

OP file



# LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Tel: +63 53 335 2600; Fax: +63 53 335 2601

e-mail: [opvisca@mozcom.com](mailto:opvisca@mozcom.com); website: [www.lsu-visca.edu.ph](http://www.lsu-visca.edu.ph)

*Office of the President*

1 March 2005

**MEMORANDUM NO. 44**

Series of 2005

**T O: Prof. Jesusito L. Lim**

**R E: Designation as Officer-In-Charge, Leyte State University**

In connection with my trip to Inopacan, Leyte, you are hereby designated Officer-In-Charge of the Leyte State University on March 2, 2005 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

  
**PACIENCIA P. MILAN**

President 

- cc: OVPAA *gr od/or*
- OVPAF *du 3/2*
- OVPRE
- Deans
- Directors
- OUS *mi 3/2/05*
- Personnel
- Accounting *pa 3/2*
- Cash *3/2/05*
- COA *3/2*
- ODF *3/2/05*
- Budget *3/2/05*
- Records
- File

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