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31 May 2018

MEMORANDUM NO. 237 Series of 2018

T 0: Dr. Beatriz S. Belonias

E: R Designation as Officer-In-Charge, Visayas State University

In connection with my official travel to Tolosa and Palo, Leyte, you are hereby designated Officer-in-Charge of the Visayas State University on June 1, 2018 or until my return.

As Officer-In-Charge, you are authorized to discharge the functions of the Office of the President in addition to your official duties and responsibilities.

F EDGARDO E. TULIN

President

OVPAF cc:

OVPI

OVPPRGEA

OVPRE

OUS

Deans

Directors

Accounting

Cash

COA

IASO

FMO/Budget

ODAHRD/PRPEO

Registrar

Records

File