

2nd Board of Regents Meeting
14 November 2001
LNU Conference Room
Tacloban City, Leyte

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No. 01-2001

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ATTENDANCE

Present:

Hon. Ester A. Garcia Chairperson, CHED Chairman
Hon. Paciencia P. Milan President, Leyte State University Vice Chairman
Hon. Renato L. Cayetano <i>Represented by Regent Edwin C. Codilla</i> Chairman, Senate Committee on Education, Arts & Culture Senate of the Philippines Member
Hon. Harlin Cast. Abayon <i>Represented by Regent Rolet M. Palacio</i> Chairman, House Committee on Higher and Technical Education House of Representatives Member
Regent Leo P. Cañeda Regional Executive Director Department of Agriculture Regional Office VIII Member
Regent Buenaventura C. Go-Soco Jr. Regional Executive Director NEDA Regional Office VIII Member
Regent Perla M. Tan President, ViSCA Faculty Association Member
Regent Guindolino R. Gerona President, ViSCA Alumni Association Member
Regent Rheeno Victor P. Nayre President, ViSCA College Supreme Student Council Member
Regent Jose V. Mazo Private Sector Representative Member
Regent Rebecca V. Barbusa Private Sector Representative Member
Prof. Daniel M. Tudiud, Jr. Board Secretary Board Secretary

I. CALL TO ORDER

Chairperson Ester A. Garcia, the new Chairman of the Leyte State University Board of Regents, called the meeting to order at 8:20 a.m. to start the 2nd Board of Regents meeting of the Leyte State University.

II. ROLL CALL

Chairperson Ester A. Garcia inquired from Prof. Daniel M. Tudtud, Jr., the Board Secretary, if there was a quorum of members present. The Board Secretary reported to Chairperson that all members of the LSU Board of Regents (BOR) were present.

LSU President, Dr. Paciencia P. Milan, announced that Dr. Rolet M. Palacio was representing the Hon. Congressman, Harlin Cast. Abayon.

III. ADOPTION OF THE PROPOSED AGENDA

Chairperson Garcia inquired from President Milan whether there were any items to be added to the proposed agenda. President Milan indicated that there were two (2) items to be added: (1) request of Hon. Cong. Eduardo Veloso for an area to be used for the high school; and (2) letter of Chairperson Garcia endorsing the letter of the Faculty and Staff Association of LSU-Tolosa for action.

Chairperson Garcia carefully pointed out to the members of the Board that she endorsed the letter, not the person. This is a standard procedure of her office for routine communications requesting for endorsement. It was now up to the LSU President to act judiciously on the matter.

After ascertaining that there were no other items to be calendared for the 2nd BOR Meeting, President Milan moved for the approval of the agenda as modified. Regent Perla M. Tan seconded the motion. Hearing no objections, Chairperson Garcia declared the Agenda APPROVED AS MODIFIED.

IV. CHAIR'S PRIVILEGE

Chairperson Garcia took the opportunity to express her pleasure at having been given another chance to serve in the Board of Regents of the

Leyte State University. Chairperson Garcia informed the body that she once served as BOT Chairperson of ViSCA and likewise had worked with some ViSCA professors in the late 1970's and 1980's in some projects. Chairperson Garcia impressed upon the body that she had a very high regard for the accomplishments of ViSCA, now LSU.

V. READING AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Chairperson Ester A. Garcia requested the members of the Board to look at the minutes of 1st BOR meeting presented in Tab A, for correction. The following corrections were made:

- a) page 4, line 15 – change “50” to “30”;
- b) page 5, line 5 – change of spelling from “Reco~~l~~letos” to “Recoletos”;
- c) page 23, lines 4-6 – change the wordings of the resolution to “Approving the adoption of the Manual of Operations of IGP Projects as crafted by PASUC VIII on condition that it will be revised from time to time”;
- d) page 25, line 15 – delete “and Training Hall” and modify by adding a footnote below it as follows: “Provided that the First Floor Training Hall is also rented at the regular rate” ;
- e) page 25, line 19 – delete “and Training Hall” and modify by adding a footnote below it as follows: “Provided that the First Floor Training Hall is also rented at the regular rate” ;
- f) page 28 – delete the second reason indicated in the request for the purchase of an air conditioning unit by LSU-Isabel; and
- g) page 33, line 5 – add “t” to the word “his” to read: “this”.

After all the members of the Board of Regents inputted their corrections, President Paciencia P. Milan moved for the approval of the Minutes of the 1st Board of Regents meeting as corrected. Regent Rebecca Barbusa seconded the motion. Thus, the LSU Board of Regents passed

BOR RESOLUTION NO. 22, s. 2001

Approving the Minutes of the 1st LSU Board of Regents meeting dated 15 September 2001 held at the FARMI Conference Hall, LSU, Visca, Baybay, Leyte from 2:20 p.m. to 6:00 p.m. as corrected.

VI. MATTERS ARISING FROM THE APPROVED MINUTES

None.

VII. PRESIDENT'S REPORT

President Paciencia P. Milan provided each Trustee a copy of the President's Activities for the period 15 September 2001 to 13 November 2001. President Milan proceeded to mention only the highlights as follows:

- (1) LSU Administration is in the process of drafting a MOA between the LSU and the University of Goettingen of Germany for the joint offering of the MS in Tropical Forestry. President Milan emphasized that this degree program is an existing program of the University of Goettingen. The salient points of the MOA include: (a) students from the University of Goettingen will be taking some Forestry courses in the Leyte State University; and (b) there will be an exchange of students every two years; (c) there shall be faculty exchange when the need arises.
- (2) Organized the send-off ceremonies for outgoing BOR Chairman, Commissioner Manuel D. Punzal;
- (3) Acted as Jury during the International Environmental Communication Forum held in Frankfurt, Germany last September 19-21, 2001. A Filipina was one of the awardees for Outstanding Communication Award;
- (4) Attended the meeting on Vertebrate Pest Management held in Boston, Massachusetts, U.S.A. last September 22-29, 2001; and
- (5) Attended and participated in the Foundation Day activities of the external campuses.

VIII. CALENDAR OF BUSINESS

A. Unfinished Business

1. Proposed Colleges/Institutes/Departments for the Leyte State University

President Milan presented to the Board the proposed colleges/institutes/departments of the Leyte State University. President Milan explained that this is a revised proposal and had been presented and approved by the Academic Council (AC) and the Administrative Council (ADCO).

Comments/Discussions:

Department of Family and Consumer Sciences

Chairperson Ester A. Garcia inquired about what the Department of Family and Consumer Sciences was supposed to offer. To this inquiry, President Milan explained that this is actually the new name proposed by the Department of Home Science. The Department Chairman explained to the ADCO and the AC that this is the new modality in Home Science. Furthermore, their degree program will be similar to Human Ecology since the curriculum will not only be dealing with Home Science but also on the family as a consumer of goods and services.

Institute of Strategic Research and Development Studies

Regent Jose V. Mazo made a query on why the institute is under the College of Agriculture. President Milan explained to the Board that the Institute of Strategic Research and Development Studies (formerly the Center of Social Research) was placed under the College of Agriculture in consideration of the Center's research priorities which are centered on policy research in agriculture. Furthermore, the Center also wants to avail of AFMA support for its research and extension projects.

Chairperson Garcia suggested that a footnote be placed, that: "The Board of Regents is enjoining the Institute to look at other development issues in Region VIII."

College of Urban Development and Management

Chairperson Garcia expressed her concern about the new name of the LSU Alang-alang campus, College of Urban Development and Management. She inquired about the current degree offerings and the expertise of the faculty in assuming this new thrust. President Milan explained that at present, the Alang-alang campus offers the DAT-BAT program. However, the faculty of the Alang-alang campus would like to focus their curricular programs on Urban Management and Development.

Chairperson Garcia opined that it will be difficult for this campus to immediately shift to this new area considering that their faculty still needs to be developed along this new field. After some deliberations, President Milan suggested the Alang-alang campus be renamed College of Agriculture and Environmental Technology. Chairperson Garcia suggested that a footnote be placed, that: "The Board of Regents is envisioning that this campus will be developed for Planning and Development Management."

Department of Development Communication

Regent Jose V. Mazo expressed his concern about the inclusion of the department under the College of Agriculture. Regent Mazo argued that the other colleges would also need development communication and suggested that this

department be placed under the College of Arts and Sciences instead. President Milan explained that the department has strong research and extension linkages with agriculture and would like to continue doing so especially because their strength is along agriculture and also to take advantage of Bureau of Agricultural Research (BAR) support through researches under AFMA.

Chairperson Ester Garcia was of the opinion that since it was a young department, it feels more at ease under the College of Agriculture. However, Chairperson Garcia stressed that, "The Board of Regents is encouraging the department to look at other development issues in Region VIII and not just in agriculture."

Office of the National Service Program

Student Regent Rheeno Victor P. Nayre made the following inquiries: (a) why the name of the Department of Military Science and Tactics (DMST) was changed to Office of the National Service Program; and (b) why LSU has not yet implemented the alternative program for the ROTC.

On the first inquiry, President Milan pointed that this is now the new name of the unit. Chairperson Garcia informed the Board that there are three possible ways by which the National Service provision of the Philippine Constitution may be responded to, namely: (a) civic welfare; (b) military training; and (c) law enforcement. President Arroyo had already announced that the both Houses of Congress are in agreement that taking up ROTC will be purely voluntary. However, there

is still a law which requires male students to undergo compulsory military training (ROTC). It is hoped that Congress will amend the law.

On the second point of inquiry, President Milan explained that the CHED RO-VIII called a meeting only last 12 November 2001 to discuss about the alternatives in lieu of the ROTC program. Under the National Service Program, all students - male and female, will be involved. After looking at the list of courses to be taught, the university is currently prepared to teach only Values Education. It will take some time to identify staff members to teach the identified courses. President Milan indicated that hopefully, this will be implemented by the first semester SY 2002-2003.

Along this line, Chairperson Garcia informed the body that the National Service Program was initially piloted in Metro Manila in schools that had the capability to implement the program. Even these pilot schools found it quite difficult because the subject matter to be taught in the different courses have not yet been fixed.

Hearing no other questions on the proposal, Regent Guindolino R. Gerona moved for the approval of the proposal. Regent Rebecca V. Barbusa seconded the motion. Hearing no objections, the Board of Regents passed

Board Resolution No. 23, s. 2001

Approving the proposed Colleges/Institutes/Departments of the Leyte State University as modified.

2. Proposed Organizational Structure of the Leyte State University

President Paciencia P. Milan informed the Board that this proposal had been revised based on the discussions with ADCO. Chairperson Ester A. Garcia requested clarification about the position, Asst. to the President for Community Planning. President Milan corrected that this should have read Asst. to the President for Corporate Planning. There was a lengthy discussion about the proposed organizational structure.

University Secretary/Board Secretary

Faculty Regent Perla M. Tan pointed out that the University Secretary and the Board Secretary may not necessarily be one and the same person. The Board Secretary is appointed by the Board of Regents in accordance with R.A. 8292. On the other hand, the Board approved the creation of a plantilla position of University Secretary in its last meeting. Regent Tan emphasized that she objected to this for the reason that it would not be fair to the next LSU President to have a University Secretary not of his/her choice.

President Paciencia P. Milan explained that the Board made a unanimous decision to have a University Secretary who would be loyal to the University, not to the President. This will ensure continuity and stability of the office and all its attendant responsibilities.

Chairperson Ester A. Garcia commented that this being the case, there should be no line linking the University Secretary and the Board Secretary. Regent Buenaventura Go-Soco, Jr. was of the same opinion. The Board Secretary should be placed at the side of the Board of Regents while the

University Secretary is placed under the Office of the University President.

Vice-President for Research and Extension

Faculty Regent Perla M. Tan requested clarification about the position of Director, Programs. President Paciencia P. Milan clarified that this position is actually Director, Programs, Monitoring and Evaluation. However, on review, it was suggested that this be simply called Director for Programs since monitoring and evaluation are functions. The Director for Programs will be in-charge of program development, program monitoring, and project evaluation for all research and extension programs. This being the case, Regent Tan suggested that the position tile should reflect this: Director, Research and Extension Programs.

Regent Tan also inquired whether the support services of the University will be under the Director for Technology Dissemination and Support Services. President Milan clarified that this only pertains to Research and Extension.

Regent Tan inquired whether the Philippine Carabao Center (PCC) and the Agricultural Training Institute (ATI) are correctly reflected in the organizational chart. Regent Leo P. Cañeda pointed out that the PCC and the ATI are units under the Department of Agriculture and as such are only "attached units" to the university meaning that supervision is under the control of the Department of Agriculture.

President Milan, however, explained that the Director of the PCC, Dr. Oscar B. Posas, is a permanent staff of the

university and is on secondment to the PCC. The MOA between LSU and the PCC so stipulates that the PCC Central Office provides funds for the operations of the PCC at LSU but said funds are deposited with LSU. Therefore, all requests for use of funds by PCC are coursed through LSU.

Vice-President for Academic Affairs

Faculty Regent Perla M. Tan requested clarification why the Research Centers are also under the VP for Academic Affairs. President Milan replied that this is a misprint. The research centers are under the direct supervision of the VP for Research and Extension. However, these Centers are connected by a broken line since some staff of research centers are affiliates of academic departments and also teach courses.

Anti-Sexual Harassment Office

Student Regent Rheeno Victor P. Nayre inquired from President Milan whether the university has already organized an Anti-Sexual Harassment Office. Regent Nayre informed the body that the creation of this office in campus is in accordance with existing Civil Service regulations.

President Milan informed the members of the Board that this will just be a section under the Legal Office. Chairperson Garcia clarified that this need not be an office but just a unit. The creation of an office implies that there will at least be seven (7) persons in that office. Thus, this office will be called the Anti-Sexual Harassment Unit.

Chairperson Garcia directed President Milan to consult a management expert regarding the finalization of the organizational structure of the university.

After all questions were answered, Regent Jose V. Mazo moved for the approval of the proposed LSU Organizational Structure as modified. Regent Perla M. Tan seconded the motion. Hearing no objections from the body, the Board of Regents passed

Board Resolution No. 24, s. 2001

Approving the proposed LSU Organizational Structure as modified.

3. Revised Guidelines on the Establishment and Operations of Student Organizations

President Paciencia P. Milan informed the body that this document had been presented in the last Board meeting but action on the matter was deferred. Regent Jose V. Mazo remarked that the Board wanted to see the difference between the old guidelines and the new guidelines.

President Milan pointed out that the words in bold letters were changed or added while those in italics are being deleted. Chairperson Ester Garcia observed that some definitions of terms were quite vague for example the keyword like hazing. Regent Buenaventura Go-Soco suggested that the definitions in the anti-hazing law should be used. Regent Edwin Codilla pointed out that personal definitions of some important terms like hazing might create problems (in implementation) in the future.

Regent Go-Soco queried whether high school students were prohibited from joining fraternities/sororities. President Milan clarified that there is no direct prohibition but what the law only mentions that

only students 18 years and above may be allowed to join fraternities/sororities. However, in LSU, high school students are not encouraged to join fraternities/sororities but could be recruited for future membership.

Chairperson Garcia stated that the 18 year age requirement for recruitment does not hold for as long as the student concerned is still in high school. Chairperson Garcia explained that the high school still has the "*in locus parentis*" responsibility to its students. Those who are already in college are supposed to be responsible individuals already.

Regent Gerona pointed out that on the second column of Page 10, the words "not allowed" makes the provision too restrictive. Instead it should be toned down to "*strongly discouraged*". President Milan informed the Board that some of the faculty have complained about the frequency of these field trips because many of their students miss their other classes. Even parents have aired their complaints on the number of field trips conducted every semester. However, Chairperson Garcia was amenable to the suggestion of Regent Gerona and mentioned that it should be the responsibility of the instructor to arrange for the field trip, not the students.

In view of the many basic questions raised by the Board, Regent Go-Soco indicated that the existing guidelines will still be followed until the Board approves the revised guidelines.

