

137th Board of Trustees Meeting
Wednesday, 26 February 1997
DECS-UL, Pasig, Metro Manila

MINUTES OF THE 137TH BOARD OF TRUSTEES MEETING

**Wednesday, 26 February 1997
DECS-UL, Pasig, Metro Manila**

Present:

HON. RICARDO T. GLORIA
Secretary, DECS

..... Chairman

Represented by:

HON. ALEJANDRO WILFREDO D. CLEMENTE
Undersecretary, DECS

..... Presiding Officer

HON. SAMUEL S. GO
President
Visayas State College of Agriculture

..... Vice Chairman

HON. BUENAVENTURA C. GO-SOCO, JR.
Regional Director
NEDA Regional Office VIII

..... Member

DR. ROBERTO C. GUARTE
College Secretary
Visayas State College of Agriculture

..... Board Secretary

I. PRELIMINARY MATTERS

A. Call to Order

Due to the unavailability of a common time between Hon. Alejandro Wilfredo D. Clemente Jr. and Hon. Buenaventura C. Go-Soco, a preliminary meeting was held on 25 February 1997 with Hon. B. C. Go-Soco. The final meeting was held on the 26th with the presiding officer Hon. A.W. D. Clemente. The Hon. A. W. D. Clemente called the meeting to order at 12:25 p.m.

B. Approval of the Agenda

The items in the approved agenda were as follows:

1. Approval/ratification of the minutes
2. Matters arising from the approved minutes
3. New business

A. PERSONNEL MATTERS

- 1) Appointment of Part-Time Teachers for Confirmation
- 2) Appointment of Personnel for Confirmation
- 3) Recommendation to Extend the Services of Dr. Alice S. Go Until March 31, 1997 to enable her to Finish her Ongoing-Research and Extension Projects and to Allow Graduate and Undergraduate Students under her to Complete their Courses
- 4) Recommendation to Increase the Honorarium of Mr. Josechu Pabingit, ViSCA Liaison Officer for Baybay and Cebu from P500.00 to P750.00 per month
- 5) Application for Sabbatical Leave of Dr. Faustino P. Villamayor
- 6) Proposal to Reset the Effectivity of the Implementation of the Ph.D. Program in Education from First Semester, SY 1997-1998 to 2nd Semester 1996-1997
- 7) Proposal to Implement the Departmental Affiliation of Research and Extension Staff with Faculty Ranks

B. FINANCIAL MATTERS

- 1) Recommendation of PBAC to Award the Construction of the ViSCA Dry Goods Building to Agullo Construction
- 2) Recommendation of PBAC to Award by Negotiation the Additional Scope of Work for the Repair of DAC-FS Building

- 3) Recommendation to Implement the P400.00 reduction in the monthly Rental of ViSCA Fastfood Center Concessionaires during Christmas and Two-Month Summer Breaks (3 months)

C. OTHER MATTERS

1. Matters for Board Action

- a. Proposal to Adapt the PASUC-8 Executive Board Resolution No. 5, s. 1996 Granting P1500.00 per diem/honoraria for BOT/BOR Members and Secretaries per Actual Attendance in Board Meeting

2. Matters for Board Information

- a. Proposed Traffic Management Plan in the ViSCA Campus
- b. Request of FILMOSA Agriventures, Inc. for ViSCA to allot 0.50 ha. of Rice Field as Demonstration Area for Taiwanese Technology
- c. Proposal to Include in the College Calendar Two "Environmental Awareness Day"

II. APPROVAL/RATIFICATION OF THE MINUTES OF THE PREVIOUS MEETING

The Board passed:

Board Resolution No. 1, s. 1997

Approving the Minutes of the 136th ViSCA Board of Trustees Meeting held at 2:15 - 3:10 p.m. Thursday, 27 December 1996, NEDA Regional Office No. VIII , Government Center, Palo, Leyte without corrections.

Board Action: APPROVED

Date: 26 Feb. 1997

Appendix A-1

III. MATTERS ARISING FROM THE APPROVED MINUTES

- None

IV. NEW BUSINESS

a. Personnel Matters

1. Appointment of Part-Time Teachers for Confirmation

Dr. S. Go presented the list of part time teachers recommended to teach during the 2nd Semester, SY 1996-1997. There having no problems with the recommendation, the Board passed:

Board Resolution No. 2, s. 1997

Confirming the appointment of the following part-time teachers of ViSCA for Second Semester SY 1996-1997 subject to pertinent auditing rules and regulations.

1. Poblete, Carissa - Instructor 1 in Educ. 132
2. Polinar, Anatoli - Instructor 1 in Forestry

Board Action: APPROVED

Date: 26 Feb. 1997

Appendix A-2

2. Appointment of Mr. Danilo P. Balotete as Plumber for Confirmation

The Board approved the appointment of Mr. Danilo P. Balotete to occupy the vacant plumber position vacated by the late Francisco Singson and passed:

Board Resolution No. 3, s. 1997

Confirming the appointment of Mr Danilo P. Balotete as plumber effective immediately subject to existing Civil Service rules and regulations.

