



29 April 2022

**MEMORANDUM NO. 485**  
Series of 2022

**T O:**

<b>Dr. Daniel Leslie S. Tan</b>	-	VP for Administration and Finance
<b>Dr. Beatriz S. Belonias</b>	-	VP for Academic Affairs
<b>Dr. Aleli A. Villocino</b>	-	VP for Student Affairs and Services
<b>Dr. Dilberto O. Ferraren</b>	-	VP for Planning Resource Generation & Auxiliary Services
<b>Dr. Maria Juliet C. Ceniza</b>	-	VP for Research, Extension and Innovation
<b>Dr. Luzviminda A. Tajos</b>	-	Chancellor VSU Isabel
<b>Dr. Quenstein D. Lauzon</b>	-	Chancellor VSU Tolosa
<b>Dr. Judith B. Jomadio</b>	-	Chancellor VSU Alangalang
<b>Dr. Maria Jehan P. Libre</b>	-	Chancellor VSU Villaba


**R E:** "Deadline of the VSU Key Official's 1<sup>st</sup> Quarter Accomplishment Report for 2022"

Good day!

In view of the upcoming Board of Regents (BOR) Meeting this May, I am requesting you to submit the 1<sup>st</sup> Quarter Accomplishment Report for 2022 of your respective office to the Office of the President on or before May 6, 2022.

For compliance.

Thank you.

  
**EDGARDO E. TULIN**  
President