Regent Perla M. Tan moved for the deferment of the proposal and Regent Guindolino R. Gerona seconded the motion.

4. Confirmation of the Appointment by Referendum of Prof. Daniel M. Tudtud, Jr. as University Prosecutor

Chairperson Garcia clarified that what is being presented here is the appointment by referendum of Prof. Daniel M. Tadtud, Jr. as University Prosecutor. What is now required is just the confirmation of the approved appointment.

After a short discussion, Regent Jose V. Mazo moved for the confirmation of the appointment by referendum of Prof. Daniel M. Tadtud, Jr. as University Prosecutor. Regent Perla M. Tan seconded the motion.

5. Confirmation of the Sabbatical Leave Application by Referendum of Dr. Guidolino R. Gerona

Chairperson Garcia clarified that this is similar to the previous item and what is required is just the confirmation of the approved sabbatical leave application.

Regent Jose V. Mazo moved for the confirmation of the sabbatical leave application of Dr. Guindolino R. Gerona. Regent Perlà M. Tan seconded the motion.

B. Academic Matters

1. Proposal to Revise the BS Biology Program

President Paciencia P. Milan informed the members of the Board that the BS Biology program is being revised to give way to the inclusion of the 3 courses mandated by CHED. The three courses are: (1) Eng. 21 – Literature; (2) Fil. 26 – *Panitikang Pilipino*; and (3) SocSci.16 – Life and Works of Rizal. This proposal had also been approved by the Academic Council (AC) and the AC is recommending it to the Board of Regents for approval.

Chairperson Ester Garcia inquired if there were any questions relative to the proposal. Hearing none, Chairperson Garcia declared the proposal approved and the Board passed

Board Resolution No. 25, s. 2001

Approving the proposal to revise the BS Biology Curriculum.

2. Proposal to Offer Botany as a Major Field Under the B.S. Biology Program

President Paciencia P. Milan informed the members of the Board that the university has an existing BS Biology program with majors in Ecology and Marine Biology. This will be the third major field under the BS Biology. Furthermore, this proposal had been approved by the Academic Council (AC) and the AC is recommending it to the Board of Regents for approval.

Chairperson Ester Garcia inquired from the body if there were any questions on the proposal. Hearing none, Chairperson Garcia declared the proposal approved and the Board passed

Board Resolution No. 26, s. 2001

Approving the proposal to offer Botany as a major field under the BS Biology program.

3. Candidates for Graduation – First Semester, SY 2001-2002

President Paciencia P. Milan presented to the LSU Board of Regents, the list of candidates for graduation for the First Semester SY 2001-2002 for the Main Campus and the Villaba-Campus. All the candidates for graduation from both campuses had been presented to the Academic Council..

Chairperson Ester A. Garcia inquired if the Board had any objections on any of the candidates for graduation from both campuses. Hearing none, Chairperson Garcia declared it approved and the Board passed

Board Resolution No. 27, s. 2001

Confirming the candidates for graduation from the Main Campus, First Semester SY 2001-2002 as presented, PROVIDED that all the requirements for graduation have been fully complied.

Summary:

1. BAS	-	9
2. DVM	-	2
3. BSA	-	10
4. BSAB	-	1
5. BSAC	-	1
6. BSAE	-	1
7. BSAGDEV	-	4
8. BSAGED	-	26
9. BSF	-	3
10. BSFT	-	1
11. BSHE	-	17
12. HET	-	1

Board Resolution No. 28, s. 2001

Confirming the candidates for graduation from the Villaba Campus, First Semester SY 2001-2002 as presented, PROVIDED that all the requirements for graduation have been fully complied.

Bachelor of Secondary Education	-	14
(Major in English)		

C. Administrative Matters

1. Proposal to Give Additional Non-Cumulative Vacation Leave with Pay to Regular Faculty and Staff on Vacation-Sick Leave Status as a Form of Compensatory Day-Off

President Milan informed the members of the Board that this proposal came about as a consequence of the adoption of the Civil Service regulation on Teacher's Leave that grants additional vacation leave benefits. Faculty members on teacher's leave status now enjoy 84 days of paid vacation per year. This proposal has been reviewed and endorsed by the Legal Office.

Chairperson Ester Garcia commented that this proposal should have a colatilla indicating that: "Faculty and staff entitled to this additional privilege should see to it that SERVICE TO THE INSTITUTION AND TO THE PUBLIC WILL NOT SUFFER."

Hearing no objections to the proposal, declared it approved and the Board passed

Board Resolution No. 29, s. 2001

Approving the proposal to give additional ten (10) days non-cumulative vacation leave with pay to regular faculty and staff on Vacation Leave status as a form of compensatory day-off provided that the faculty and staff entitled to this additional privilege should see to it that their service to the institution and to the public will not suffer.

2. Adoption of the Civil Service Regulation on Teacher's Leave for LSU Faculty and Subsequent Modification of the LSU Code

President Paciencia P. Milan informed the members of the Board that this will be adopted in the upcoming Leyte State University Code.

Chairperson Ester Garcia, hearing no objections to the proposal, declared it approved and the Board passed

Board Resolution No. 30, s. 2001

Approving the adoption of Civil Service Regulation on Teacher's Leave for LSU Faculty and subsequent modification of the LSU Code.

3. Upgrading of Some Administrative Staff

President Paciencia P. Milan explained to the Board that there is going to be some savings generated from the implementation of NBC 461. For instance, there is a vacant Professor VI position and a faculty who is "squatting" on the said position qualified only for Professor I, there will be "savings" generated from the giving of the Professor I position to the concerned faculty. The position of Professor VI will no longer appear in the plantilla but instead, Professor I. The difference in the salary is what we call "savings".

Chairperson Ester Garcia indicated that this is a good step to take considering that administration personnel rarely get promoted while the faculty regularly get upgraded. Chairperson Garcia inquired whether the persons listed for upgrading had "passed through the mill" and are qualified for the upgrading. Regent Buenaventura Go-Soco likewise inquired whether the computations of the salary grades and steps are correct. To both questions, President Milan replied in the affirmative.

President Milan, however, informed the body that this upgrading will be implemented only after NBC 461 shall have been implemented. There had been some rumors from the DBM itself that NBC 461 will not be implemented.

After some more discussions, Regent Perla Tan moved for the approval of the proposal. Regent Rolet M. Palacio seconded the motion. The Board passed

Board Resolution No. 31, s. 2001

Approving, in principle, the upgrading of some administrative positions PROVIDED THAT FUNDS ARE AVAILABLE after the implementation of NBC 461.

4. Change of Employment Status of Some LSU Personnel from Temporary/Casual to Permanent

President Paciencia P. Milan informed the Board that two employees have qualified for a change in their employment status. The credentials of the two employees have been reviewed by the Academic/Non-Academic Personnel Board and have been found to be qualified for the change.

Chairperson Ester Garcia inquired if there were any objections from the Board. Hearing none, declared the change in employment status as approved. The Board passed

Board Resolution No. 32, s. 2001

Approving the change in employment status of Prof. Yolanda D. Mangaoang (Asst. Prof II) and Mr. Leopoldo P. Igot (Carpenter I) from Temporary to Permanent effective upon Board approval.

5. Promotion of Some LSU Administrative Staff

President Paciencia P. Milan informed the Board that these are vacant positions that are being filled up only now. The two employees passed thorough a screening process and the Non-Academic Personnel Board has reviewed their credentials.

Chairperson Ester Garcia inquired if there were any objections from the Board. Hearing none, declared the promotion of some LSU administrative staff as approved. The Board passed

Board Resolution No. 33, s. 2001

Approving the promotion of Ms. Ma. Cristina U. Ramirez from Administrative Officer I to Administrative Officer II and Ms. Asuncion Arradaza from Cash Clerk II to Cash Clerk III effective upon Board approval.

6. Shifting of Positions of Some Administrative Staff

Regent Perla M. Tan inquired from President Milan whether the shifting of positions is a result of the conversion into a university.

President Paciencia P. Milan corrected this and explained to the Board that the reason for this shifting of positions is the change in actual duties of the personnel concerned and not the conversion into a university. The storekeeper, for instance, is now actually working as a clerk with the same salary grade.

Chairperson Ester Garcia inquired if there were any objections from the Board. Hearing none, declared the shifting of positions of some administrative staff, approved. The Board passed

Board Resolution No. 34, s. 2001

Approving the shifting of positions of Mr. Carlito N. Silao from Storekeeper II (SG 6, SI 4) to Clerk III (SG 6, SI 4) and Ms. Wilfreda C. Pastoril from Messenger (SG 2, SI 1) to Guesthouse Caretaker (SG 2, SI 1) effective upon Board approval.

7. Request of Ms. Delia L. Silao to Open a New Account at the Land Bank of the Philippines and Close the Current Account Deposited at the Philippine National Bank

President Paciencia P. Milan informed the Board that the government has shifted to the Land Bank of the Philippines (LBP) as its depository bank as a result of the privatization of the Philippine National Bank.

President Milan then moved for the approval of the request and Regent Rolet Palacio seconded the motion. Chairperson Ester Garcia inquired if there were any objections from the Board. Hearing none, declared the request, approved. The Board passed

Board Resolution No. 35, s. 2001

Approving the request of Ms. Delia Silao, *Public Relation Officer IV* of LSU Manila Office to:

- a) Open a New Account at the Land Bank of the Philippines (LBP) with the following conditions:
 - Branch - BSP Servicing Unit
 - Signatories - Paciencia P. Milan and Delia L. Silao
 - Type of Account - Savings/Current Account
- b) Close the Current Account (No. 222830506-8) at the Philippine National Bank (PNB)

8. Utilization of Income of the Different University Campuses

President Milan presented to the Board the proposed use of income of the different campuses of the university. For the Main Campus, the income, amounting to P1.3 million, is only up to the month of October 2001. The Main Campus is reserving income from the remaining two months of the year for mandatory expenses like electricity and other utilities. If there will be any extra funds, only then will the Main Campus consider giving additional benefits to faculty and staff.

Chairperson Ester Garcia commented that the proposed use of income from the external campuses is mainly for personnel benefits. Chairperson Garcia informed the Board that the Congressmen of the districts where the external campuses are located have complained of the crumbling infrastructure of the campuses under their jurisdiction. Chairperson Garcia expressed her hope that income of these campuses will be used for the repair and maintenance of their infrastructure.

Regent Jose V. Mazo commented that the external campuses' main income source is tuition fees. However, they are proposing to give faculty and staff benefits (in the form of Medical Allowance) sourced from this income source. Along this line, Chairperson Garcia

inquired whether LSU is using an existing formula for the allocation of income derived from tuition fees.

President Milan replied that because it is almost end of the year, the external campuses have only been able to identify tuition fees as their main source of income. It does not, however, mean that tuition is their only source of income. President Milan explained that what they have reported reflects the fees that were collected when the semester opened. These campuses have already spent some of their past income for the augmentation of their very small MOOE.

Chairperson Garcia informed the Board that in the past, the Department of Budget and Management (DBM) has used a formula of 50-25-25. This means that 50% of the tuition income may be used for General Administration; 25% for student benefits; and the remaining 25% for faculty benefits. However, the DBM has not imposed this on the SUCs because it recognizes the authority of the Governing Boards (GBs) to appropriate income derived from the operations. However, the GBs do not have a uniform policy on the utilization of tuition income. Chairperson Garcia suggested to President Milan that a more rational use of income should be proposed such that not all of the tuition fees will be used for faculty benefits alone.

Regent Guindolino Gerona proposed that 50% of the tuition fees be utilized for student benefits and the remaining 50% for administration and the faculty. However, Regent Jose Mazo proposed a 25:75 sharing arrangement with 25% going to faculty/staff benefits and general administration and the remaining 75% going back to the students.

President Milan commented that most of the income generated by the different campuses including the Main Campus are generally

plowed back to benefit the students. In the Main Campus, this comes in many forms, like: subsidy for the dormitories, student services, recreational services and student welfare. It would not be proper to simply look at the tuition fees without looking at the operations of the campus as a whole.

Chairperson Garcia then proposed that the Board "Authorize the members of the Board of Regents who are in the University – President, Faculty Regent, Alumni Regent, and the Student Regent – to study and recommend how best to allocate the income of the external campuses based on their incomes over the past eight (8) months." Chairman Garcia emphasized that the Board of Regents will approve, in principle, the use of income so that benefits to be sourced from such incomes will be given by the end of the year.

President Milan moved for the approval of the proposed use of income of all the campuses on condition that: "The Board of Regents in the Main Campus – President, Faculty Regent, Alumni Regent, and the Student Regent – to study and recommend how best to allocate the income of the external campuses based on their incomes over the past eight (8) months." The Board unanimously seconded the motion and passed

Board Resolution No. 36, s. 2001

Approving the proposed Use of Income of the Main Campus as presented.

Board Resolution No. 37, s. 2001

Approving, in principle, the proposed Use of Income of the Alang-alang Campus subject to the findings and recommendations of the local Board of Regents members.

Board Resolution No. 38, s. 2001

Approving, in principle, the proposed Use of Income of the Isabel Campus subject to the findings and recommendations of the local Board of Regents members.

Board Resolution No. 39, s. 2001

Approving, in principle, the proposed Use of Income of the Villaba Campus subject to the findings and recommendations of the local Board of Regents members.

D. OTHER MATTERS

1. Endorsement Letter of Chairperson Ester Garcia

Chairperson Ester Garcia clarified that what she endorsed was the letter and not the person indicated in the letter. All endorsed letters coming from her office should not be given any particular importance as this is the Standard Operating Procedure (SOP) of her office when it comes to endorsement letters forwarded to her office. It was now up to President Milan to make the final action on the matter.

2. Recommendation of the PBAC for Completion of the Agro-Forestry Building

President Paciencia P. Milan explained that this is a negotiated contract with Pyramid Builders and is a continuing project for the completion of the Agro-Forestry Building. Money has already been allocated for this purpose and needs to be spent by the end of the year. Pyramid Construction has lowered its quotation by about P14,000.00. Furthermore, President Milan indicated that this negotiated contract has been recommended by the PBAC and has met all the requirements of a negotiated contract as set forth by Presidential Decree 1594.

Chairperson Ester Garcia inquired if there were any objections from the Board. Hearing none, declared the negotiated contract with Pyramid Builders for the completion of the Agro-Forestry Building, approved. The Board passed

Board Resolution No. 40, s. 2001

Approving the Negotiated Contract with Pyramid Builders for the Completion of the Agro-Forestry Building in the amount of P370,000.00.

3. Letter of LSU President Paciencia P. Milan to the PNOC

President Milan explained to the Board that there were already so many consultations between the University and the National Power Corporation (NPC) regarding the Right of Way (ROW) of the Leyte-Mindanao Interconnection Project (LMIP). The route that the University has agreed upon is the route that a joint team of University and NPC personnel surveyed and recommended. However, this agreed route was disapproved by the NPC Central Office for the reason that it is more expensive to put up and maintain.

On top of this, the NPC is now insisting on having the Leyte-Bohol Interconnection Project (LBIP) "ride along" the LMIP ROW for another 50 meters. The constituents of the University have expressed their opposition to this plan for health hazard and other reasons. Furthermore, the LBIP is a totally new project that never figured in the discussions of the LMIP ROW until lately and still has to get an Environmental Clearance Certificate (ECC).

Regent Buenaventura Go-Soco suggested that the Board tackle only the LMIP as this is the most pressing matter at hand and had been presented to the Board for action for quite some time already.

President Milan informed the Board that based on the letter of Mr. Virgilio C. Sese, Project-In-Charge, LMIP Leyte Side, the NPC is willing to abide by whatever decision the LSU Board of Regents will take on the matter.

Chairperson Garcia inquired from the members of the Board if there were any questions that needed to be answered before a final decision is handed down.

