

MINUTES OF THE 112th University ADCO MEETING
Friday – 28 November 2014
1st Floor – Center for Continuing Education
Visayas State University
Visca, City of Baybay, Leyte

ATTENDANCE:

A. Present

1. ABAMO, Antonio P.	Dean, College of Management & Economics
2. ALBEOS, Felipe Q.	Dean, VSU Villaba
3. AMPAC, Louella C.	Director for Finance
4. ASIO, Victor B.	VP for Planning, Resource Generation & External Affairs
5. BACUSMO, Jose L.	PRESIDENT & Chairman
6. BELONIAS, Beatriz S.	Dean, Graduate School
7. CAPUNO, Othello B.	VP for Research and Extension
8. CENIZA, Ma. Juliet C.	Director, NCRC-Visayas
9. CUADRA, Lijuerá J.	Dean, College of Education
10. GUARTE, Roberto C.	VP for Administration and Finance
11. ISRAEL, Nestor M.	Director, General Services Office
12. LAÑADA, Eugene B.	Dean, College of Veterinary Medicine
13. LAUZON, Roberta D.	Dean, VSU Tolosa
14. LORETO, Alan B.	Executive Assistant
15. LORETO, Manolo Jr. B.	Dean of Students
16. PARDALES, Andreli D.	Head, University Library
17. PATINDOL, Remberto A.	Dean, College of Arts and Sciences
18. QUEYEDO, Marcelo A.	Director, PhilRootCrops
19. SAZ, Efren B.	Director for Development and Extension
20. TUDTUD, Daniel Jr. M.	<i>University Secretary</i>
21. TULIN, Edgardo E.	VP for Instruction
22. VELARDE, Rosa Ofelia D.	Director for Research
23. VELASCO, Eliezer L.	University Registrar

B. Not Present

Represented by/Remarks

1. BALBARINO, Edwin A.	
2. CANO, Lourdes B.	<i>represented by Atty. Rysan C. Guinocor</i>
3. COME, Renezita S.	<i>represented by Ms. Angelica Baldos</i>
4. ESGUERRA, Erlinda S.	
5. GAPASIN, Ruben M.	<i>represented by Dr. Feliciano G. Sinon</i>
6. GARCIA, Pastor P.	
7. PADAYAO, Marichu M.	
8. SANTOS de los, Janel Alexis A.	<i>represented by Ms. Ma. Niña C. Ceniza</i>
9. YU, Elwin Jay V.	<i>represented by Ms. Teodora P. Braganza</i>

C. Others Present

1. GUINOCOR, Rysan C.	University Legal Officer
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7. Water Related Initiatives with the Republic of Czechoslovakia for the establishment of a Water Purification Plant
8. Establishment of a Mini-Hydro Power Plant within the VSU Main Campus
9. Statement of the CHED on Filipino and the revised General Education Curriculum
10. Invitation from CHED RO-8 and Leyte Normal University to attend Conference on Waray Literary Works
11. DOST-Balik Scientist Program
12. Invitation from the Asian Productivity Organization (APO)
13. Letter from the COA on Submission of Financial Report for the P1.2 million Grant from the BFAR for the Hatchery Establishment to Resident Auditor
14. Issues Related to Assignment of Classrooms to Classes with more than 50 Students
15. Conference on Green Technologies for Eco-Systems Rehabilitation and Restoration in the Bicol University College of Agriculture and Forestry (BUCAF)

B. Announcements

1. Climate Change Training/Workshop from 02-05 December 2014
2. Lighting Ceremony (*Dec. 1*) and Christmas Party (*Dec. 19*)
3. Request of Deputy Director de Guzman
4. Campus Visit by the Environmental Management Bureau
4. Visit of KOICA Representatives at the Tolosa Campus on 03 December 2014

The University Administrative Council unanimously passed

**University Administrative Council
Visayas State University
Visca, City of Baybay, Leyte**

**Resolution No. 63
Series of 2014**

Approving the Agenda for the 112th University Administrative Council (Special) meeting dated 28 November 2014 held at the 1st Floor, Center for Continuing Education (CCE) Building, VSU Main Campus, Visca, City of Baybay, Leyte, as presented.

