



LEYTE STATE UNIVERSITY

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Office of the President

17 March 2003

MEMORANDUM NO. 57

Series of 2003

T O: Dr. Lourdes B. Cano - Chairperson - *for 3/21/03*
Ms. Ma. Cristina U. Ramirez - Vice-Chairperson *new, 3/21/03*
Dr. Rolando H. Arpilleda - Member *mf*
Dr. Zosimo M. dela Rosa - Member
Ms. Asteria A. Sevilla - Member/Secretary-Stenographer - *for 3/21/03*

R E: Reconstitution of the LSU Formal Investigation Committee

By virtue of the powers vested in me by the LSU Board of Regents, the LSU Formal Investigation Committee is hereby reconstituted effective immediately until December 31, 2004 unless sooner terminated or revoked by higher authorities.

The Committee is tasked primarily with the responsibility of conducting speedy and impartial formal investigation of employees of the University found by Fact-Finding Committee to have violated CSC and/or LSU Rules and Regulations.

Furthermore, the Committee is directed to follow the Revised Rules and Procedures in the conduct of Administrative Investigations per CSC Memorandum Circular No. 19, s. 1999, including the timeframe within which to conduct the formal investigation up to the formal submission of the final report to the Office of the University President.

The Memorandum supercedes all previous issuances on this matter.

For your information and guidance.

[Signature]
PACIENCIA P. MILAN
President

cc: HRMDO - *2/27*
OUS - *3/27*
Records - *mf 3/27*
File