Regent Buenaventura C. Go-Soco Jr. moved for the approval of the LSU-NPC identified route for the LMIP which will be traversing the upper ridges of the campus away from the experimental sites and forested areas. President Milan seconded the motion of Regent Go-Soco. Hearing no objections, Chairperson Garcia declared the motion approved. The Board passed

Board Resolution No. 41, s. 2001

Approving the Right of Way (ROW) for the Leyte-Mindanao Interconnection Project (LMIP) provided that the LSU-NPC identified route traversing the upper ridges of the campus will be strictly followed.

4. Request of LSU-Alang-alang Campus to Participate in the GMA-CARES-IAL Loan Program

President Paciencia Milan presented to the Board the request of the LSU Alang-alang Campus to participate in the GM-CARES-IAL Loan Program.


After due consideration by the members of the Board of Regents, it was unanimously decided that the proposed credit scheme might be disadvantageous to the concerned teachers. The board suggested that the Head of the LSU Alang-alang Campus study the matter in better detail so that their employees may be given a more advantageous deal.

IX. ADJOURNMENT

Chairperson Ester A. Garcia noting that there was nothing more in the agenda requested for the adjournment of the meeting. Regent Leo P. Cañeda moved for the adjournment of the meeting. Regent Rebecca V. Barbusa seconded the motion.

The 2nd Board of Regents (BOR) Meeting of the Leyte State University was adjourned at 11:32 a.m.

Certified True and Correct


DANIEL M. TUdTUD JR.
Board Secretary

Attested:

PACIENCIA P. MILAN
President

ATTACHMENTS

Colleges/Institutes/ Departments of LSU

(As approved by the LSU Board of Regents per
Board Resolution No. 23, s. 2001, dated November 14, 2001)

1. Graduate School

2. Open University

3. College of Agriculture

- Department of Agronomy and Soil Science
- Department of Horticulture
- Department of Genetic Resources and Plant Breeding
- Department of Animal Science
- Department of Family and Consumer Sciences
- Department of Pest Management
- Department of Development Communication
- Institute of Strategic Research and Development Studies
 - Division of Development and Policy Studies
 - Division of Rural Sociology and Development Anthropology

4. College of Forestry

- *Department of Forest & Wildlife Management and Conservation*
- *Department of Agroforestry*

5. College of Veterinary Medicine

- *Department of Veterinary Basic Sciences*
- *Department of Veterinary Para-Clinical and Clinical Sciences*

6. College of Engineering and Agri-Industries

- *Department of Agricultural Engineering*
- *Department of Computer Science and Technology*
- *Department of Food Science and Technology*
- *Department of Economics*
- *Department of Business Management*

7. College of Arts and Sciences

- Department of Biological Sciences
- Department of Mathematics, Physics and Statistics
- Department of Pure and Applied Chemistry
- Institute of Tropical Ecology
 - Division of Terrestrial Ecosystem
 - Division of Aquatic Ecosystem
- Department of Liberal Arts and Behavioral Sciences

8. College of Education

- Department of Science Education
- Department of Community Development Education

9. Institute of Human Kinetics

- Division of Sports and Athletics
- Division of Dance and Recreation

10. Office of the National Service Training Program

11. College of Fisheries (LSU-Tolosa Campus)

12. College of Agri-Industrial Technology (LSU-Isabel Campus)

**13. College of Environmental and Agricultural Technology
(LSU-Alangalang Campus)**

**14. College of Education and Agricultural Technology (LSU-Villaba
Campus)**

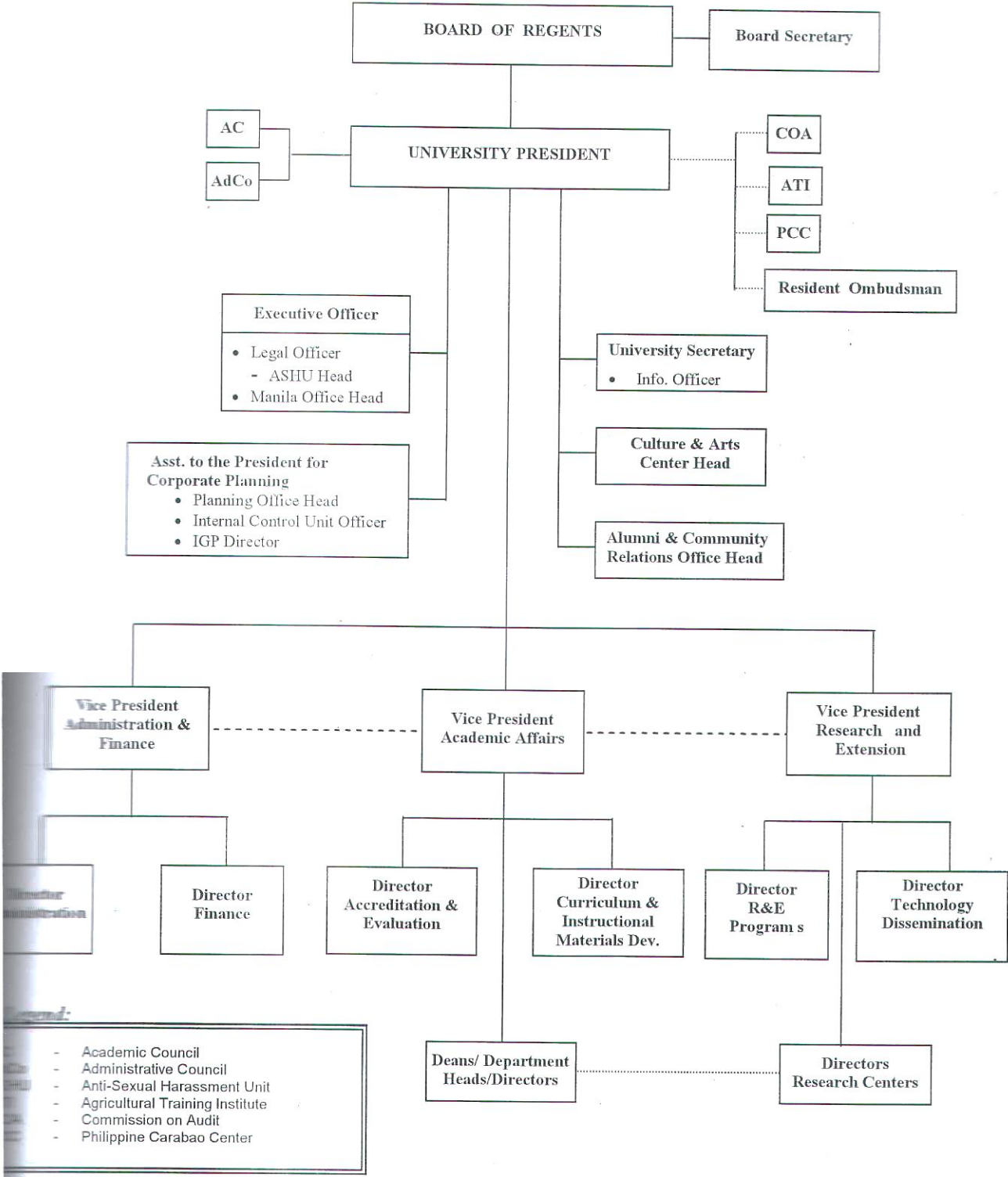
RESEARCH CENTERS

- 1. Philippine Rootcrops (PhilRootcrops)
- 2. National Abaca Research Center (NARC)
- 3. National Coconut Research Center (NCRC)-Visayas
- 4. Farm and Resource Management Institute (FARMI)
- 5. Institute of Tropical Ecology (ITE)

Certified true and correct:

DANIEL M. TUdTUD JR.
University/Board Secretary

Organizational Chart of the Leyte State University (LSU)
(As approved by the LSU Board of Regents per
Board Resolution No. 24, s. 2001, dated November 14, 2001)



Certified true and correct:

DANIEL M. TUdTUD JR.
University/Board Secretary

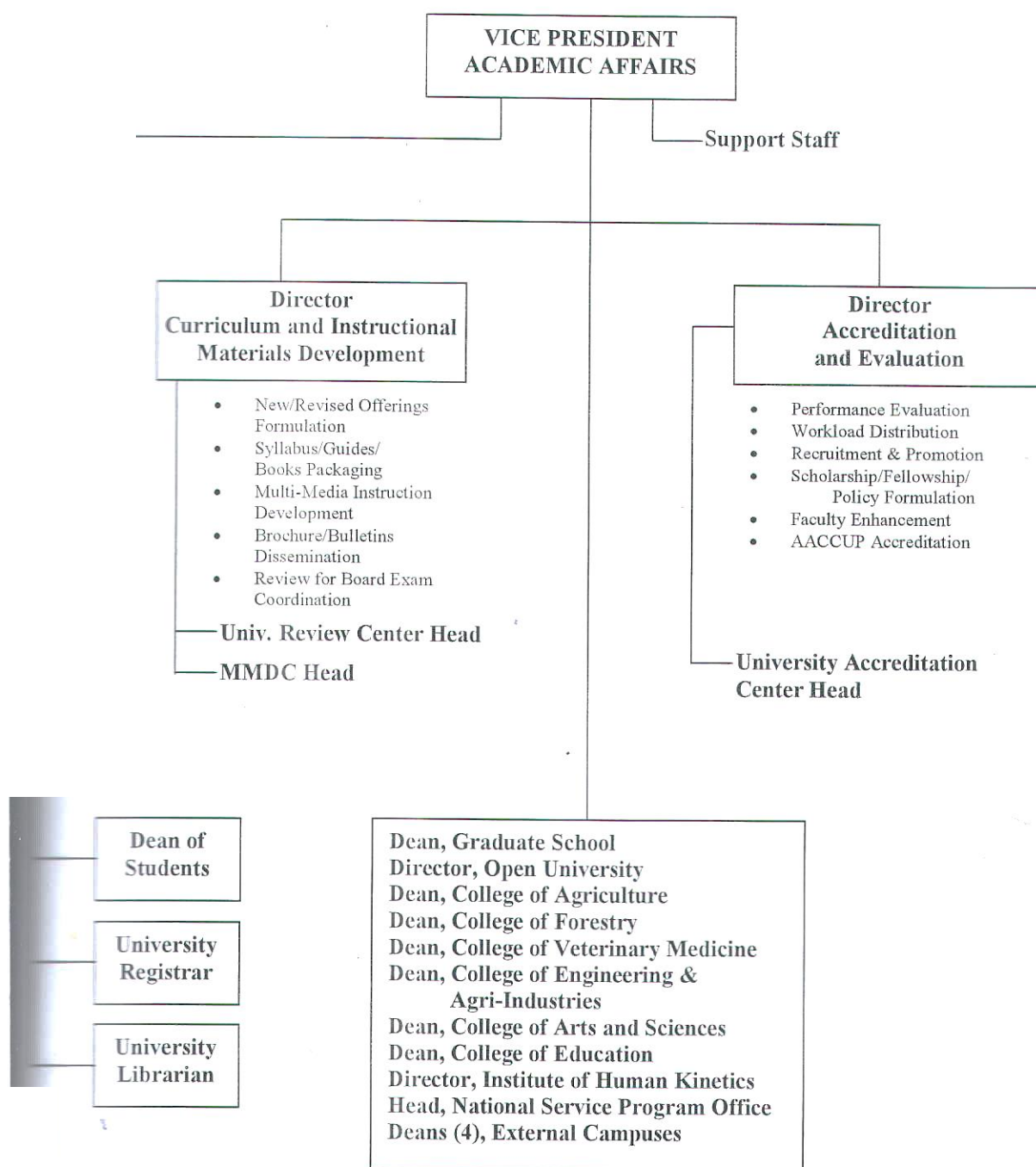


Figure 2. Organizational/Functional Structure of the VP for Academic Affairs

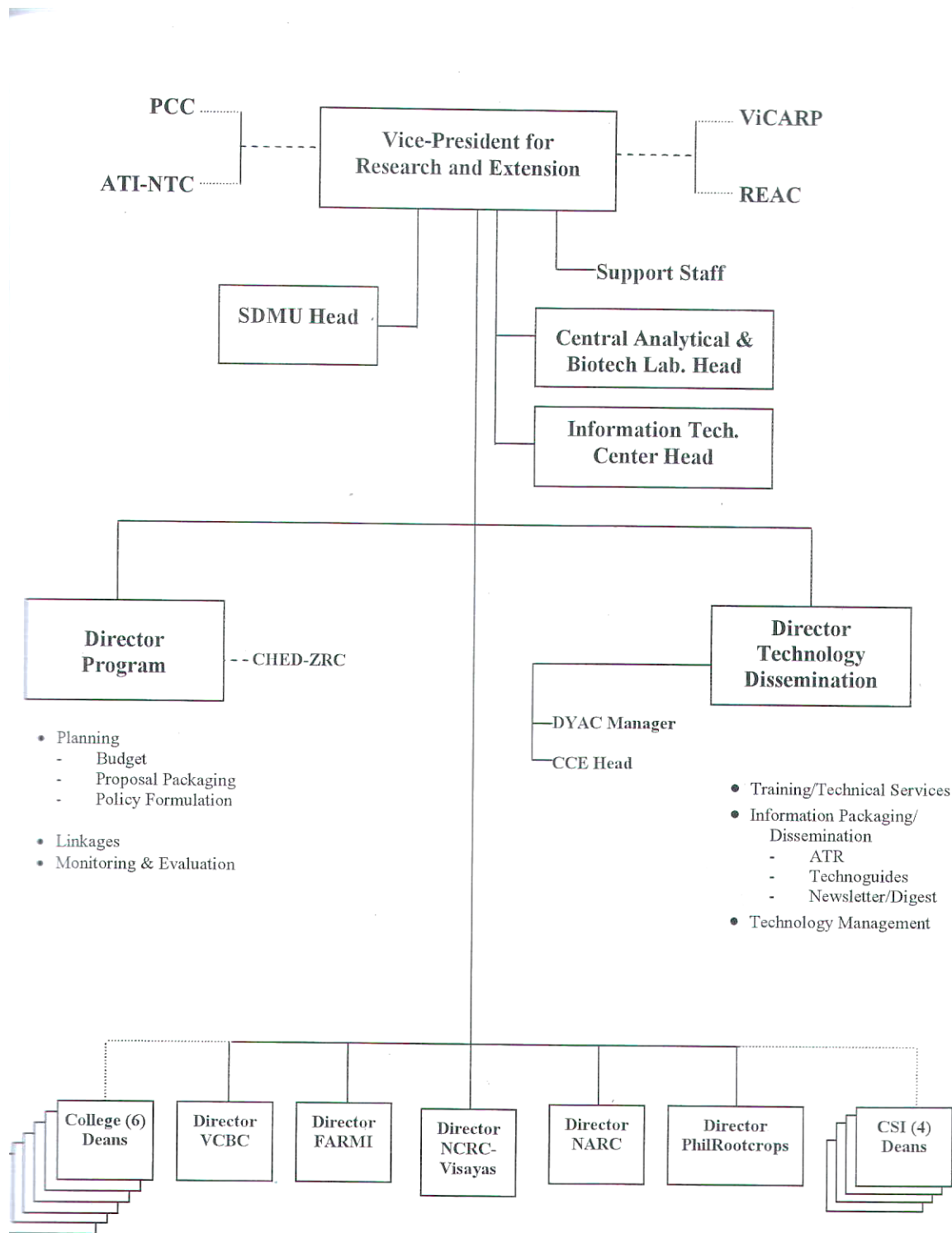


Figure 3. R&E Organizational/Functional Structure

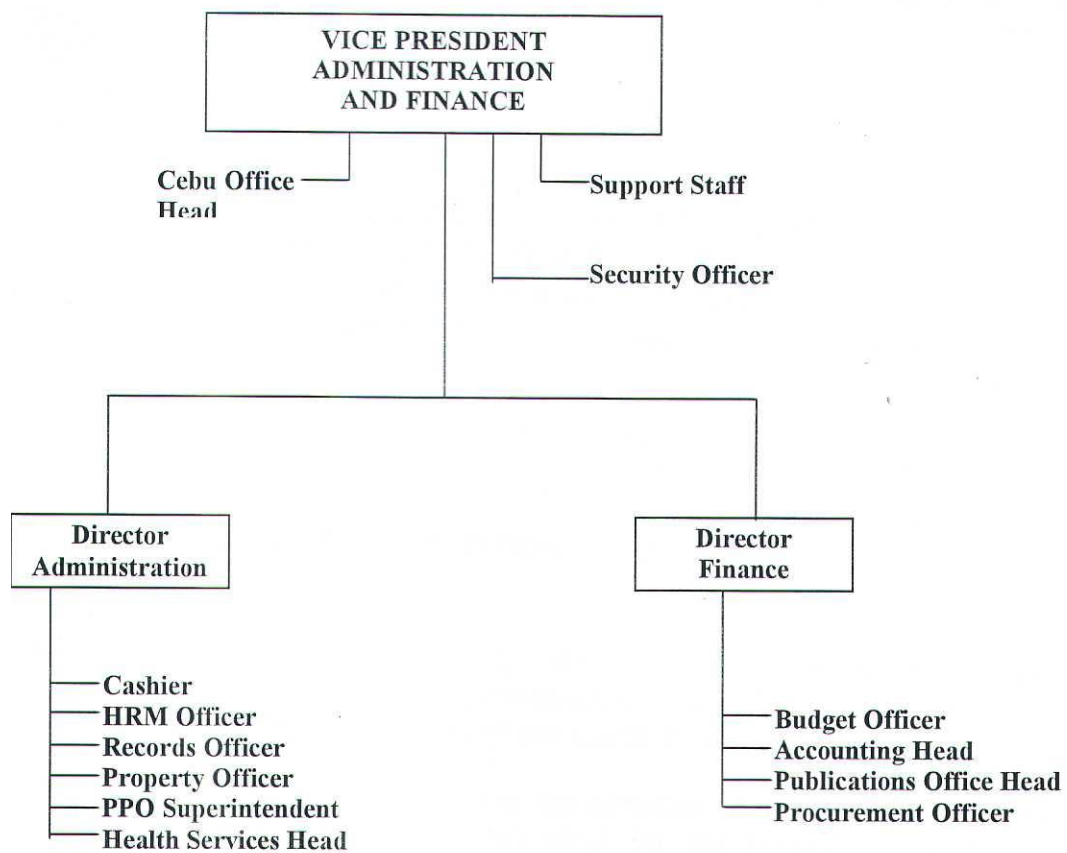


Figure 4. Organizational Structure of the VP for Administration and Finance



Office of the Board Secretary

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521 A

Philippines

**REFERENDUM ON THE APPOINTMENT OF
PROF. DANIEL M. TUdTUD JR.
As University Prosecutor for the
Leyte State University**

The Leyte State University Board of Regents passed

BOARD RESOLUTION NO. 2, s.2001

WHEREAS, the Leyte State University has created a Formal Investigation Committee to hear all administrative cases filed with the University against erring employees of the Leyte State University;

WHEREAS, the University does not have the services of a full-time legal officer who could have been appointed by the Board of Regents to become the University Prosecutor;

WHEREAS, a duly appointed University Prosecutor is needed during the hearing of the formal charge especially during the Pre-Hearing Conference whereby *Stipulation of Facts* and the *Marking of Evidence* are presented in accordance with the procedures specified in Civil Service Commission Memorandum No. 19, s. 1999;



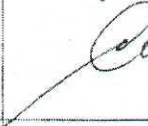

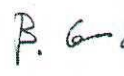


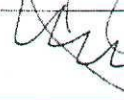

NOW THEREFORE, BE IT NOW RESOLVED, AS IT IS HEREBY RESOLVED THAT PROF. DANIEL M. TUdTUD JR., be as he is, hereby appointed as the University Prosecutor in all administrative cases filed before the Formal Investigation Committee against all employees having been found to have violated rules and regulations of the Civil Service as mandated in Civil Service Commission Memorandum 19, s. 1999 effective upon approval until September 30, 2003.

Adopted in Leyte State University, Visca, Baybay, Leyte, Philippines this 30th day of August 2001.

BOR Action: APPROVED

Date : 30 August 2001

LSU BOARD OF REGENTS

NAME	POSITION	SIG
1. DR. MANUEL D. PUNZAL	CHED Commissioner & Chairman, Board of Regents	
2. DR. PACIENCIA P. MILAN	LSU President & Vice Chairman, Board of Regents	
3. SEN. RENATO L. CAYETANO <i>Represented by:</i> TRUSTEE EDWIN CODILLA	Chairman, Senate Committee on Education, Arts and Culture	
4. HON. HARLIN C. ABAYON	Chairman, House Committee on Higher & Technical Education	
5. EXEC. DIR. LEO P. CAÑEDA	Director, Department of Agriculture-RO8 & Member, Board of Regents	
6. ATTY. BUENAVENTURA C. GO-SOCO JR.	Director, National Economic and Development Authority -RO8 & Member, Board of Board Regents	
7. DR. PERLA M. TAN	President, LSU Faculty Association & Member, Board of Regents	
8. DR. GUINDOLINO R. GERONA	President, LSU Alumni Association & Member, Board of Regents	
9. MR. RHEENO VICTOR P. NAYRE	President, LSU CSSC & Member, Board of Regents	
10. DR. JOSE V. MAZO	Private Sector Representative & Member, Board of Regents	
11. MRS. REBECCA V. BARBUSA	Private Sector Representative & Member, Board of Regents	

*Referendum on the Appointment of
PROF. DANIEL M. TUDTUD JR.
As University Prosecutor for the
Leyte State University*



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521 A

Philippines

Office of the College Secretary

**REFERENDUM ON THE SABBATICAL LEAVE
OF DR. GUINDOLINO R. GERONA
EFFECTIVE NOVEMBER 1, 2001 to APRIL 2002**

The Board of Regents, in its 1st BOR Meeting held at the FARM Training Hall on 15 September 2001, approved in principle, the Sabbatical Leave of Dr. Guindolino R. Gerona pending submission of the pertinent documents supporting his sabbatical leave application and suggested that a Referendum on the matter be circulated in lieu of an *en banc* meeting for the purpose.

The Leyte State University Board of Regents then passed:

BOR Resolution No. 21, s. 2001

Whereas, Dr. Guindolino R. Gerona, the designated Director of Extension of the Leyte State University (LSU), has expressed his desire to go on Sabbatical Leave effective 01 November 2001 until 30 April 2002;

Whereas, the Board of Regents discussed the merits of the said leave application of Dr. Guindolino R. Gerona during the 1st BOR Meeting held at the FARM Training Hall on 15 September 2001;

Whereas, the Academic Personnel Board (APB) of the University has recommended the grant of Sabbatical Leave to Dr. Guindolino R. Gerona as he has qualified for such a privilege;

Whereas, the University President, Dr. Paciencia P. Milan, interposes no objection to the Sabbatical Leave application of Dr. Guindolino R. Gerona;

NOW THEREFORE, BE IT RESOLVED, AS IT IS HEREBY RESOLVED THAT DR. GUINDOLINO R. GERONA be permitted to go on Sabbatical Leave effective 01 November 2001 until 30 April 2002 PROVIDED THAT a Final Report, agreed upon by the Applicant and the APB, be submitted to the Office of the University President within a period of three (3) months after reinstatement.






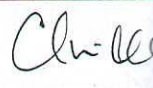
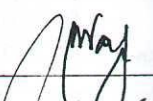
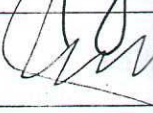

Adopted in Leyte State University, Visca, Baybay, Leyte, this 12th day of October 2001.

Board Action: APPROVED

Date: 12 October 2001

**REFERENDUM ON THE SABBATICAL LEAVE
OF DR. GUINDOLINO R. GERONA
EFFECTIVE NOVEMBER 1, 2001 to APRIL 2002**

LSU BOARD OF REGENTS

NAME	POSITION	SIGNATURE
1. DR. MANUEL D. PUNZAL	CHED Commissioner & Chairman, Board of Regents	
2. DR. PACIENCIA P. MILAN	LSU President & Vice Chairman, Board of Regents	
3. SEN. RENATO L. CAYETANO <i>Represented by:</i> TRUSTEE EDWIN CODILLA	Chairman, Senate Committee on Education, Arts and Culture	
4. HON. HARLIN C. ABAYON	Chairman, House Committee on Higher & Technical Education	
5. EXEC. DIR. LEO P. CAÑEDA	Director, Department of Agriculture- RO8 & Member, Board of Regents	
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7. DR. PERLA M. TAN	President, LSU Faculty Association & Member, Board of Regents	
8. DR. GUINDOLINO R. GERONA	President, LSU Alumni Association & Member, Board of Regents	
9. MR. RHEENO VICTOR P. NAYRE	President, LSU CSSC & Member, Board of Regents	
10. DR. JOSE V. MAZO	Private Sector Representative & Member, Board of Regents	
11. MRS. REBECCA V. BARBUSA	Private Sector Representative & Member, Board of Regents	

PROPOSAL TO OFFER BOTANY AS A MAJOR FIELD UNDER THE B.S. BIOLOGY PROGRAM

I. RATIONALE

In recent years, the concept of sustainable development has indeed come of age. Global industrialization has given equal concern to environmental protection and conservation. Natural resources provide the necessary inputs to production while industries transform these raw materials into high-quality finished products.

Plants, being the primary producers in the ecosystem, are of special and utmost concern in our efforts for sustainable development. In order for us to sustainably benefit from the potentials of our vast number of plant species, experts trained in the basic tenets of this primary resource, must become available.

For the past two years, the Visayas State College of Agriculture (ViSCA) has been offering Bachelor of Science in Biology with majors in Marine Biology and Ecology. With ViSCA's conversion into the Leyte State University (LSU), the need to expand the program in terms of relevant major fields such as Botany is strongly felt. In the past, ViSCA has been offering BSA major in Agric. Botany. Experience showed that very few students enroll in the program because the focus is limited only to agricultural crops. With Botany as a major field in BS Biology program, all groups of plants are covered and is broader in scope. At LSU, 64% of freshmen and 31% of sophomore students currently enrolled in the BS Biology program are interested to pursue this major field (Appendix Table 1).

II. TARGET CLIENTELE

1. High school graduates.
2. Freshman and sophomore BS Biology students.
3. Students from other related fields who may want to change/shift curriculum program.

EMPLOYMENT OPPORTUNITIES

As teachers, researchers and extension workers in:

1. Educational and research institutions and other government agencies (SCU's, DA, DENR, PhilRice, etc.)
2. NGOs, aquaculture enterprises and private agencies (e.g. Haribon Foundation, Process Foundation, San Miguel Corporation, PICOP, seaweed companies, etc.)
3. International organizations (ADE, ICLARM, IIRR, IMA, IRRI, etc.)

III. GRADUATE PROFILE

With the curricular offering, the graduates of the B.S. Biology program in Botany, are expected to acquire three expected learning outcomes as follows

A. Cognitive

1. Equip themselves with the necessary factual information, concepts and principles in biology in general and botany in particular.
2. Develop the creativity in sustainably utilizing our vast natural resources in our country towards economic recovery and development.
3. Strengthen further the skill of graduates on problem-solving researches in Botany.
4. Enhance the ability to recognize and reject ideas or actions that are detrimental to the world's flora.

B. Affective

1. Develop an appreciation of living organisms that help sustain ecological balance.
2. Acquire positive attitudes to problem-solving and any analytical process.
3. Be imbued with the values of integrity and persistence necessary for any scientific undertaking.
4. Have the proper motivation and encouragement to work for the development of existing methodologies and technologies that promote environmental protection and conservation.
5. Consider all human beings as stewards or caretakers who must conserve the remaining natural resources.

C. Psychomotor

1. Provide graduates with the necessary manipulative skills in the proper use of different instruments associated with botanical research.
2. Broaden one's insight in dealing with people and interacting with them related to plant conservation.
3. Provide program participants with the necessary training on the proper application of existing methodologies and techniques that are used in instruction, research and extension activities.

4. Perform community outreach activities necessary for the proper utilization, conservation and rehabilitation of our existing natural resources, especially plants.

IV. EXISTING UNDERGRADUATE COURSES FOR CROSS-LISTING

Courses listed in the BSA major in Agric. Botany program can be cross-listed with that in the BS Biology major in Botany program. However, the focus (in terms of examples and specimens) in the first, will be geared more towards agricultural crops. For the elective courses, students enrolled in the College of Agriculture will take Agronomy and Horticulture subjects. Under the Department of Biological Sciences, where the BS Biology major in Botany program will be offered, the coverage is not limited to agricultural crops only but all kinds of plants in general. The emphasis on the elective courses will be on the biology, botany and ecology aspects.

BOTN 112 / AGBOT 112	-	PLANT BIOCHEMISTRY Bioenergetics, primary plant metabolism; secondary plant metabolism; biochemistry of growth and development; biochemical genetics. Prereq: Chemistry 31 (General Biochemistry) No. of hours/wk: 3 (lec) Credit: 3 units
BOTN 113 / AGBOT 113	-	PRINCIPLES OF PLANT PHYSIOLOGY Plant functions and processes, uptake, translocation, metabolism, growth and senescence. Prereq: Botn 21 (General Botany) Chemistry 21 (General Chemistry II) No. of hours/wk: 5 (2 lec, 3 lab) Credit: 3 units
BOTN 114 / AGBOT 114	-	INORGANIC NUTRITION OF PLANTS Uptake, transport, metabolism, deficiency and toxicity of mineral elements as plant foods. Prereq: AgBot 113/Botn 113 (Principles of Plant Physiology) No. of hours/wk: 5 (2 lec, 3 lab) Credit: 3 units
BOTN 115 / AGBOT 115	-	PLANT GROWTH AND DEVELOPMENT Nature, processes and control of growth and development in plants.

Prereq: AgBot 113 / Botn 113 (Principles of Plant Physiology)
 No. of hours/wk: 5 (2 lec, 3 lab)
 Credit: 3 units

BOTN 116 / AGBOT 116 -

CYTOLOGY AND CYTOGENETICS
 Basic composition, structure and function of plant cells and cell components; cell cycle and reproduction; the chromosomal basis of inheritance and variation; the principles and techniques of cytological investigation and applications.

Prereq: Biology 22 (Principles of General Biology)
 No. of hours/wk: 5 (2 lec, 3 lab)
 Credit: 3 units

BOTN 122 / AGBOT 122 -

PLANT MORPHOLOGY AND ANATOMY
 Structure and development of plant organs; embryogeny, ontogeny and differentiation.

Prereq: Botn 21 (General Botany)
 No. of hours/wk: 5 (2 lec, 3 lab)
 Credit: 3 units

BOTN 124 / AGBOT 124 -

PLANT MICROTECHNIQUE
 Principles, methods and techniques of plant collection, handling and processing; specimen preparation; microscope slide preparation; plant materials; microscopic examination and documentation.

Prereq: Botn 21 (General Botany)
 No. of hours/wk: 5 (2 lec, 3 lab)
 Credit: 3 units

BOTN 141 / AGBOT 141 -

PLANT SYSTEMATICS
 Taxonomic principles and techniques of plant identification, classification and nomenclature of the higher plants.