Univ. ADCO Action: APPROVED

Date: 28 November 2014

IV. NEW BUSINESS

1. Request of Mr. Jordi Prat Luca of the ILO

The President informed the Council that Mr. Jordi Prat Tuca of the International Labor Organization (ILO) informed the Office of the President that he will be travelling to Region 8 from 08-12 December 2014 and would like to conduct an orientation session for VSU staff on "Business Management and Financial Literacy Training

1 Methodologies.” Basically this training is conducted to promote entrepreneurship among
2 poor and vulnerable communities as well as help micro entrepreneurs, especially
3 farmers, to improve their business practices. The orientation session runs up to 3 hours.

4 The President indicated that in his e-mail reply to Mr. Tuca, that Mr. Tuca
5 coordinate activities during his visit with Prof. Efren B. Saz and Dr. Antonio P. Abamo
6 who have been assigned as the contact persons for VSU. What is needed now is to
7 identify the venue for the orientation as well as the participants for this orientation.
8 Some staff from the satellite campuses should be included in the list of participants. Of
9 course, snacks will be served, as usual.

10 Dr. Abamo requested for an OP memorandum to mobilize resources as well as
11 identify all prospective participants.

12 2. Regional RDE Meeting

13 The President informed the Council that there will be a Regional RDE Meeting
14 here in the Main Campus on 11-12 December 2014. The President emphasized that Dr.
15 Patricio Failon of PCAARRD might come which means that he needs to be back in
16 campus by then from Thailand.

17 3. Participation in the Design Thinking Workshop for Visayas SUCs

18 The President informed the Council there will be a Design Thinking in Education
19 Workshop Unlocking Innovations in Teaching and Learning this coming 03-05
20 December 2014 to be held at City Suites, F. Ramos St., Cebu City.

21 The President explained that the workshop is a training and capability
22 development program for educators. VSU has been allotted four (4) slots.

23 The Council decided to send two (2) participants from the CAS and another two
24 (2) from Education. The Council decided that the four participants to said workshop will
25 be the Dean of the CAS, Dr. Remberto A. Patindol and another faculty; while for
26 Education, it will be Dr. Lijuera J. Cuadra and Prof. Herbina Mollejon (VSU Villaba).

27 4. Participation in the DA-BAR Funded Workshop: Development of Decisions Support 28 Tools on Sustainable Land Development

29 The President informed the Council that the Bureau of Soils and Water
30 Management in partnership with the Philippine Overview of Conservation approaches

1 and Technologies (PhilCAT) member institutions, is currently implementing a project:
2 *“Development of Decision Support Tools on Sustainable Land Management as a Key to*
3 *Address Biotic Stress Areas Vulnerable to Climate Change.”*

4 The President informed the Council that in the 2015 GAA, VSU was given P19
5 million for climate change. Director Silvino Tejada, Director II of the Bureau of Soils
6 and Water Management informed the OP that his Office has implemented a new project
7 funded by the DA-BAR entitled: *“Development of Decision Support Tools on*
8 *Sustainable Land Management as a Key to Address Biotic Stress Areas Vulnerable to*
9 *Climate Change.”*

10 This initiative by the Bureau of Soils and Water Management is important to
11 VSU because Leyte Island is very vulnerable to climate change. This project is funded
12 by the DA-BAR and seeks to develop sustainable land management (SLM) decision
13 tools for combatting land degradation and considering the effects of climate change by
14 raising awareness, forging partnerships and development of SLM knowledge
15 management. In the process, the project envisions that the SLM best practices will be
16 documented and assessed using internationally accepted tools and methodologies and
17 generate various knowledge products like: Overview Books on SLM; SLM Success
18 Stories; Posters; Flyers as decisions support tools on SLM.

19 The President informed the Council that there will be a SLM seminar/workshop
20 to be held at the VSU Pavilion Conference Hall, VSU Main Campus this coming 03
21 December 2014 and that Dir. Tejada is requesting that for the Opening Remarks, the
22 President or representative deliver it.

23 President Bacusmo indicated that he will not be in campus on that day since he
24 will be attending the BOR Meeting at the CHED Central Office in UP Diliman, Quezon
25 City. The President requested Dr. Victor B. Asio to give the Opening Remarks.

