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August 13, 1992

MEMORANDUM NO. 63
Series of 1992

T O: Prof. Camilo D. Villanueva

R E: Designation as Officer-in-Charge of the College

You are hereby designated Officer-In-Charge of the Visayas State College of Agriculture effective August 17-18, 1992 or until my return. I will be in Catbalogan to visit Samar Regional Fisheries School for a possible institutional tie-up.

As OIC, you are authorized to discharge the functions of the Office of the President in addition to your duties and responsibilities as Director of Business Affairs.

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MANUEL K. PALOMAR
Officer-in-Charge *ji*

cc: Budget
Accounting
Personnel
CCA
Records