Prereq: Botn 21 (General Botany)
 No. of hours/wk: 5 (2 lec, 3 lab)
 Credit: 3 units

- BOTN 142 / AGBOT 142 - **INTRODUCTORY PLANT ECOLOGY**
Biotic and abiotic factors influencing plant adaptation, evolution and distribution.
- Prereq: AgBot 141/ Botn 141 (Plant Systematics)
No. of hours/wk: 5 (2 lec, 3 lab)
Credit: 3 units
- BOTN 143 / AGBOT 143 - **INTRODUCTORY PHYCOLOGY**
Classification, ecology, morphology, physiology and economic importance of fresh water and marine algae.
- Prereq: Botn 21 (General Botany)
No. of hours/wk: 5 (2 lec, 3 lab)
Credit: 3 units
- BOTN 145 / AGBOT 145 - **CRYPTOGAMS**
Structure, development and systematics of bryophytes, psilopsids, lycopods, sphenopsids and selected groups of ferns.
- Prereq: Botn 21 (General Botany)
No. of hours/wk: 5 (2 lec, 3 lab)
Credit: 3 units
- BOTN 146 / AGBOT 146 - **ECONOMIC BOTANY**
Origin, classification and economic uses of plants with emphasis on underexploited species.
- Prereq: Botn 21 (General Botany)
No. of hours/wk: 5 (2 lec, 3 lab)
Credit: 3 units
- BOTN 198 / AGBOT 198 - **RESEARCH PLANNING & MANUSCRIPT PREPARATION**
- No. of hours/wk: 3 (lec)
Credit: 3 units
- BOTN 199 / AGBOT 199 - **UNDERGRADUATE SEMINAR**
- Credit: 1 unit

VI. BOTANY MAJOR COURSES TO BE INSTITUTED

1. BOTN 147 PLANT EVOLUTION. Evolutionary processes as to plants of the past and present, and the impact of human activities on the evolutionary process of the global biota.

Prereq: Botn 21 General Botany
No. of hrs/wk: 3 lec
Credit: 3 units

Rationale: This course will provide students with the basic background on the origin of plants. Co-evolution as a way of increasing plant diversity specifically in tropical ecosystems will be given focus.

2. BOTN 148 PHYTOGEOGRAPHY. Principles, patterns, causes, and barriers of plant distribution and migration on land, and the origin of world vegetation and floristic provinces, with emphasis on tropical flora.

Prereq: Botn 141 (Plant Systematics)
No. of hrs/wk: 3 lec
Credit: 3 units

Rationale: The students will be given an overview of the ecological and spatial distribution of plants as well as the factors affecting such distribution and migration on land, with emphasis on tropical regions. The evolution of world vegetation world-wide will also be discussed for comparison.

3. BOTN 200 UNDERGRADUATE THESIS

Credit: 6 units

VII. CHANGE IN NUMBER OF HOURS/WK AND CREDIT UNIT

1. From: BOTN 141 / AGBOT 141 PLANT SYSTEMATICS. The course covers the principles and techniques; identification, classification and nomenclature of the higher plants.

Prereq: Botn 21 (General Botany)
No. of hours/wk: 5 (2 lec, 3lab)
Credit: 3 units

To: BOTN 141 / AG BOT 141 PLANT SYSTEMATICS. Same as above, but with a more detailed description and prerequisite.

No. of hours/wk: 8 (2 lec, 6 lab)

Credit: 4 units

Rationale: In order to cover the so many groups of plants taken up in the course, an additional 3 hours of laboratory is needed. Hence, one (1) more unit is necessary.

VIII. CURRICULAR OFFERINGS

A. COURSE SCHEDULE

FIRST YEAR

First Semester

	Lec	Lab	Units
Engl 11 Comm. Skills I	3	0	3
Psyc 11 Gen. Psychology	3	0	3
SoSc 13 Socio-Econ Systems	3	0	3
Math 11 College Algebra	3	0	3
Chem 11 Gen. Chemistry I	3	3	4
Bio 11 Gen. Biology	3	3	4
PhyEd 11 Phys. Fit & Gymn			(2)
ROTC 11/Euth. 11			(1.5/1)

			20

Second Semester

	Lec	Lab	Units
Engl 12 Comm. Skills 11	3	0	
Botn 21 Gen. Botany	2	3	
Math 22 Plane Trigo.	3	0	
Soci 11 Gen. Sociology	3	0	
SoSc 14 Phil.Soc.Prob.Land	3	0	
Ref. & Tax'n			
Philo 12 Contemp. Philo.	3		
Thoughts			
Zoo 21 Gen. Zoology	2	3	
PhyEd 12 Rec'l Games &			
Rhyth Act.			
ROTC 12/Euth. 12			(1.5)

SECOND YEAR

First Semester

	Lec	Lab	Units
Math 101 Elem Calculus	3	0	3
Ecol 21 Fundamentals of Eco	2	3	3
Hum 11 Intro. To Humanities	3	0	3
Phys 11 Gen. Physics	3	3	4
Spch 11 Speech Comm.	3	0	3
Engl 15 Advanced Grammar	3	0	3
Fil 25 Sining ng Pakikipag-	3	0	3
talastasan			(2)
PhyEd 13 Team Sports			(1.5/1)
ROTC 21/Euth 13			-----
			22

Second Semester

	Lec	Lab	Units
Bio 22 Prin. of Genetics	2	3	
CS 21 Intro to Computer Sci.	2	3	
SoSc 15 Phil.Hist., Gov. & Const.	3	0	
Phys 21 College Physics	2	3	
Stat 21 Elem. Statistics	2	3	
Chem 21 Gen. Chemistry 11	2	3	
Micro 22 Gen. Microbiology	2	3	
PhyEd 14 Indiv-Dual Sports			
ROTC 22/Euth 14			

MAJOR IN BOTANY

THIRD YEAR

First Semester

	Lec Lab Units		
Eng 21 Literature	3	0	3
Chem 31 Biochemistry	3	0	3
RS 137 Community Action	3	0	3
Bio 127 Elem. Physiology	3	6	5
Stat 130 Statistical Methods	2	3	3
Botn 141 Plant Systematics	2	6	4

	21		

Second Semester

	Lec Lab Units		
Bio 138	Intro. To Molecular & Cell Biology	3	0 3
Botn 113	Prin. of Plt. Physiology	2	3 3
Botn 122	Plt. Morpho & Anatomy	2	3 3
Botn 142	Introductory Plt. Ecology	2	3 3
Botn 198	Res. Planning & Manuscript Prep.	3	0 3
Fil 26	Panitikang Pilipino	3	0 3
		--	
		18	

FOURTH YEAR

First Semester

	Lec Lab Units		
Engl 26 Argumentation & Debate	3	0	3
Botn 112 Plt Biochemistry	3	0	3
Botn 115 Plant Growth and Development	2	3	3
Botn 145 Cryptogams	2	3	3
Botn 200 Undergraduate Thesis	0	0	2
Elective	2	3	3
Botn 199 Undergraduate Seminar	1	0	1
	--		
	18		

Second Semester

	Lec Lab Units		
Botn 146 Economic Botany	2	3	3
Ecol 182 Resource Conservation and Management	3	0	3
Botn 114 Inorganic Nutrition of Plts.	2	3	3
So Sci 16 Life & Works of Rizal	3	0	3
Elective	2	3	3
Botn 200 Undergraduate Thesis	3	0	4
	--		
	19		

ELECTIVES FOR BOTANY (Select 2 subjects)

	Units
Bio 113 Marine Botany	4
Bio 154 Evolution	3
Bio 187 Bioindicators	3
Botn 116 Cytology & Cytogenetics	3
Botn 124 Plant Microtechnique	3
Botn 143 Introductory Phycology	3
Botn 147 Plant Evolution	3
Botn 148 Phytogeography	3
Ecol 188 Environmental Impact Assessment	4
FOR 122 Forest & Grassland Ecology	3

B. COURSE ANALYSIS

1. General Education Curriculum (GEC)

Language and Humanities

<u>Course</u>	<u>Description</u>	<u>Units</u>
English		
Engl 11	Communication Skills I	3
Engl 12	Communication Skills II	3
Spch 11	Speech Communication	3

		9
Filipino		
Fil 25	Sining ng Pakikipagtalastasan	3
Fil 26	Panitikang Pilipino	3

		6
Humanities		
Hum 11	Introduction to Humanities	3
Philo 12	Contemporary Philosophical Thoughts	3
Engl 21	Literature	3

		9

Mathematics, Natural Sciences and Information Technology

Mathematics

Math 11	College Algebra	3
Math 22	Plane Trigonometry	3

		6

Natural Science

Phys 11	General Physics	4
Bio 11	General Biology	4

		8

Chem 11	Gen. Chemistry I	4
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Social Science

Psyc 11	General Psychology	3
Soci 11	General Sociology	3
SoSe 13	Socio-Economic System	3
SoSe 14	Phil. Soc. Prob. Land Reform & Taxation	3

		12

Mandated Courses

SoSe 15	Phil. History, Govt. & Constitution	3
SoSe 16	Life & Works of Rizal	3

		6

Total units 60

General Education

PhyEd	11, 12, 13, 14	(8)
ROTC	11, 12, 21, 22	(6)
Euth	11, 12, 13, 14	(4)

Sub-Total		(15)

2. Fundamental Courses

<u>Course</u>	<u>Description</u>	<u>Units</u>
---------------	--------------------	--------------

Language

Engl	15	Advanced Grammar	3
Engl	26	Argumentation & Debate	3

			6

Social Sciences

RS	137	Community Action	3
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Physical Sciences/Mathematics

CS	21	Intro to Computer Science	3
Stat	21	Elem. Statistics	3

Phys	21	College Physics
Chem	21	General Chemistry 11
Math	101	Elementary Calculus
Chem	31	General Biochemistry

Sub-Total

Biological Sciences

Botn	21	General Botany
Zoo	21	General Zoology
Bio	22	Genetics
Ecol	21	Fundamentals of Ecology
Micro	22	General Microbiology

Sub-Total

3. Major Courses

Core Courses

Bio 127	Elementary Physiology
Bio 138	Intro. to Molecular & Cell Biol.
Stat 130	Statistical Methods
Ecol 182	Resource Conservation & Mgt.

Sub-Total

Major Courses

Botn 112	Plant Biochemistry
Botn 113	Principles of Plant Physiology
Botn 114	Inorganic Nutrition of Plants
Botn 115	Plant Growth and Development
Botn 122	Plant Morphology and Anatomy
Botn 141	Plant Systematics
Botn 142	Introductory Plant Ecology
Botn 145	Cryptogams
Botn 146	Economic Botany
Botn 198	Research Planning and Manuscript Preparation
Botn 199	Undergraduate Seminar
Botn 200	Undergraduate Thesis
Electives (2)	

Sub-Total

Major Elective Courses (Select 2)

Botn 116	Cytology and Cytogenetics	3
Botn 124	Plant Microtechnique	3
Botn 143	Introductory Phycology	3
Botn 147	Plant Evolution	3
Botn 148	Phytogeography	4
Ecol 188	Environmental Impact Assessment	3
FOR 122	Forest & Grassland Ecology	3
Ecol 187	Bioindicators	4
Bio 113	Marine Botany	3
Bio 154	Evolution	---
	Sub-Total	32

Grand Total 160

FACULTY PROFILE

<u>Faculty</u>	<u>Specialization</u>	<u>Courses to be handled</u>
A. Regular Faculty		
Pamela P. Abit	M.S. Botany (Plt Systematics & Ecology)	Botn 141, Botn 142
Corazon B. Batoy	Ph.D. Biology	Bio 154, Bio 187
Beatriz S. Belonias	M.S. Horticulture (Dev'l Physiology)	Botn 141, Botn 145, Botn 146
Marita I. Galinato	M.S. Botany (Plant Ecology) M.S. Botany (Aquatic Ecology)	Botn 142, Botn 143
Lelita R. Gonzal	Ph.D. Botany (Plt. Physiology- Growth Regulators)	Botn 113, Botn 114, Botn 198
Paciencia P. Milan	Ph.D. Biology	Botn 199
Marilyn Z. Oracion	M.S. Genetics	Botn 116, Botn 12
Rosalina D. Poliquit	BSA (Plant Breeding)	Botn 114, Botn 11
Celsa A. Quimio	M.S. Botany (Tissue Culture) Ph.D. Plant Breeding	Botn 124
Florencio S. Saladaga	M.S. Botany (Plt. Physiology) Ph.D. Horticulture	Botn 112, 147,
B. Affiliate Staff		
Manuel K. Palomar	Ph.D. Plant Pathology	Botn 122
Justino M. Quimio	Doctor of Science (Vegetation Science & Phytosociology)	Ecol 188, For

Humberto Montes

M.S. Marine Biology

Bio 113, Botn 143

Rolinda T. Sanico

M.S Botany

Botn 122

Ph.D. Weed Science

FACILITIES

A. Instruction and Research Laboratories

1. General lecture hall (1)
2. Botany laboratories (3)
3. Preparation room (1)
4. Small lecture hall (2)
5. Herbarium (1)
6. Varium (1)
7. Conference and library room (1)
8. Greenhouses (3)
9. Faculty offices (10)

B. Equipment/Laboratory Materials

1. Rotary and sliding microtome (3)
2. Ovens, Memmert (4)
3. Vacuum pump (1)
4. Paraffin dispenser (1)
5. Refrigerators (4)
6. Laboratory glasswares (assorted)
7. Furnace (1)
8. Microscopes (58)
 - Compound, electric (22)
 - Light microscope (9)
 - Stereoscope (27)
9. Balances (10)
 - Top loading (1)
 - Analytical, macro Sartorius (1)
 - Analytical, micro Shimadzu (1)
 - Triple beam (6)
 - Harvard trip balance (1)
10. Distilling apparatus (1)
11. Hotplates (4)
12. Pipetting machine (1)
13. Rotary shaker (1)
14. Weighing scale, 10 kg (1)
15. Centrifuge (1)
16. Spectrophotometer 20 (1)
17. Fumehood (3)
18. Photomicroscope (1)
19. Herbarium driers (2)

20. Photometer (2)
21. Salinity meter (1)
22. Slide projector (2)
23. Overhead projector (2)
24. Osterizer/Mixer (2)
25. Mortar and pestle (10)
26. Water bath (1)
27. Inoculation chamber, Labconco (1)
28. Flame photometer (1)
29. Light meter (2)
30. Slide warmer (1)
31. Timer, Lafayette (8)
32. Autoclave/ sterilizer (1)
33. Testing sieve (4)
34. Alcohol lamps (10)
35. Thermometers (Assorted)
36. AVR 250 volts (6)
37. pH meter (1)
38. Stand fan (5)
39. Computer units (2)
40. Generator (1)

LIST OF JOURNALS AVAILABLE AT LSU LIBRARY

<u>JOURNAL</u>	<u>DATE</u>
Acta Botanica Sinica	1976- 197
Acta Horticulturæ	1987-2000
Advances in Botanical Research	1979-1981
Agricultural Ecosystems and Environment	1989-199
American Journal of Botany	1993-199
Annals of Botany	1974-199
Annals of the Tsukuba Botanical Guides	1983-200
Annual Review of Plant Physiology	1972-198
Australian Journal of Ecology	1975-198
Australian Journal of Plt Physio.	1976-198
Bioscience, Biotechnology and Biochemistry	1994-200
Botanical Gazette	1979-191
Botanical Magazine	1979-191
Botanical review	1977-191
British Mycological Society Magazine	1976-19
Brooklyn Botany Garden Newsletter	1983-19
The Bryologist	1977-19
Canadian Journal of Botany	1979-19
Israel Journal of Botany	1979-19
Journal of Applied Ecology	1978-19
Journal of Ecology	1976-19
Journal of Environmental Quality	1980-19

The Journal of Environmental Science	1978-1983
Journal of Environmental Science and Mgt	1998-2000
Journal of Experimental Botany	1980-1988
Mycologia	1976-1993
Phil Journal of Biotechnology	1990-1998
Plant Cell Physiology	1995-1997
Plant Science	1987-1997
Plant Physiology	1986-1989
Plant Research and Development	1996-1999
Plant Resources of South and Southeast Asia	1988-1990
Taxon	1979-1985
Transactions of the British Mycological Soc	1979-1981
Trends in Ecology and Evolution	1986-1989
Tropical Ecology	1980-1987
Tropical Grasslands	1980-1988

TEEAL (The Essential Electronic Agric'l Library) 1993-1997

Agriculture, Ecosystems and Environment
 American Journal of Physiology
 Annual Review of Ecology and Systematics
 Ann Rev of Plant Physiology and Plant Molecular Biology
 Australian Journal of Botany
 Australian Journal of Plant Physiology
 Bioresource Technology
 Botanical Review
 Canadian Journal of Botany
 Economic Botany
 Physiological and Molecular Plant Pathology

Audio Visual Materials like Britannica video tapes, National Geographic video-documentaries and video CDs on different subjects of Botany are also available in LSU library.

