



LEYTE STATE UNIVERSITY

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Office of the President

31 January 2007

MEMORANDUM NO. 21

Series of 2007

T O: Dr. Manuel K. Palomar

R E: Designation as Officer-In-Charge, Leyte State University

In connection with my travel to Catarman, Northern Samar, you are hereby designated Officer-In-Charge of the Leyte State University on February 1 – 2, 2007 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.


PACIENCIA P. MILAN

President

cc: OVPAA
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OVPDEA
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Directors
Personnel
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COA
ODF
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