26 5. Second JICA Mission: Assessment of the Current Status and Potential Development of R
27 and D per Discipline

28 The President informed the Council that the OP received an e-mail message from
29 Ms. Gelyn T. Lamarosa that some JICA representatives will be visiting the University
30 this coming 03-05 December 2014 for the purpose of interviewing the Research Officer

1 of Baybay City LGU as well as ask the Deans regarding the academic programs that we
2 submitted to JICA for consideration, namely: engineering, agriculture, biotechnology
3 and a few more.

4 The President pointed out that Dr. Edgardo E. Tulin has represented VSU during
5 the First Study Mission and requested Dr. Tulin to explain to the Council what this is all
6 about.

7 Dr. Tulin explained that the First Study Mission involved three (3) Universities:
8 UPLB, VSU and MSU-IIT. The objective of this mission was to "get an initial picture of
9 the status of higher education of Universities especially in the fields of engineering,
10 agriculture, biotechnology, and a few others. JICA is also very keen on Civil
11 Engineering, as an academic program.

12 Dr. Tulin narrated that he already submitted the data requested by JICA covering
13 the First Study Mission including the Strategic Planning sessions, faculty profiles,
14 student profiles and other data. The reason for the second visit is to ask the Deans of the
15 degree programs submitted earlier about possible R and D collaborations. The two (2)
16 JICA personnel coming over include Ms. Maki Makiko and a Filipino and will be taking
17 the 11:00 AM flight from Manila. They will conduct the interview on 04 December
18 2014, with the University scheduled for a morning interview and the Baybay LGU in the
19 afternoon.

20 Prof. Ophelia D. Velarde informed the President and the Council that the JICA
21 will be looking at seven (7) preferred disciplines for this second mission.

22 The President inquired who will be interviewed by the JICA for VSU.

23 Prof. Velarde indicated that Dr. Othello B. Capuno, VP for Research and
24 Extension, Dr. Tulin, and Dr. Guarte will be interviewed.

25 Dr. Tulin commented that he will be attending the BOR Meeting on 03
26 December 2014 and will not be in campus for the said interview.

27 Prof. Velarde mentioned that the JICA team had expressed preference in staying
28 inside the campus rather than in Baybay, if possible.

1 President Bacusmo indicated that these JICA personnel should be given
2 accommodation by the University, possibly in the Apartelle.

3 Prof. Alan B. Loreto requested for the names of the incoming JICA guests so that
4 they can be given rooms since all lodging facilities are going to be occupied by the
5 participants of the Climate Change workshop.

6 President Bacusmo indicated that he would like to suggest the inclusion of
7 Rootcrop Processing in the R and D agenda for possible JICA funding.

8 6. Possible Partnership between the Florida International University (FIU) and VSU on
9 Disaster Risk Reduction, Typhoon and Storm Surge Research, and Other Extreme
10 Related Issues

11 The President informed the Council that the CHED Chairperson, Dr. Patricia B.
12 Licuanan referred to the OP a report from the Philippine Embassy in Washington D.C.,
13 that the Florida International University (FIU) is interested in developing partnerships
14 with Philippine Higher Education Institutions particularly on disaster risk reduction,
15 typhoon and storm surge research, and other extreme even related issues.

16 The President informed the Council that the FIU is a leading research institution
17 in hurricane mitigation and is the only public research University offering Bachelor's,
18 Master's, and Doctoral degrees in many fields in Miami, Florida. FIU is listed as one of
19 the best colleges for 2014 in Business Programs by the US News and World Reports.

20 The President informed the Council that he already wrote a formal letter to Dr.
21 Licuanan dated 16 October 2014 indicating that VSU is very interested to develop a
22 partnership with FIU in R and D in Hurricane Mitigation and in other Academic Fields.

23 7. Water Related Initiatives with the Republic of Czechoslovakia for the Establishment of a
24 Water Purification Plant

25 The President informed the Council that there were many requirements attendant
26 to water testing including water quality, mineral content, and others. VSU informed the
27 Czech Embassy that there were a number of laboratory tests that VSU could not
28 perform. Thus, VSU sent some of the water samples to an outside laboratory (Fast Lab)
29 in Cebu for specific tests.

30 The President explained that the reason behind all these tests is to ascertain that
31 the water quality of water used inside the campus is safe considering that the campus

1 population is growing very fast and so, VSU is tapping into other sources, to augment
2 existing sources. The University is also envisioning on selling bottled water in Baybay
3 and elsewhere, thus, the need to determine quality of the water.

