

op file



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: opvisca@mozcom.com; website: www.lsu-visca.edu.ph

Office of the President

14 May 2004

MEMORANDUM NO. 145

Series of 2004

T O: Mrs. Fe D. Cagang

R E: Designation as Head, Department of Education, LSU-Isabel Campus

By virtue of the authority vested in me by the LSU Board of Regents and upon recommendation of the LSU-Isabel Campus Dean, Prof. Sergio G. Temporada, you are hereby designated Head of the Department of Education effective immediately until May 15, 2005 or unless sooner terminated or revoked by higher authorities.

As Department Head, you are entitled to the privileges and the responsibilities attached to the position subject to pertinent policies.

Please be guided accordingly.

PACIENCIA P. MILAN
President

- cc: Department Heads
- College Secretary
- Division Chief, ASD
- Division Chief, AFSD
- Division Chief, RDED
- Head, OSA
- OVPAA - *orada*
- ODCIMD - *or*
- OUS - *or*
- HRMDO - *or*
- Records, LSU Main
- Records, LSU Isabel
- File**