

January 30, 1997

MEMORANDUM NO. 11
Series of 1997

T O: Dr. Jimmy Rosillo *jr*
Dr. Alicia Go
Dr. Alice Acabal *anna*

SUBJECT: Improvement of Proposal Submitted to DOST

With Dr. Jimmy Rosillo as Chairman you are directed to compose yourselves into a committee to improve the project proposal, "Facilitating Learning in Science, Mathematics and English in Barangay-based Elementary and High Schools" which was earlier submitted by VISCA to DOST.

Attached is a copy of a letter from Director Ester B. Ogena of DOST which outlines her comments on the proposal. As expected, the newly created Committee shall implement the project after its approval by DOST.

Dr. Alicia S. Go shall brief the Committee on the proposed and on-going project between VISCA and DOST-DECS in selected barangay-based elementary and secondary schools in Baybay, Leyte.

Please be guided accordingly.

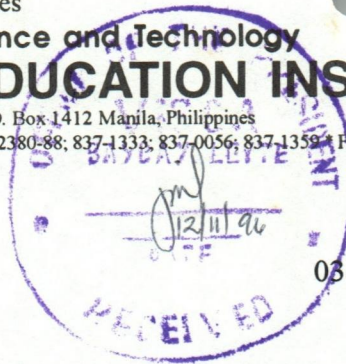
Samuel S. Go
SAMUEL S. GO
President *HS*

cc: Dr. Justiniano Seroy — *1/30/97*
Dr. Remegio Mollaneda — *1/30/97*
Dr. Andresito Acabal — *1/30/97*
Dr. Salvador Dagoy — *1/30/97*

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Republic of the Philippines
Department of Science and Technology
SCIENCE EDUCATION INSTITUTE
Bicutan, Taguig, Metro Manila, P.O. Box 1412 Manila, Philippines
Tel. Nos. (632) 837-80-71 to 77 loc. 2380-88; 837-1333; 837-0056; 837-1359 Fax No. (632) 837-1924



03 December 1996

Dr. SAMUEL S. GO
President
Visayas State College of Agriculture
Baybay, Leyte

Dear Dr. Go:

The following are SEI's comments regarding the project, "Facilitating Learning in Science, Mathematics and English in Barangay-based Elementary and High Schools."

1. The following were not specified and properly defined:
 - 1.1. Methodology and strategies to be employed to facilitate learning;
 - 1.2. Activities to be conducted involving both the elementary and secondary school teachers;
 - 1.3. Program of activities to be conducted and duration;
 - 1.4. Number of targeted clients; and
 - 1.5. Classification of the participants per proposed program of activities.
2. The financial requirements of the project should also specify the equivalent expenditure for each expense item
 - 2.1 Training materials for teachers workshop and travel are still vague. Travel expenses should be proposed for a particular number of participants.
 - 2.2 Training materials may be included as supplies and labor for development and duplication of teaching materials.

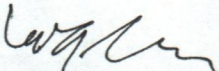
- 2.3 Number and classification of staff to be given honorarium or paid should be specified.
- 2.4 Other possible expenses which may be incurred should be included in the proposed budget to avoid/prevent contingency allowance.

The DOST considers budget per year. Since this is a 6-year proposal, the proponent should propose the program every year for six years for proper programming.

In view of the foregoing, please send us a more detailed project proposal containing all needed information (nos. 1 and 2) for a thorough evaluation of the project.

Thank you.

Very truly yours,


ESTER B. OGENA
Director

cc.: Dr. Estrella F. Alabastro
Undersecretary, DOST