

op file



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A
Philippines
Telefax: 053-3352601

Office of the President

9 October 2002

MEMORANDUM NO. 221
Series of 2002

T O: All LSU Security Guards *[Handwritten signature]*

R E: Submission on License to Practice Profession

The University was informed by Police Senior Inspector Orlando S. Gardiola, Jr. of Camp Kangleon, Palo, Leyte that the license of LSU Security Guards are questionable. To cure the defect, our Guards are required to comply with all requirements before a license will be issued. It includes the attendance to the required training, neuro-psychiatric examination, drug test, etc. The training was already conducted last month.

In view of this and to clear your employment record, you are directed to submit your new and authenticated license to the HRMDO not later than November 15, 2002. Temporary license issued by Senior Police Inspector Gardiola will be accepted. Those who cannot submit after the deadline will not be allowed to render duty.

For compliance.

[Handwritten signature]
PACIENCIA P. MILAN
 President *[Handwritten initials]*

cc: HRMDO - 10/10/02
 Security Office
 OVPAF - *[Handwritten initials]*
 ODA - *[Handwritten initials]*
 Records
 File