Board Action: APPROVED

Date: 26 Feb. 1997

Appendix A-3

3. **Recommendation to Extend the Services of Dr. Alice S. Go until March 31, 1997 to Enable her to Finish her Ongoing-Research and Extension Projects and to Allow Graduate and Undergraduate Students under Her to Complete Their Courses**

The College President presented the endorsement of the Personnel Academic Board (APB) of the request of the OIC of the Department of Arts and Letters and the Directors of the Office of Research and Development and the Office of Extension and Non-formal Education to Hon. Ricardo T. Gloria to extend the services of Dr. Alice S. Go. Hon. B. Go-Soco commented that it is possible for Dr. Alice Go to request for a 6-month extension of her services. He suggested to include other important justifications in the resolution to make the request very strong. Based on the requested extension, the Board acted only on the request and passed:

Board Resolution No. 4, s. 1997

Approving the extension of the services of Dr. Alice S. Go from December 30, 1996 to March 31, 1997. Within this period, Dr. Alice S. Go is expected to finish her on-going research and extension projects and finish the processing of the final reports, which could not be delegated to other staff, and to continue her teaching responsibilities to allow graduate and undergraduate students under her to complete their courses. This shall take effect starting December 30, 1997 subject to existing Civil Service rules and regulations.

Board Action: APPROVED

Date: 26 Feb. 1997

Appendix A-4

4. Recommendation to Increase the Honorarium of Mr. Josechu Pabingit, ViSCA Liaison Officer for Baybay and Cebu from P500.00 to P750.00 per month

After the College President apprised the Board of the functions of Mr. Josechu Pabingit, the captain of M/V Cherry Rose, as ViSCA liaison officer to handcarry documents and goods from ViSCA to Cebu and vice versa without any additional costs on the part of ViSCA, the Board passed:

Board Resolution No. 5, s. 1997

Approving the recommendation to increase the honorarium of Mr. Josechu Pabingit, ViSCA liaison officer to handcarry documents and goods from ViSCA to Cebu and Vice Versa, from P500.00 to P750.00 a month, effective January 1997 subject to auditing rules and regulations.

Board Action: APPROVED

Date: 26 Feb. 1997

Appendix A-5

5. Application for Sabbatical Leave of Dr. Faustino P. Villamayor

The College President informed the Board that Dr. Faustino P. Villamayor's Sabbatical leave has been endorsed by his home department and recommended by the Academic Personnel Board. His first six months will be spent at the Cornell University under Prof. Ray Bryant under the sponsorship of the Conservation Farming in Tropical Uplands (CFTU) and the remaining 6 months in the Philippines. The Board then passed:

Board Resolution No. 6, s. 1997

Approving the application for sabbatical leave of Dr. Faustino P. Villamayor effective 15 April 1997 until 14 April 1998. During this period, Dr. Villamayor is expected to conduct a soil survey and soil classification field work including a follow-up

work on the Matalom soil survey, write a soil survey course lecture syllabus and a soil survey course laboratory manual guide. It is understood that a final report shall be submitted to the College President and the Board of Trustees within three (3) months after reinstatement

Board Action: APPROVED

Date: 26 Feb. 1997

Appendix A-6

6. Request to Reset the Effectivity of the Implementation of the Ph.D. Program in Education from First Semester, SY 1997-1998 to 2nd Semester 1996-1997.

Dr. S. Go apprised the Board that because of some students who have already enrolled in the newly approved Ph.D. Program in Education beginning the 2nd Semester, SY 1996-1997, the ViSCA administration requests for Board approval the resetting of the implementation of the program from 1st Semester, SY 1997-1998 to 2nd Semester, SY 1996-1997. In reaction to the request, Hon. A .W. Clemente commented that there is no need to reset the implementation of the program. He stressed that Degree Program offerings should be independent from the courses offered. Any students who have taken courses prior to the implementation of newly approved programs may apply for accreditation of the said subjects in the newly implemented program. The final decision whether to credit or not the subjects is the responsibility of the assigned committee. He also emphasized that academic curricula should maintain flexibility to remove or add subjects to new existing programs. The Board then agreed to implement the Ph.D. program in Education as approved and leave the decision to credit the subjects taken by students prior to its implementation to the graduate committee.

7. Proposal to Implement the Departmental Affiliation of Research and Extension Staff with Faculty Rank

Dr. S. Go informed the Board that to implement effectively the Board Resolution No. 27, s. 1996, requiring the research/extension staff with academic position to teach at least two (2) subjects during the regular semester, the college administration prepared a list indicating the departmental affiliation preference of research/extension staff with faculty ranks for Board Approval. After reviewing the merit of the proposal, the Board passed:

Board Resolution No. 7, s. 1997

Approving the proposal to implement the departmental affiliation of research and extension staff with faculty ranks effective immediately subject to the provisions in Board Resolution No. 27, s. 1996 and other pertinent policies.

