autonomy can be achieved through its Board of Trustees which can determine broad policies and guidelines for the College, and which can delegate reasonable levels of

authority to the College President for him to administer the College efficiently and effectively.

3. The College, upon joining the ranks of institutions of higher learning in the country, must pursue excellence in its academic programs. To do this it must (a) offer higher salary rates to its faculty, (b) adopt an accelerated staff development program, (c) implement a vigorous staff recruitment program, and (d) improve its instructional facilities, including its library. Immediate positive steps toward these directions should be encouraged and supported by the Board.
4. The College should undertake studies to improve its present academic and training programs and consider other innovative and relevant instructional programs, with due consideration to existing educational programs in the Visayas region and in coordination with appropriate bodies such as EDPITAF. It must also formulate priority research and action projects in the region it hopes to serve. These shall require the commitment of staff time for planning, including support for seminar-workshops and the participation of resource persons. Funds for such studies must therefore be provided.

5. The College, as the proposed regional college of agriculture for the Visayas, must take into consideration its role of leadership among other agricultural colleges and schools in the region. It must therefore organize itself to provide leadership and must evolve a plan and mechanism to perform this function effectively.
6. The College, being a part of a national plan to improve education for national development must move forward as an integral component of the whole. This can be done only by working closely with appropriate national planning bodies and establishing strong linkages with other institutions involved in the totality of the national scheme.

APPENDIX M

Visayas State College of Agriculture
Baybay, Leyte
October 29, 1974

The President
Visayas State College of Agriculture
Baybay, Leyte

Sir :

I have the honor to inquire if I have the possibility to receive compensation for the services I have rendered since the time my services terminated September 19, 1974.

I was supposed to retire on September 19, 1974. Since nobody could take over my teaching load I volunteered to continue teaching until the end of the semester. The Superintendent did not assure me of compensation for the extra service but if you can help me in this matter I would be very grateful. I rendered services without pay from September 20 to October 15, 1974.

Seedking for your immediate action and consideration,
I remain,

Very truly yours,

(SGD.) CONSTANCIO L. NUEVAS

REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte
APPENDIX N

Visayas State College of Agriculture
Baybay, Leyte
October 21, 1974

The Board of Trustees
(Thru the President
Visayas State College of Agriculture
Baybay, Leyte)

Sir :

I have the honor to request the creation of two (2) additional auditing position of this Institution for One (1) Auditor and One (1) Supplies-Checker at ₱9,600 and ₱3,612.00 per annum respectively.

The creation of these two additional items will serve as the basis of the Commission on Audit to appoint an Auditor and Supplies-Checker to augment the one-man auditing unit headed by an Auditing Examiner presently assigned in this College and to handle the manifold duties pertaining to the office. The salaries of these two positions will not in anyway lessen the appropriation for personal services as this will be paid by the Commission On Audit, Quezon City.

Hoping for your consideration in this matter, I remain

Very truly yours,

(SGD.) DOMINADOR C. LAUZON
Auditing Examiner