REFERENCES AVAILABLE IN THE BOTANY HERBARIUM

Bulletin: Flora Malesiana
 Flora Malesiana – complete set of volumes
 Flora of Taiwan

Encyclopedia of Plant Physiology – LSU Library (Serial Section)

APPENDIX TABLE 1.

Result of the survey conducted among BS Biology students at LSU.

Respondents	No. of Respondents	No. and Percentage of Respondents Interested the Program
BS Biology Freshmen	25	16 (64%)
BS Biology Sophomores	39	12 (31%)

PROPOSAL TO REVISE THE BS BIOLOGY CURRICULUM

Rationale

To incorporate the 9 units CHED mandated courses and comply with suggested changes in course schedule; the following revisions to the BS Biology curriculum are herein proposed:

1. Incorporation of CHED mandated courses

English 21 – Literature

Fil 26 - Panitikang Pilipino: Pahapyaw na Kasaysayan at mga Piling Katha (Survey and Reading of Literatures in Filipino)

SocSci 16 – Life and Works of Rizal

2. Change of course schedule

Bio 22 – Principles of Genetics

- from 2nd year 1st sem to 2nd year 2nd sem

Math 101 – Elementary Calculus

- from 2nd year 2nd sem to 2nd year 1st sem

- exchange of schedule as suggested for continuity with Math 22 (1st year 2nd sem) and Math 101 (proposed 2nd year 1st sem)

Ecol 21 – from 2nd year 2nd sem to 2nd year 1st sem

- for students to take biological subject during 1st sem on their 2nd year

CS 21 – Introduction to Computer Science

- change from 3rd year 1st sem to 2nd year 2nd sem

- as suggested by the department that handles this subject to offer this during 2nd sem

3. Removal of Elective courses (3/4 units)

- to give way to 9 units CHED mandated courses

Marine Biology major

1. Addition

Fil 26 and SocSci 16 – CHED mandated courses

- during 4th year 2nd sem

2. Change of course schedule

Eng 26 – Argumentation and Debate

- from 3rd year 1st sem to 4th year 1st sem

- to give way to the added Eng 21 (Literature) during 3rd year 1st sem

3. Removal of courses

Biol 172 (Introduction to Aquaculture) – 3 units

Elective (3-4 units)

- during 4th year 2nd sem
- to give way for Fil 26 and SocSci 16 which are CHED mandated

Ecology major

1. Addition

Fil 26 (Pahapyaw na Kasaysayan at mga Piling Katha (Survey and Research Literatures in Filipino)

- during 3rd year 1st sem

SocSci 16 (Life and Works of Rizal) – 3 units

- during 4th year 2nd sem

2. Change of schedule

Eng 26 – Argumentation and Debate

- from 3rd year 1st sem to 4th year 1st sem
- to give way to Eng 21 (Literature)

3. Removal of courses

Ecol 187 (Bioindicators) - 3 units

Elective - 3 units

- to give way to 9 units CHED mandated courses

BACHELOR OF SCIENCE IN BIOLOGY (BSBio)
MAJOR IN ECOLOGY
(checklist)

Term	Course No. and Descriptive Title		HOURS Lec	Lab	Rating	Units
FIRST YEAR						
1 st Sem	Engl 11	Communication Skills I	3			3
	Psyc 11	General Psychology	3			3
	SoSc 13	Socio-Econ Systems	3			3
	Math 11	College Algebra	3			3
	Chem 11	General Chemistry	3	3		4
	Bio 11	General Biology	3	3		4
	PhyEd 11	Physical Fitness & Gymnastics	2			(2)
	Euth 11/ ROTC 11	Personality Development & Adjustment First Year Basic Course				(1/1.5)
TOTAL UNITS						20
2 nd Sem	Engl 12	Communication Skills II	3			3
	Bot 21	General Botany	2	3		3
	Zoo 21	General Zoology	2	3		3
	Math 12	Plane Trigonometry	3			3
	Soci 11	General Sociology	3			3
	ScSc 14	Phil. Soc. Prob., Land Ref. & Taxn	3			3
	Philo 12	Contemporary Philo. Thoughts	3			3
	PhyEd 12	Recreational Games and Rhythmic Act	2			(2)
Euth 12/ ROTC 12	Human Relation First Year Basic Course	1			(1/1.5)	
TOTAL UNITS						21
SECOND YEAR						
1 st Sem	Bio 22	Principles of Genetics	2	3		3
	Hum 11	Introduction to Humanities	3			3
	Phys 11	General Physics	3	3		4
	Spch 11	Speech Comm.	3			3
	Engl 15	Advanced Grammar	3			3
	Pl 11	Phil. Hist. Cons. & Rizal	3			3
	Fil 25	Sining ng Pakikipagtalastasan	3			3
	PhyEd 13	Team Sports				(2)
Euth 13/ ROTC 21	Moral & Spiritual Values Second Year Basic Course	1			(1/1.5)	
TOTAL UNITS						22
2 nd Sem	Ecol 21	Fundamentals of Ecology	2	3		3
	Phys 21	College Physics	2	3		3
	Stat 21	Elementary Statistics	2	3		3
	Chem 21	General Chemistry II	2	3		3
	Micr 22	General Microbiology	2	3		3
	Math 101	Elementary Calculus	3			3
	PhyEd 14	Individual-Dual Sports	2			(2)
	Euth 14/ ROTC 22	Career Development Second Year Basic Course	1			(1/1.5)
TOTAL UNITS						18

THIRD YEAR				
1 st Sem	CS 21	Intro to Computer Science	2	3
	FOR122	Forest and Grassland Ecology	2	3
	Chem 31	General Biochemistry	3	
	Stat 130	Statistical Methods	2	3
	Engl 26	Argumentation and Debate	3	
	Biol 127	Elementary Physiology	3	3
	RS 137	Community Action	3	
TOTAL UNITS				
2 ND Sem	Ecol 156	Agroecosystems	2	3
	Biol 138	Introduction to Molecular and Cell Biology	3	
	Biol 161	Marine Ecosystems	3	3
	Ecol 172	Socio-ecology	3	
	Ecol 152	Limnology	3	3
	Biol 198	Research Planning & Manuscript Preparation	3	
	TOTAL UNITS			
FOURTH YEAR				
1 st Sem	Biol 141	Introduction to Biosystematics	2	3
	Ecol 181	Biogeography	3	
	Ecol 185	Geomorphology	3	
	Ecol 187	Bioindicators	2	3
	Zool 127	Embryology	3	3
	Biol 200	Undergraduate Thesis		
	TOTAL UNITS			
2 ND Sem	Ecol 182	Resource Conservation & Management	3	
	Ecol 188	Environmental Impact Assessment	3	3
	Biol 199	Undergraduate Seminar	1	
	Biol 200	Undergraduate Thesis		
	ELECTIVE			
TOTAL UNITS				
GRAND TOTAL UNITS				

ELECTIVES

Course No.	Descriptive Title	Hours		Units
		Lec	Lab	
Biol 121	Functional Morphology	2	3	3
Biol 154	Evolution	3	0	3
Ento 112	General Entomology	2	3	3
Zool 112	Parasitology	2	3	3
Ecol 157	Biocybernetics	3	0	3
AgBo 141	Plant Systematics	1	6	3

CERTIFIED CORRECT:

LINDA N. MARISCAL
Registrar

BACHELOR OF SCIENCE IN BIOLOGY (BSBio)
MAJOR IN MARINE BIOLOGY
(checklist)

Term	Course No. and Descriptive Title		HOURS Lec.	Lab	Rating	Units
FIRST YEAR						
1 st Sem	Engl 11	Communication Skills I	3			3
	Psyc 11	General Psychology	3			3
	SoSc 13	Socio-Econ Systems	3			3
	Math 11	College Algebra	3			3
	Chem 11	General Chemistry	3	3		4
	Bio 11	General Biology		3		4
	PhyEd 11	Physical Fitness & Gymnastics				(2)
	Euth 11/ ROTC 11	Personality Development & Adjustment First Year Basic Course				(1/1.5)
			TOTAL UNITS			20
2 nd Sem	Engl 12	Communication Skills II	3			3
	Bot 21	General Botany	2	3		3
	Zoo 21	General Zoology	2	3		3
	Math 12	Plane Trigonometry	3			3
	Soci 11	General Sociology	3			3
	ScSc 14	Phil. Soc. Prob., Land Ref. & Taxn	3			3
	Philo 12	Contemporary Philo. Thoughts	3			3
	PhyEd 12	Recreational Games and Rhythmic Act	2			(2)
	Euth 12/ ROTC 12	Human Relation First Year Basic Course	1			(1/1.5)
			TOTAL UNITS			21
SECOND YEAR						
1 st Sem	Bio 22	Principles of Genetics	2	3		3
	Hum 11	Introduction to Humanities	3			3
	Phys 11	General Physics	3	3		4
	Spch 11	Speech Comm.	3			3
	Engl 15	Advanced Grammar	3			3
	Pl 11	Phil. Hist. Cons. & Rizal	3			3
	Fil 25	Sining ng Pakikipagtalastasan	3			3
	PhyEd 13	Team Sports				(2)
	Euth 11/ ROTC 21	Moral & Spiritual Values Second Year Basic Course	1			(1/1.5)
			TOTAL UNITS			22
2 nd Sem	Ecol 21	Fundamentals of Ecology	2	3		3
	Phys 21	College Physics	2	3		3
	Stat 21	Elementary Statistics	2	3		3
	Chem 21	General Chemistry II	2	3		3
	Micr 22	General Microbiology	2	3		3
	Math 101	Elementary Calculus	3			3
	PhyEd 14	Individual-Dual Sports	2			(2)
	Euth 14/ ROTC 22	Career Development Second Year Basic Course	1			(1/1.5)
			TOTAL UNITS			18

THIRD YEAR					
1 st Sem	CS 21	Intro to Computer Science	2	3	
	Biol 111	Fundamentals of Marine Biology	2	6	
	Chem 31	Biochemistry	3		
	Stat 130	Statistical Methods	2	3	
	Engl 26	Argumentation and Debate	3		
	Biol 127	Elementary Physiology	3	3	
	RS 137	Community Action	3		
TOTAL UNITS					
	Biol 122	Marine Plankton	3	3	
2 nd Sem	Biol 133	Introduction to Molecular and Cell Biology	3		
	Biol 158	Physical and Chemical Oceanography	3	3	
	Biol 192	Biological Techniques	2	6	
	Biol 152	Marine Ecology	3	3	
	Biol 198	Research Planning & Manuscript Preparation	3		
TOTAL UNITS					
FOURTH YEAR					
	Biol 161	Marine Ecosystems	3	3	
1 st Sem	Zool 141	Marine Invertebrates	2	6	
	Biol 113	Marine Botany	3	3	
	Zool 143	Ichthyology	2	6	
	Biol 200	Undergraduate Thesis			
TOTAL UNITS					
	Ecol 182	Resource Conservation & Management	3		
2 nd Sem	Biol 172	Introduction to Aquaculture	2	3	
	Biol 199	Undergraduate Seminar	1		
	Biol 200	Undergraduate Thesis			
ELECTIVE					
TOTAL UNITS					
GRAND TOTAL UNITS					

ELECTIVES

Course No.	Descriptive Title	Hours		Units
		Lec	Lab	
Biol 154	Evolution	3	0	3
Zool 125	Comparative Vertebrate Anatomy	2	3	3
Zool 127	Embryology	3	3	4
Ecol 187	Bioindicators	2	3	3
Zool 112	Parasitology	2	3	3
AgBo 141	Plant Systematics	1	6	3

CERTIFIED CORRECT:

LINDA N. MARISCAL
Registrar



LEYTE STATE UNIVERSITY
Visca, Baybay, Leyte 6521-A

of the Registrar

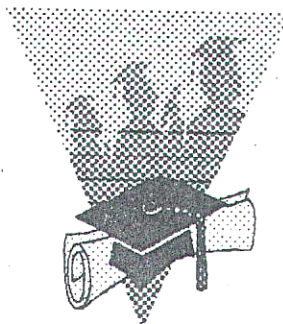
LIST OF CANDIDATES FOR GRADUATION

First Semester, SY 2000-2001

SUMMARY:

	<u>Total</u>	<u>Page</u>
BAS -	9	1
DVM -	2	1
BSA -	10	2
BSAB -	1	3
BSAC -	1	3
BSAE -	1	3
BSAGDEV -	4	3
BSAGED -	26	4
BSF -	3	6
BSFT -	1	6
BSHE -	17	6
HET -	1	7

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LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte
Philippines

LIST OF CANDIDATES FOR GRADUATION First Sem., SY 2001-2002 (Graduate Students)

Summary

Master of Agricultural Development
Agronomy / = 1

Master of Science
Animal Science = 1
Food Science & Tech=1

Master of Education
Mathematics = 1

Total -----
4

Republic of the Philippines
LEYTE STATE UNIVERSITY
Villaba Campus
Villaba, Leyte


SUMMARY OF CANDIDATES FOR GRADUATION
FIRST SEMESTER SCHOOL YEAR 2001-2002

	<u>Male</u>	<u>Female</u>	<u>Total</u>
Bachelor of Secondary Education (Major in English)	2	12	14

Prepared by:


FELIPE Q. ALBEOS, Ph.D.
Acting Registrar

D:


CONCHITA N. ASTROLOGO, Ph.D.
V S Superintendent II

Republic of the Philippines
LEYTE STATE UNIVERSITY
 Villaba Campus
 Villaba, Leyte

Tentative List of Candidates for Graduation for the
 First Semester School Year 2001-2002

<u>Student Name</u>	<u>Home Address</u>	
Course: Bachelor of Secondary Education - Major in English		
1. Catampongan	Retchie B.	Balite, Villaba, Leyte
	Deficiency/ies : Final Rating	
	Subjects Enrolled: Prof. Educ. 22, Prof. Educ. 23	
2. Damayo	Royland M.	Hinabuyan, Villaba, Le
	Deficiency/ies : Math 21 INC. (Final Rating)	
	Subjects Enrolled : Prof. Educ. 22, Prof. Educ. 23	
3. Calosor	Divinia A.	Cabungahan, Villaba, L
	Deficiency/ies : Final Rating	
	Subjects Enrolled : Prof. Educ. 22, Prof. Educ. 23	
4. De la Rosa	AnaLou A.	Layog, Tabango, Leyte
	Deficiency/ies : Final Rating	
	Subjects Enrolled: Prof. Educ. 22, Prof. Educ. 23	
5. Dumos	Leah B.	Omaganhan, Tabango, L
	Deficiency/ies : Final Rating	
	Subjects Enrolled : Prof. Educ. 22, Prof. Educ. 23	
6. Ignacio	Maribel C.	Cagnocot, Villaba, Ley
	Deficiency/ies : Final Rating	
	Subjects Enrolled : Prof. Educ. 22, Prof. Educ. 23	
7. Olasiman	Aloha R.	Libagong, Villaba, Ley
	Deficiency/ies : Final Rating	
	Subjects Enrolled : Prof. Educ. 22, Prof. Educ. 23	

8. Delad	Concepcion	D.	Payao, Villaba, Leyte
	Deficiency/ies		Final Rating
	Subjects Enrolled		Prof. Educ. 22, Prof. Educ. 23
9. Pastor	Ana Marie	A.	Payao, Villaba, Leyte
	Deficiency/ies		: Math 21 INC. (Final Rating)
	Subjects Enrolled		: Prof. Educ. 22, Prof. Educ. 23
10. Racho	Richel	E.	Libertad, Cabucgayan, Biliran
	Deficiency/ies		Final Examination
	Subjects Enrolled		Prof. Educ. 22, Prof. Educ. 23, Math 21
11. Sayson	Chona	S.	Fatima, Villaba, Leyte
	Deficiency/ies		: English 20 INC, Math 21 INC, Final Rating
	Subjects Enrolled		: Prof. Educ. 22, Prof. Educ. 23
12. Sevelles	Rowena	D.	Payao, Villaba, Leyte
	Deficiency/ies		: Final Rating
	Subjects Enrolled		: Prof. Educ. 22, Prof. Educ. 23
13. Swan	Emelyn	B.	Iligay, Villaba, Leyte
	Deficiency/ies		: Final Rating
	Subjects Enrolled		: Prof. Educ. 22, Prof. Educ. 23
14. Tumamak	Geraldine	M.	Cabungaan, Villaba, Leyte
	Deficiency/ies		Final Rating
	Subjects Enrolled		Prof. Educ. 22, Prof. Educ. 23

** Prof. Educ. 22 - Seminar in Prof. Educ.

** Prof. Educ. 23 - Student Teaching

Certified Correct

Felipe Q. Albeos
 FELIPE Q. ALBEOS, PhD
 Acting Registrar



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

PROPOSAL TO GIVE ADDITIONAL NON-CUMULATIVE VACATION LEAVE WITH PAY TO REGULAR FACULTY & STAFF ON VACATION SICK LEAVE STATUS AS A FORM OF COMPENSATORY DAY-OFF

Rational:

VISCA Faculty on teachers leave status can now enjoy proportional vacation pay of 70 days summer vacation plus 14 days of Christmas vacation. When the teachers are required to render service during summer or Christmas vacation, they are given service credits which can be used to offset absences due to illness or to offset proportional deduction in vacation salary. These service credits can also be accumulated and can be converted into cash.

