

OFFICE OF THE PRESIDENT

October 29, 1987

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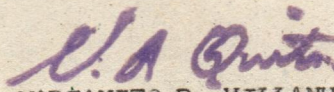
MEMORANDUM NO. 133
Series of 1987

T O: Vice President for Administration
Director of Business Affairs
Director of General Services

SUBJECT: UPDATE OF 5-YEAR DEVELOPMENT PLAN

Please review the attached 5-year development plan of the general administration and update/revise it to suit to the functions of your respective offices. Submit the revised plan (1988-1992) to the Planning Office on/or before November 30, 1987 for inclusion to the 5-year development plan of the College.

Your immediate compliance will be highly appreciated.


MARIANITO R. VILLANUEVA /
President

cc: Planning & Development Office