4 Currently, commercial water filtration utilizes "reverse-osmosis" technology.
5 Hopefully, VSU will be able to produce "mineral water" which is healthier than "spring
6 water".

7 The President informed the Council that he just received the results of the water
8 analysis from Fast Labs, as follows: *"According to the analysis of water samples, there*
9 *is very low mineralization, and it is like rainwater. So, it is not drinkable without*
10 *mineralization per European standards."* The President explained that the European
11 standard requires at least 200 ppm of minerals to be present in the water. However,
12 mineral water is also "hard" on the kidneys since these will have to be filtered out of the
13 body through the kidneys. In VSU, the bottled water is really spring water. The
14 President mentioned that Dr. Feliciano Sinon has submitted a concept paper:
15 *Establishment of VSU Purification System: A Joint Project of the Mendellin University*
16 *of the Republic of Czechoslovakia and the Visayas State University, Republic of the*
17 *Philippines.* This proposal will be endorsed to the Czech embassy before the end of the
18 month for the undertaking.

19 8. *Establishment of a Mini-Hydro Power Plant within the VSU Main Campus*

20 The President informed the Council VSU has permitted the personnel of Mr.
21 Alvarez to conduct some hydrologic studies on the Lago lago river to determine if the
22 water flow is sufficient for the construction of a mini hydro-electric plant. Based on the
23 results of their studies, the water flow in the Lago lago river will be able to generate
24 about 250 kW of electricity which is quite small compare to the needs of the University
25 but will be more than enough to power a small building. The President mentioned that is
26 worth trying.

27 9. Statement of the CHED on Filipino and the Revised General Education Curriculum

28 The President informed the Council that the CHED is now encouraging the
29 production of Course Syllabi in Pilipino. This new CHED initiative is embodied in a

1 letter from CHED Chairperson Patricia Licuanan. In the Basic Education, the syllabi are
2 now written in the "mother tongue" which is also difficult to do.

3 The President indicated that all UADCO members will be given a copy of this
4 new CHED initiative.

5 10. Invitation from CHED RO-8 and Leyte Normal University to attend Conference on
6 Waray Literary Works

7 The President informed the Council the CHED Regional Office 8 and the Leyte
8 Normal University (LNU) have announced the holding of a Conference on Waray
9 Literary works this coming 09-11 December 2014 and are inviting faculty and students
10 to attend this conference. The President indicated that he will ask the DLABS to look
11 into this.

12 11. DOST-Balik Scientist Program

13 The President informed the Council that the PCAARRD has sent a letter
14 inquiring whether the VSU has some foreign-based scientists in mind who can assist the
15 University in the implementation of its strategic R & D programs.

16 The President requested all UACO members to immediately inform OP if they
17 have anybody in mind so that they could be invited by the DOST under the Balik
18 Scientist program.

19 12. Invitation from the Asian Productivity Organization (APO)

20 The President informed the Council that the Asian Productivity Organization
21 (APO) will be conducting a "*Self-Learning Course on Good Agricultural Practices*
22 *(GAP) for Increasing Farm Productivity, Self-Sustainable Production, and Market*
23 *Access*" this coming 01 December 2014 to 30 April 2015.

24 The President indicated that the structured self-learning course will be
25 implemented through APO's dedicated E-learning websites. Interested participants can
26 register on these websites and create their own accounts Registration starts on 01
27 December 2014 until 31 April 2015. The whole course runs for about three (3) months.

28 The President indicated that all the Dean of Satellite Campuses should enroll in
29 this free on-line program.

1 13. Letter from the COA Resident Auditor on Submission of Financial Report for the P1.2
2 million Grant from the BFAR for the Hatchery Establishment

3 The President informed the Council that the BFAR gave the Main Campus and
4 the Tolosa Campus P1.2 million each for the construction of a fish hatchery. In the Main
5 Campus, only about P1,000.00 is left from said BFAR funds. The Tolosa Campus has to
6 ascertain the balance of such a fund.

7 The President indicated that the COA has requested for the report on utilization
8 of this fund especially because this is part of the DAP funds that is currently being
9 audited. The COA letter emphasized *"That for those schools with damaged projects, the*
10 *school has to submit a damage report and to request for relief from property*
11 *accountability to the school's Resident Auditor. For those schools whose reports are for*
12 *still pending for verification, to also submit it to the Resident COA Auditor. Lastly,*
13 *please furnish a copy of the endorsement to Ms. Anne T. Apa, DA-COA Team Leader."*

14 The President informed Dr. Lauzon and Dr. Balbarino that they will be given
15 copies of the COA letter so that they can also prepare the needed reports.