Board Action: APPROVED

Date: 26 Feb. 1997

Appendix A-7

B. Financial Matters

1. Recommendation of PBAC to Award the Construction of the ViSCA Dry Goods Building to Agullo Construction

Dr. S. Go briefed the Board that among the contractors present during the bidding on January 30, 1997 for the awarding of the construction of the ViSCA Dry Goods Store, the Agullo Construction offered the lowest bid, among the three bidders, of P495,008.25 which is very much lower to the approved agency estimate of P519,974.55. After further deliberations, the Board passed:

Board Resolution No. 8, s. 1997

Approving the proposal to award the construction of the ViSCA Dry Goods Building to Agullo Construction effective immediately, subject to pertinent auditing rules and regulations.

Board Action: APPROVED

Date: 26 Feb. 1997

Appendix A-8

2. Recommendation of PBAC to Award by Negotiation the Additional Scope of Work for the Repair of DAC-FS Building to JFAP Construction

Dr. S. Go informed the Board that because of the satisfactory work performance and without negative slippage in undertaking the repair of DAC-FS building, and after agreeing to undertake the additional scope for the repair of the DAC-FS using the Agency Estimates of P101,778.00, he recommends for Board approval the awarding of the project to JFAP Construction. After further deliberations, the Board passed:

Board Resolution No. 9, s. 1997

Approving the recommendation to award by negotiation the additional scope of work for the repair of DAC-FS Building to JFAP Construction effective immediately, subject to the provisions of P.D. 1594 and to pertinent policies.

Board Action: APPROVED

Date: 26 Feb. 1997

Appendix A-9

2. Recommendation to Implement the P400.00 reduction in the monthly Rental of ViSCA Fastfood Center Concessionaires during Christmas and Two-Month Summer Breaks (3 months)

After deliberating the issue to implement the agreement entered into between the ViSCA Fastfood Center Concessionaires and representatives of the administration to reduce by P400.00 the monthly rental of ViSCA Fastfood Center by the Concessionaires during Christmas and two-month summer breaks (3 months), the Board passed:

Board Resolution No. 10, s. 1997

Approving the recommendation to implement the P400.00 reduction in the monthly rental of the ViSCA Fastfood Center Concessionaires during Christmas and two-month summer breaks (3 months) effective immediately.

Board Action: APPROVED

Date: 26 Feb. 1997

Appendix A-10

C. Other Matters

1. Matters for Board Approval

- a. Proposal to Adapt the PASUC-8 Executive Board Resolution No. 5, s. 1996 Granting P1,500.00 per diem/honoraria for BOT/BOR Members and Secretaries per Actual Attendance in Board Meeting.**

Because of the variability in the rate of granting honoraria to the members of the Board of Trustees per actual attendance in Board Meeting, PASUC-8, in its Executive Board Resolution No. 5, Series of 1996, increased the honorarium from P1,000.00 to P1,500.00 but not to exceed 4,000.00 per month as per Memorandum from CPCB, DBM. In consonance to this Resolution, the Board

passed:

Board Resolution No. 11, s. 1996

Approving the increase of the per diem/honoraria for BOT/BOR members and secretaries per actual attendance in board meetings from P1000.00 to P1500.00 but not to exceed P4000.00 per month as per Memorandum from CPCB, DBM similar to what is adopted by the PASUC-8 Executive Board. This shall take effect starting January 1997 subject to existing rules and regulations.

Board Action: APPROVED

Date: 26 Feb. 1997

Appendix A-11

b. Matters for Board Information

The College President informed the Board of the following administrative decisions approved by the President's Advisory Council (PAC) for implementation:

1. Proposed traffic Management plan in the ViSCA Campus. This plan is expected to ease the traffic problems in ViSCA and eventually eliminate traffic accidents.
2. Granting of the request of FILMOSA Agriventures, Inc. for ViSCA to allot 0.50 ha. of rice field as demonstration area for Taiwanese technology. In this demo-farm, all the inputs will be provided by the company and all the income will go to ViSCA. The facilities can also be used for instructional purposes.

3. Inclusion of two environmental awareness days in the college calendar which will fall on every May 1 and one week before the annual ViSCA Anniversary.

There having no other matters to discuss, the meeting was adjourned at 1:30 for the 2nd meeting.

CERTIFIED TRUE AND CORRECT

ROBERTO C. GUARTE
College Secretary

NOTED:

SAMUEL S. GO
President

ATTESTED:

ALEJANDRO WILFREDO D. CLEMENTE
Presiding Officer