Those teachers, however, who are designated to perform administrative functions or conduct research and extension have to be on vacation and sick leave status and can only be entitled to 15 days sick leave and 15 days vacation leave. Although these leave credits can be accumulated, it is difficult to accumulate enough leave credits as every employee is required to go on 5 days force leave every year. Furthermore, because of the nature of their work, there is a need for them to render extra hours of service for free since such activities do not fall under those activities allowed by COA for payment of overtime. This is also the scenario as experienced by all administrative employees of the College. In other words, those on vacation and sick leave status enjoy leave benefits way below what the teaching faculty are now enjoying. To avoid demoralization among this group of employees, there is a need to provide them additional non-monetary benefits allowable by existing rules in a form of 10 days compensatory day-off.

A review of the powers of a governing board of any state college or university per par. 11 of Section 19, Rule V of the IRR for RA 8292 provides:

"1.h.) To fix and adjust salaries of faculty members and administrative officials and employees, subject to the provisions of the revised compensation and classification system and other pertinent budget and compensation laws governing laws of service, and such other duties and conditions as it may deem proper; to grant them, as its discretion, leaves of absence under such regulations as it may promulgate, any provisions of existing law to the contrary notwithstanding, and to remove them for cause in accordance with the requirements of due process of law; (underlining supplied)

Proposal:

In order to narrow the gap of the leave privileges enjoyed by ViSCA employees, those on vacation and sick leave shall be compensated for extra services rendered without pay. Those on vacation and sick leave shall be granted an additional 10 days non-cumulative vacation leave which can only be availed during the dates as programmed at the beginning of the year.

Mechanics:

1. Only regular faculty and administrative staff on vacation and sick leave shall be entitled to this leave or compensatory day-off.
2. At the beginning of the year and not later than January 15 every year the faculty and staff concerned shall submit his/her schedule of availing cumulative vacation leave, duly endorsed by dept./office head and center. If not enjoyed as scheduled, the same can no longer be availed for another year unless prior arrangements are made.
3. This special privilege shall have a separate control or record by HRMDO.
4. Those on scholarship, travel and on long leave of absence for one month or more, either official or not cannot avail of this privilege for the year.
5. Those with pending or with unserved penalty of an administrative case cannot avail of this privilege.
6. Once approved by the board, entitled employees can avail only of pro-rated cumulative leave for the year 2001. The employee concerned shall submit the schedule of availing leave duly endorsed by the dept/office head and director.
7. Those in-charge of processing financial documents and preparatory works required by higher offices should not avail of this leave during peak periods in December, January and February of every year. Those involved in preparatory works during graduation and anniversary celebration shall schedule their availing of the privilege during March and July respectively.

**ADOPTION OF CIVIL SERVICE REGULATION ON
TEACHER'S LEAVE FOR LSU FACULTY AND SUBSEQUENT
MODIFICATION OF LSU CODE**

Article 2: Teacher's Leave

From: Section 201; page 32

Teacher's leave shall consist of thirty (30) days in each academic year, in addition to the usual Christmas vacation. Such leave may be enjoyed only during the regular summer vacation period of the college. However, the president may, at his discretion and on recommendation of the department head, grant leave in excess of thirty days to members of the faculty whose services are not required during summer vacation periods.

To: Section 203, page 38

Teacher's leave shall consist of seventy (70) days in each academic year. In addition to the fourteen (14) days of Christmas vacation, such leave may be enjoyed only during the regular summer vacation period of the college. All other existing policies of the Board Trustees and the Civil Service Commission regarding service credits, proportional vacation pay (PVP), working hours, etc. shall apply.

CIVIL SERVICE REGULATION ON TEACHER'S LEAVE

Sec. 6. *Teachers' leave.* - Teachers shall not be entitled to vacation and sick leave credits but to proportional vacation pay (PVP) of summer vacation plus 14 days of Christmas vacation. A teacher rendered continuous service in a school year without incurring absences pay of not more than 1 1/2 days is entitled to 84 days of proportional vacation.

Other leave benefits of teachers such as study leave and indefinite leave are covered by Section 24 and 25 of RA 4670 (Magna Carta for School Teachers). (Provided under CSC MC No. 41, s. 1998)

Sec. 7. *Other employees under teacher's leave basis.* - District Workers and all other appointive employees whose work schedule is the same as that of teachers, earn leave credits in accordance with Sections 6 and 9 (Provided for under CSC MC No. 41, s. 1998)

Sec. 8. *Teachers who are designated to perform non-teaching functions.* - Teachers who are designated to perform non-teaching functions shall render the same hours of service as other employees shall be entitled to vacation and sick leave. (Provided for under CSC MC No. 41, s. 1998)

Sec. 9. *Vacation service credits of teachers.* - Teachers' vacation service credits refer to the leave credits earned for services rendered on active duty during summer or Christmas vacation, as authorized by proper authority. These vacation service credits are used to offset absences of a teacher due to illness or to offset proportional deduction in vacation salary due to absences for personal reasons or late appointment. The manner by which service credits may be used by teachers is subject to the guidelines issued by the Department of Education, Culture and Sports (DECS). (Provided for under CSC MC No. 41, s. 1998)

Sec. 10. *Leave credits of officials and employees covered by special leave law.* - The leave credits of the following officials and employees are covered by special laws:

- (a) Justices of the Supreme Court, Court of Appeals and Sandiganbayan
- (b) Judges of Regional Trial Courts, Municipal Trial Courts, Metropolitan Trial Courts, Court of Tax Appeals and Shari'a Circuit Court and Shari'a District Court.
- (c) Chairmen and Commissioners of Constitutional Commission

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte

LIST OF ADMINISTRATIVE STAFF FOR UPGRADING FOR BOARD OF REGENTS CONFIRMATION


NAME OF EMPLOYEE	PRESENT POSITION	SG	SI	NEW POSITION	SG	SI
ML Paciencia P.	(SUC President III)	29	3	SUC President IV	30	1
NGONZALO, Sean O.	(Engineer 2)	16	4	Engineer III	19	1
NDN, Dominador A. Jr.	(Supply Officer II)	14	8	Supply Officer III	18	1
NDY, Cynthia Dolores V.	(Science Res Specialist 2)	16	5	Chemist III	18	1
NETA, Leticia D.	(Educ. Prog. Spec. 1)	12	5	Educ. Program Specialist II	16	1
RA, Bernardita P.	(Educ. Prog. Spec. 1)	12	5	Educ. Program Specialist II	16	1
NG, Rosalind M.	(Public Health Nurse 1)	12	3	Public Health Nurse II	16	1
ES, Carmencita S.	(Guidance Coordinator 3)	15	6	Guidance Service Specialist I	16	4
NG, Hermila P.	(Med. Technologist 1)	11	4	Medical Technologist II	15	1
E Venerando B.	(Security Officer 1)	11	4	Security Officer II	15	1
DS, Legario B.	(Supply Officer 1)	10	4	Supply Officer II	14	1
ECAMPO, Diosdado M.	(Supply Officer 1)	10	5	Supply Officer II	14	1
L Alex P.	(Supply Officer 1)	10	5	Supply Officer II	14	1
S, Teresita P.	(Supply Officer 1)	10	5	Supply Officer II	14	1
INDE, Silvestre B.	(Draftsman 2)	8	7	Draftsman III	11	1
TRADO, Franco F.	(Mechanic 3)	9	6	Mechanical Shop Foreman	11	2
DA, Carmela A.	(Elec. & Comm. Eqpt. Tech2)	8	5	Elect & Comm Equip TechIII	11	1
RAS, Eusebio D.	(Educ Res Asst 1)	9	2	Education Res. Asst II	10	1
ison Paterno C.	(Buyer 2)	6	5	Supply Officer I	10	1
UIT, Lucena L.	(Clerk 3)	6	3	Supply Officer I	10	1
RICO, Armando P.	(Electrician 2)	6	5	Mechanic III	9	1
LEON, Ernesto U.	(Welder 2)	6	8	Welder Foreman	9	1
NGO, Desiderio A.	(Mechl. Plt. Operator 2)	6	5	Mech. Plant Optr III	9	1
MARIA, Wenifreda T.	(Admin. Assistant)	8	4	Educ. Res. Assistant I	9	2
UIT, Dominador G.	(Elec. & Comm. Eqpt. Tech2)	8	5	Electrician Foreman	9	3
RIO, Fabian C.	(Elec. & Comm. Eqpt. Tech1)	6	5	Elect & Comm Equip TechII	8	1
LSO, Rolando F.	(Electrician 2)	6	7	Air Conditioning Tech. II	8	2
LSO, Teodulfo S.	(Security Guard 2)	5	4	Security Guard III	8	1
A, Rodrigo D.	(Lab. Technician 1)	6	5	Laboratory Technician II	8	1
I, Ronillo V.	(Data Entry Machine Optr 1)	6	2	Data Entry Machine Optr II	8	1
ENO, Nicola C.	(Elec. & Comm. Eqpt. Tech1)	6	5	Elect & Comm Equip TechII	8	1
Mario M.	(Security Guard 2)	5	5	Security Guard III	8	1
NZOGA, Arnulfo T.	(Data Entry Machine Optr 1)	6	2	Data Entry Machine Optr II	8	1
JUAL, Jaime B.	(Utility Foreman)	6	8	Gen. Maint. Foreman	8	3
I, Raul G.	(Security Guard 2)	5	5	Security Guard III	8	1
L, Gregorio B.	(Bookbinder 2)	4	5	Bookbinder III	7	1
RICO, Faustino D.	(Welder 1)	4	2	Welder II	6	1
O, Cosme M. Jr.	(Mechanic 1)	4	1	Mechanic II	6	1
ANA, Leonel M.	(Mechl. Plt. Operator 1)	4	8	Mechanical Plant Operator II	6	2
ALAN, Apolinario T.	(Welder 1)	4	1	Welder II	6	1
ANAS, Benjamin V.	(Heavy Equipment Optr 1)	4	2	Heavy Equipment Operator II	6	1
IS, Juan C.	(Mechl. Plt. Operator 1)	4	4	Mechl Plant Optr II	6	1
Z, Macario F. Jr.	(Mechl. Plt. Operator 1)	4	6	Mechanical Plant Operator II	6	1
ON, Vergite C.	(Machinist 1)	4	2	Machinist II	6	1
ITE, Danilo P.	(Plumber 1)	3	2	Plumber II	5	1

	NAME OF EMPLOYEE	PRESENT POSITION	SG	SI	NEW POSITION	SG	SI
46	BARTOLINI, Antonio P.	(Security Guard 1)	3	2	Security Guard II	5	1
47	BELMONTE, Rudy V.	(Security Guard 1)	3	4	Security Guard II	5	1
48	BIGOT, Leopoldo P.	(Carpenter 1)	3	1	Carpenter II	5	1
49	MENDIOLA, Cesar B.	(Security Guard 1)	3	3	Security Guard II	5	1
50	POLO, Jorge M.	(Mason 1)	3	2	Mason II	5	1
51	ABAYABAY, Antonio Y.	(Clerk 1)	3	2	Clerk II	4	1
52	ABING, Paulina P.	(Clerk 1)	3	2	Clerk II	4	1
53	ALBISO, Elizabeth B.	(Messenger)	2	2	Reproduction Mach Optr II	4	1
54	ALKUINO, Lolita V.	(Reproduction Mach Optr 1)	2	2	Reproduction Mach Optr II	4	1
55	APAS, Thelma P.	(Clerk 1)	3	2	Clerk II	4	1
56	AUREO, Roberto V.	(Driver 1)	3	2	Driver II	4	1
57	BASLAN, Ma. Fe A.	(Reproduction Mach Optr 1)	2	1	Reproduction Mach Optr II	4	1
58	BESTIL, Evelyn T.	(Reproduction Mach Optr 1)	2	1	Reproduction Mach Optr II	4	1
59	COMANDAO, Alfredo L.	(Driver 1)	3	2	Driver II	4	1
60	COMON, Manuel E.	(Driver 1)	3	3	Driver II	4	1
61	COSARES, Teresita Y.	(Clerk 1)	3	2	Clerk II	4	1
62	DIANO, Ederlina S.	(Reproduction Mach Optr 1)	2	1	Accounting Clerk I	4	1
63	DURAN, Gilda D.	(Clerk 1)	3	2	Clerk II	4	1
64	ESTREMOS, Panfilo D.	(Utility Worker 2)	3	8	Clerk II	4	5
65	FLANDEZ, Arlin B.	(Clerk 1)	3	2	Cash Clerk I	4	1
66	GAMOTIN, Mario C.	(Driver 1)	3	1	Driver II	4	1
67	GODOY, Aida T.	(Reproduction Mach Optr 1)	2	2	Reproduction Mach Optr II	4	1
68	GONZAGA, Edilberto T.	(Driver 1)	3	1	Driver II	4	1
69	ISRAEL, Felicisima P.	(Clerk 1)	3	2	Clerk II	4	1
70	IYANA, Rodolfo P.	(Driver 1)	3	2	Driver II	4	1
71	LAPLANA, Ismael F. Jr.	(Driver 1)	3	1	Driver II	4	1
72	LEONOR, Chito L.	(Driver 1)	3	2	Driver II	4	1
73	MANATAD, Teresita G.	(Clerk 1)	3	1	Accounting Clerk I	4	1
74	MEJIA, Tamar L. Sr.	(Driver 1)	3	1	Driver II	4	1
75	MENDOZA, Ma. Melissa F.	(Reproduction Mach Optr 1)	2	1	Reproduction Mach Optr II	4	1
76	MILAN, Adelina I.	(Reproduction Mach Optr 1)	2	2	Reproduction Mach Optr II	4	1
77	NAYRE, Gilda P.	(Clerk 1)	3	2	Clerk II	4	1
78	NÚÑEZ, Maria A.	(Clerk 1)	3	2	Cash Clerk I	4	1
79	PINO, Patricio I.	(Driver 1)	3	2	Driver II	4	1
80	POSAS, Genaro B.	(Driver 1)	3	2	Driver II	4	1
81	QUIMCO, Norjito B.	(Driver 1)	3	1	Driver II	4	1
82	ROM, Mario R.	(Driver 1)	3	2	Driver II	4	1
83	SOLIS, Reminita J.	(Reproduction Mach Optr 1)	2	1	Reproduction Mach Optr II	4	1
84	SORIA, Elvira L.	(Clerk 1)	3	2	Clerk II	4	1
85	SORIANO, Wenifredo T.	(Laboratory Aide 1)	2	4	Laboratory Aide II	4	1
86	STA. IGLESIA, Roque D.	(Clerk 1)	3	2	Accounting Clerk I	4	1
87	SUGANOB, Carlito O.	(Clerk 1)	3	2	Clerk II	4	1
88	SUYOM, Niceforo L.	(Driver 1)	3	2	Driver II	4	1
89	TABINAS, Julia A.	(Clerk 1)	3	2	Clerk II	4	1
90	TEODOSIO, Socorro B.	(Reproduction Mach Optr 1)	2	1	Reproduction Mach Optr II	4	1
91	TIDOY, Imelda A.	(Reproduction Mach Optr 1)	2	1	Reproduction Mach Optr II	4	1
92	TUYAN, Ramon V.	(Driver 1)	3	2	Driver II	4	1
93	VEQUISO, Generoso L.	(Driver 1)	3	2	Driver II	4	1
94	VILLACORTE, Reynaldo T.	(Driver 1)	3	2	Driver II	4	1
95	ABANERA, Felix C.	(Utility Worker 1)	1	2	Utility Worker II	3	1
96	ABOCEJO, Fernando T.	(Utility Worker 1)	1	7	Utility Worker II	3	1
97	ASILOM, Eduardo B.	(Utility Worker 1)	1	1	Utility Worker II	3	1
98	BAGARINAO, Renato P.	(Utility Worker 1)	1	5	Utility Worker II	3	1

