



LEYTE STATE UNIVERSITY

Visca, Baybay, Leyte 6521-A

Philippines

Telefax: 053-3352601

Office of the President

4 February 2003

MEMORANDUM NO. 23

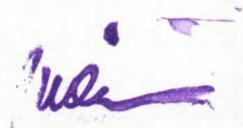

Series of 2003

T O: **Dr. Manuel K. Palomar**

R E: **Designation as Officer-in-Charge, Leyte State University**

In connection with my official travel to Manila, you are hereby designated Officer-in-Charge of the Leyte State University on February 5 - 6, 2003 or until my return.

As Officer-in-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN
President 

cc: Personnel
Accounting
Cash
COA
ODF
Budget
Records
File