



VISAYAS STATE UNIVERSITY

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Office of the President

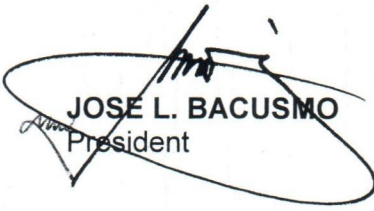
23 February 2009

MEMORANDUM NO. 41
Series of 2009

T O: All Concerned

R E: Meeting of Chairpersons for the 2009 Commencement Exercises

The 56th Commencement Exercises for this school year is scheduled on **April 3, 2009**, at the **VSU Hilltop Amphitheater**. To ensure adequate preparation for this event, different working committees are created. In this connection, all Committee Chairpersons are requested to attend a meeting on **February 27, 2009, 9:00 a.m.** at the Office of the President.


JOSE L. BACUSMO
President

**Chairpersons of the Different Working Committees for the
2009 Commencement Exercises of the VSU Main Campus on April 3, 2009**

1. **Academic Caps and Gowns for Students:**
Chairperson: Dr. Lolita Z. Orge
2. **Academic Gowns for Speaker/Guests, Faculty and Graduate Students:**
Chairperson: Engr. Alex P. Tulin
3. **Honors and Awards:**
Chairperson: Dr. Oscar B. Posas
4. **Programs/Ribbons and Distribution Committee:**
Chairperson: Prof. Daniel M. Tudit, Jr.
5. **Commencement Rites:**
Chairperson: Dr. Oscar B. Posas
6. **Invitation:**
Chairperson: Prof. Alan B. Loreto
7. **Stage Preparation/Decoration (*Backdrop, Plants, Flowers, Seats, Tables, Rostrums*)/Restoration:**
Chairperson: Engr. Nestor M. Israel
8. **Lights and Sounds:**
Chairperson: Engr. Apolonio M. Encierto
9. **Accommodation at the Hostel, ATI Dorm & Bahay Alumni:**
Chairperson: Ms. Aileen Y. Clores
10. **Accommodation at the Guest House, Governor's Cottage/Learning Center:**
Chairperson: Ms. Rebecca B. Napiere
11. **Accommodation of Parents at the College Dorms:**
Chairperson: Prof. Manolo B. Loreto, Jr.
12. **Transportation:**
Chairperson: Mr. Remegio M. Sanico
13. **Hall Preparation (*Seats for Graduates, Parents, Faculty and Guests*) & Restoration:**
Chairperson: Ms. Linda N. Mariscal
14. **Publicity (*Information, Dissemination, Still Photography, Video Coverage & Streamers*) and Campus Tour:**
Chairperson: Dr. Wolfreda T. Alesna
15. **Exhibits:**
Chairperson: Dr. Othello B. Capuno

16. **Guest Reception and Ushering (*Guest House/Gymnatorium & Lunch Reception*):**
Chairperson: Dr. Lourdes B. Cano
17. **Baccalaureate Services (*April 3, 2009*):**
Chairperson: Prof. Norberto F. Canada
18. **Finance:**
Chairperson: Dr. Roberto C. Guarte
19. **Security, Colors (*Philippine Flag & VSU Banner*), Formation and Crowd Marshalls:**
Chairperson: Engr. Celso F. Gumaod
20. **Food Preparation:**
Chairperson: Ms. Rebecca B. Napiere
21. **Table Setting:**
Chairperson: Ms. Magnolia C. Lao
22. **Food Service:**
Chairperson: Ms. Aireen Y. Clores
23. **Medical Services:**
Chairperson: Dr. Elwin Jay V. Yu
24. **Steering:**
Chairperson: Dr. Jose L. Bacusmo