16 14. Issues Related to Assignment of Classrooms to Classes with more than 50 Students

17 The President informed the Council there have been many complaints aired
18 about small classrooms being assigned to subjects with more than 50 students. The
19 classrooms at the DLABS definitely cannot accommodate 50 students since it was
20 envisioned that it will accommodate a maximum of only 35 students.

21 The President emphasized that when the University Library transfers to the new
22 building, the space will be subdivided into classrooms which will be enough to seat up at
23 least 50 students to 55 students.

24 15. Conference on Green Technologies for Eco-Systems Rehabilitation and Restoration in
25 the Bicol University College of Agriculture and Forestry

26 The President informed the Council that the Bicol University College of
27 Agriculture and Forestry (BUCAF) will be holding a "Conference on Green
28 Technologies for Eco-Systems Rehabilitation and Restoration".
29

1 **V. ANNOUNCEMENTS**

2 1. Climate Change Training/Workshop from 02-05 December 2014

3 President Bacusmo reminded the Council that the Climate Change
4 Training/Workshop will be conducted here in the Main Campus this coming 02-05
5 December 2014.

6 2. Lighting Ceremony (Dec. 1) and Christmas Party (Dec. 19)

7 President Bacusmo reminded the UADCO members to attend the Christmas
8 Lighting Ceremony on 01 December 2014 and the University-wide Christmas Party this
9 coming 19 December 2014.

10 3. Request of Deputy Director de Guzman

11 President Bacusmo informed the Council that DOST Deputy Director-General
12 Dr. Matet de Guzman informed the University that it is accepting R & D proposals in the
13 field of biotechnology for immediate funding as said agency still has about P100 million
14 for awarding in 2014.

15 Dr. de Guzman requested VSU to come up with at least three (3) proposals for
16 submission not later than 03 December 2014.

17 Dr. Capuno commented that the other fields included, other than biotechnology,
18 are livestock, jackfruit, abaca, fisheries/aquaculture.

19 4. Campus Visit by the Environmental Management Bureau

20 Prof. Manolo B. Loreto informed the council that the Environmental
21 Management Bureau (EMB) together with some officials of SMART Communications
22 will be visiting the campus this December. The SMART officials will be conducting
23 some kind of campus awareness regarding their services to our students. The EMB, on
24 the other hand, will be looking around since the Main Campus has been declared an eco-
25 friendly campus.

26 The President indicated that the visit of the EMB should be properly coordinated
27 as they may visit other eco-friendly facilities inside the campus like the Alternative Non-
28 conventional Energy Center (ANEC) but also steered away from other sites like the

1 garbage dump which still needs to be worked on. Further, the signages around the
2 campus like the No Smoking signages, especially those that have been badly damaged,
3 have to be replaced. Further, the comfort rooms along the highway (near the Guard Post
4 I) have to be cleaned.

5 Dr. Asio also suggested that the road from the College of Veterinary Medicine
6 going to the Department of Animal Science be cleaned as there are a lot of garbage
7 strewn all over the said road.

8 4. Visit of KOICA Representatives at the Tolosa Campus on 03 December 2014

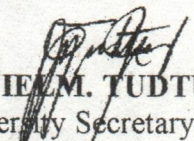
9 The President informed the Council and the Dean of the VSU Tolosa that four
10 (4) KOICA officials will be visiting the Tolosa Campus starting 03 December 2014. Dr.
11 Guarte is taking care of the preparations for the visit of the KOICA officials.

12 The President indicated that it is hoped that after the visit, there will be a signing
13 of the MOA for the start of the US\$4.0 mil. infrastructure project financed by KOICA.

14 **VI. ADJOURNMENT**

15 After all items were discussed, President Jose L. Bacusmo thanked everybody for
16 attending the 112th UADCO meeting and adjourned the meeting at 4:45 P.M.

17 Certified True and Correct from the Transcriptions:

18 
19 **DANIEL M. TUDTUD, JR.**
University Secretary

20 Attested:

21 **JOSE L. BACUSMO, PhD**
22 University President