Op # 11081

	NAME OF EMPLOYEE	PRESENT POSITION	SG	SI	NEW POSITION
99	BANDE, Siegfredo M.	(Utility Worker 1)	1	2	Utility Worker II
100	BANTUGAN, Mario C.	(Utility Worker 1)	1	1	Utility Worker II
101	BELARMINO, Jovenal B.	(Utility Worker 1)	1	2	Utility Worker II
102	BORIGON, Noel V.	(Messenger)	2	5	Utility Worker II
103	BRAGA, Rommel D.	(Utility Worker 1)	1	1	Utility Worker II
104	BUSTILLO, Noel C.	(Utility Worker 1)	1	1	Driver I
105	CAPUNO, Jose V.	(Utility Worker 1)	1	1	Utility Worker II
106	FLANDEZ, Virgilio P.	(Messenger)	2	2	Utility Worker II
107	GUINIPAAN, Arlyn A.	(Utility Worker 1)	1	2	Utility Worker II
108	ISRAEL, Audie M.	(Utility Worker 1)	1	1	Utility Worker II
109	MANAGBANAG, Dionesio P.	(Utility Worker 1)	1	1	Utility Worker II
110	MANAGBANAG, Dioscoro C.	(Utility Worker 1)	1	7	Utility Worker II
111	MANAGBANAG, Rogelio P.	(Utility Worker 1)	1	2	Utility Worker II
112	MAZO, Crisanto A.	(Utility Worker 1)	1	1	Utility Worker II
113	MODINA, Ruperto P.	(Utility Worker 1)	1	1	Utility Worker II
114	MONTAJES, Fernando N.	(Utility Worker 1)	1	2	Utility Worker II
115	PASCUAL, Roberto B.	(Utility Worker 1)	1	1	Utility Worker II
116	PATONONA, Constancio R.	(Utility Worker 1)	1	1	Utility Worker II
117	PIAMONTE, Edito G.	(Messenger)	2	7	Utility Worker II
118	POLIKUIT, Juanito F.	(Utility Worker 1)	1	1	Utility Worker II
119	POSAS, Marcos M.	(Utility Worker 1)	1	2	Utility Worker II
120	REDULA, Rosalina M.	(Guesthouse Caretaker)	2	2	Household Attendant I
121	VALENZONA, Francisco M.	(Utility Worker 1)	1	2	Utility Worker II

SUBMITTED BY:


TERESITA L. QUIÑANOLA
OIC, HRMDO

Noted:


PACIENCIA P. MILAN
President

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte


TEMPORARY ACADEMIC STAFF
RECOMMENDED FOR PERMANENCY

FOR BOR CONFIRMATION

<u>NAME</u>	<u>POSITION</u>	<u>DEPT.</u>	<u>EFFECTIVITY</u>
MANGAOANG, Yolanda D.	Asst. Prof. II	DPP	Upon BOR approval

Recommendation has been passed through the Academic Personnel Board (dtd. 09/26/01)

Submitted by:


TERESITA L. QUINANOLA
OIC, HRMDO
(10-08-01)

Noted:


PACIENCIA P. MILAN
President


IT FROM THE APPROVED MINUTES OF THE MEETING OF THE ACADEMIC
NNEL BOARD DATED SEPTEMBER 26, 2001.

Request of the DPP Personnel Committee for a change of status from Temporary to Permanent
of Prof. Yolanda D. Mangaoang.

APB Action:

Recommending for approval to take effect upon approval by the Board of Regents.

Submitted by:


TERESITA L. QUINANOLA
Secretary, APB

LEYTE STATE UNIVERSITY
VisCA, Baybay, Leyte

TEMPORARY STAFF RECOMMENDED
FOR PERMANENCY

For Board of Regents Confirmation

<u>Name</u>	<u>Position</u>	<u>Effectivity</u>
1. Igot, Leopoldo P.	Carpenter I	Upon BOR ap

Note:
Recommendation has been passed through the Non-Academic Personnel Board
2001 at 9:20 a.m.


TERESITA L. QUIN
OIC, HRMDO

Noted:


PACIENCIA P. MILAN
President

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte

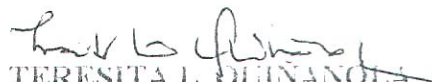
LSU STAFF RECOMMENDED FOR PROMOTION

FOR BOARD OF REGENTS CONFIRMATION

	Name	Position	Effectivity
1.	Ramirez, Ma. Cristina U.	Administrative Officer II	Upon BOR approval
2.	Arradaza, Asuncion C.	Cash Clerk III	Upon BOR approval

*Recommendation has been passed through the Non Academic Personnel Board Meeting, dtd
11/20/01 at 9:20 a.m.*

Submitted by:


TERESITA L. QUINANOLA
OIC, HRMDO
(11/12/01)

Noted:


PACIENCIA P. MILAN
President

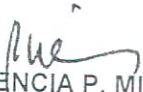
LEYTE STATE UNIVERSITY
Visca, Baybay, Leyte

LIST OF ADMINISTRATIVE STAFF FOR SHIFTING OF POSITIONS
FOR BOARD OF REGENTS CONFIRMATION

	NAME OF EMPLOYEE	PRESENT POSITION	SG	SI	NEW POSITION	SG	SI
1	SILAO, Carlito N.	Storekeeper 2	6	4	Clerk 3	6	4
2	PASTORIL, Wilfreda C.	Messenger	2	1	Guesthouse Caretaker	2	1

SUBMITTED BY:

Noted:


PACIENCIA P. MILAN
President


TERESITA L. QUINANOLA
OIC, HRMDO



LEYTE STATE UNIVERSITY

6521-A Visca, Baybay, Leyte, Philippines

Office of the President

14 November 2001

**The Honorable Chairman and
Members of the LSU Board of Regents**

Gentlemen/Ladies:

I am hereby indorsing the request of Ms. Delia L. Silao, Head, LSU Manila Office to open a new account with the Land Bank of the Philippines:

- Branch - BSP Servicing Unit;
- Signatories - Paciencia P. Milan and Delia L. Silao;
- Type of account - Savings/Current Account.

Further, Ms. Silao is requesting to close our Current Account No. 222830506-8 with the Philippine National Bank.

I am therefore, recommending the said requests for approval by the Board of Regents.

Very truly yours,

PACIENCIA P. MILAN
President

BOARD ACTION : _____

DATE : November 14, 2001



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines
LSU Manila Office

October 5, 2001

Dr. Paciencia P. Milan
President, LSU
Visca, Baybay, Leyte

Thru: Prof. Daniel M. Tudtud, Jr.
Board Secretary

Dear Dr. Milan:

In connection with the recommendation of the Resident COA Auditor to account with Land Bank of the Philippines (LBP) and close our current account with Philippine National Bank (PNB) Account No. 222830506-8, I would like to request that these items be included in your agenda for the coming BOR Meeting on October 24.

Approval of this request by the BOR is needed by the respective banks.

Thank you.

Very truly yours,

A handwritten signature in cursive script, appearing to read "Delia L. Silao".

DELIA L. SILAO
Head, LSU Manila Office

LEYTE STATE UNIVERSITY
 VISCA, Baybay, Leyte

RECAPITULATION OF BUDGET PROPOSALS
 Utilization of Income (COA Circular No. 2000-002)

Particulars	Main Campus	Atang-alang Campus	Isabel Campus	Villaba Campus	TOTAL
RECEIPTS OF INCOME					
Land and Other School Fees	767,471	447,694	217,776	140,998	1,573,939
Education Services	495,848				495,848
	94,406				94,406
Actual Deposits	<u>1,357,725</u>	<u>447,694</u>	<u>217,776</u>	<u>140,998</u>	<u>2,164,193</u>
SELECTED EXPENSES					
Personal Services					
Telephone	2,000				2,000
Sub-total	<u>2,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,000</u>
I. O. O. E.					
Liquor and Materials	120,000	184,694	40,776		345,470
Amortization Power & Water	1,200,000				1,200,000
Other Services	33,537	263,000	177,000	140,998	614,535
Sub-total	<u>1,353,537</u>	<u>447,694</u>	<u>217,776</u>	<u>140,998</u>	<u>2,160,005</u>
Equipment Outlay					0
Trust Fund (1% Refund)	2,188				2,188
Expenditures	<u>1,357,725</u>	<u>447,694</u>	<u>217,776</u>	<u>140,998</u>	<u>2,164,193</u>

Prepared by:

NOTED:


 NORMA V. CALA
 FMO


 PACIENCIA P. MILAN
 President



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

November 9, 2001

MEMORANDUM:

For: The University President

From: Prequalification, Bids and Awards Committee (PBAC)

Subject: Award of Contract for the Additional Work for the Completion of the Agro-Forestry Bldg. "C"

The Pyramid Consolidated Builders and General Merchandise is the incumbent contractor for the completion of the Agro-Forestry Building project and its performance is satisfactory. Hence, as provided for in the rules, they are given the chance to submit its bid offer for the additional work of the project.

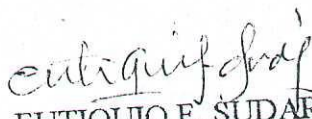
During the November 8, 2001 meeting of the Prequalification, Bids and Awards Committee, the price offer of the contractor was reviewed and deliberated. It was found out that the total price offer of the contractor of P384,918.63 was just few pesos way below the approved agency estimate of P385,528.15. However, if the evaluation is per item, there are items wherein the contractor's proposal is lower and there are those which is higher. Thus, the committee agreed to negotiate with the contractor for them to lower to the agency estimate for those items with higher quotation. There were three (3) items which were negotiated which resulted to the total cost of P363,785.71. When its representative called its main office, the contractor negotiated for a round figure of P370,000.00 for the additional work.


Feeling that in negotiations, both parties can bargain and since the committee observed that there are items also which the contractor quoted low, the PBAC agreed to concede to the proposal of the contractor.

In view of this, the Prequalification, Bids and Awards Committee would like to recommend award to Pyramid Consolidated Builders and General Merchandise the additional work for the completion of the Agro-Forestry Bldg. "C" in the total amount of

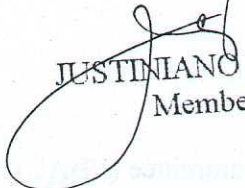
THREE HUNDRED SEVENTY THOUSAND PESOS (P370,000.00) which is below Approved Agency Estimate of P385,528.15 and as such, is advantageous to government.

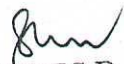
PREQUALIFICATION, BIDS & AWARDS
COMMITTEE:

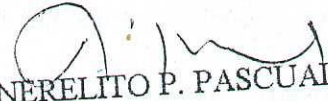

EUTQUIO E. SUDARIA
Member


NESTOR M. ISRAEL
Member


AUGUSTO T. FERNA
Member


JUSTINIANO L. SEROY
Member


LOURDES B. CANO
Executive Officer/Secretary


NERELITO P. PASCUAL
Chairman



FAXED
10-22-01

LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines

of the President

October 2001

Virgilio C. Sese
Acting-in-Charge
IP-Leyte Side
C - Ormoc
sin Apartment
St., Can-adieng
moc City

Mr. Sese:

is to acknowledge with thanks your letter with the following documents:

1. The proposed re-routing at LSU compound
2. Plan & profile of the two (2) alternative routes
3. Comparison between the alternative routes (including cost comparison in US \$)
4. The proposed Right of way (ROW) sharing of LMIP & LBPI II (with existing 69 KV integrated into LBIP II)

se be reminded however, that based on the last meeting with NPC team, LSU decided
ollow the LSU(VISCA) proposed line which your team approved during the survey.

nk you and we hope you understand our stand in connection with LMIP & LBIP II.

t wishes.

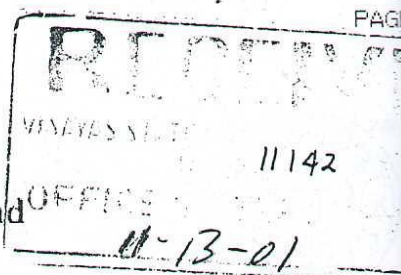
y truly yours,


CIENCIA P. MILAN
ident

BOR



REPUBLIC OF THE PHILIPPINES

Pambansang Korporasyon Sa Elektrisidad
 (NATIONAL POWER CORPORATION)

 Ref.: LMIPs/01-11-176
 13 November 2001

MS. PACIENCIA P. MILAN, Ph.D.
 President, Leyte State University
 Baybay, Leyte

Dear Dr. Milan:

As what we heard from you during your meeting with LBIP personnel and members of the Baybay SB held at the Palermo Hotel last November 8, 2001 where we have also attended as "observers", and from your letter to us dated October 19, 2001, we learned that you preferred the line route for LMIP established by our joint survey team within LSU reservation. Notwithstanding the possible difficulties that we in NPC will encounter in the future if we follow that particular route, we are glad that LSU under your watch has been very cooperative with us in resolving the long-standing right-of-way problem between our two institutions. However we recall that during our meeting with the ADCO in LSU last August 7, 2001, you said that the result of your evaluation of all the possible routes we have presented to you will still have to be submitted to the Board of Regents (BOR) for final decision and approval.

It is at this point that we respectfully request your office to facilitate for the inclusion of the LMIP in the agenda to be taken up in the forthcoming BOR meeting and to furnish us a copy of the Board resolution. It is very imperative that we will know the official decision of LSU as early as this time to enable us to effect the necessary soil investigation of tower foundations and other related activities in finalizing the line route.

Thank you for your usual support and cooperation.

Very truly yours,

VIRGILIO C. SESE
 Project-in-charge
 LMIP-Leyte

NOTED:

PACIENCIA P. MILAN
 PRESIDENT

Cc.: A. P. Mendoza, CH, LMIP

LEYTE STATE UNIVERSITY
Baybay, Leyte

October 26, 2001

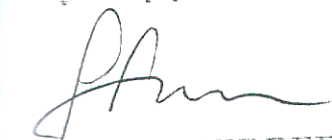
PACIENCIA P. MILAN
President, LSU
Baybay, Leyte

Madam:

May we have the honor to request authorization per Special Order
attached to participate in the GMA-CARES-IAL Loan program being
managed and monitored by QUEDANCOR.

Hoping for your kind approval in this matter.

Very truly yours,



PABLO B. PEDRERA
Vocational School Superintendent II

Recd. 10/13/01
3 PM
VJ