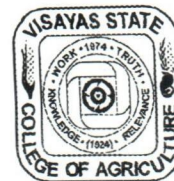


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# VISAYAS STATE COLLEGE OF AGRICULTURE

Baybay, Leyte, Philippines

Office of the President



26 February 2001

## MEMORANDUM NO. 48

Series of 2001

T	O:	Dr. Guindolino R. Gerona	-	Chairman	<i>[Signature]</i> 7/15/01
		Dr. Rodolfo G. Escalada	-	Vice-Chairman	<i>[Signature]</i>
		Dr. Corazon B. Batoy	-	Member	<i>[Signature]</i>
		Engr. Alan L. Presbitero	-	Member	<i>[Signature]</i>
		Engr. Nestor M. Israel	-	Member	<i>[Signature]</i> 7/15
		Dr. Isabel P. Bertulfo	-	Member	<i>[Signature]</i>
		Ms. Bernardita P. Bibera	-	Secretary	<i>[Signature]</i> in 3/15/01

R E: **Reconstitution of the Membership of the ViSCA Housing Committee**

By virtue of the authority vested in me by the ViSCA Board of Trustees, I hereby reconstitute the membership of the Housing Committee effective immediately until 31 December 2001, unless sooner terminated by the appointing authority without prejudice to reappointment. The functions of the committee, including limited jurisdiction over student housing, are as follows:

1. To recommend to the President policies and actions on matters pertaining to housing of ViSCA personnel and students;
2. To regularly review and improve existing policies, rules, standards, general guidelines and practices affecting housing assignment and accommodation of ViSCA personnel;
3. To recommend housing plans and programs for ViSCA faculty, staff and students;
4. To assist the Office of the President in the assessment of housing problems and recommend solutions;
5. To screen all housing applications of staff and recommend actions to the President for approval; and

6. To perform other functions related to housing that may be assigned by the President.

This Order supercedes all orders/memoranda issued earlier on the same subject.

For your information and guidance.

  
**PACIENCIA P. MILAN**  
President

cc: Dr. N. P. Pascual

Ms. B. T. Montes

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