



23 August 2022

MEMORANDUM NO. 635
Series of 2022

T O: All Concerned Faculty and Staff

R E: Task force for the Online AACUP Accreditation (Level III) of the program Bachelor of Science in Geodetic Engineering program in October 2022

By virtue of the authority vested in me by the VSU Board of Regents, you are hereby designated as **Members** of the **Task Force** for the Online Accreditation (Level III) of the program Bachelor of Science in Geodetic Engineering, effective May 1, 2022, until October 31, 2022 or unless sooner revoked or terminated by higher authorities.

AREA/ FACULTY/ STAFF INCHARGE	RESPONSIBILITIES
<p>A. Program Coordinator</p> <p>Engr. Martin Jan E. Mercurio</p>	<ol style="list-style-type: none"> Oversee the preparation of the Narrative Profiles (NPs), Supporting Documents (<i>based on the survey instruments for the programs</i>), Compliance Reports (<i>based on the findings and recommendations during the previous visit</i>), and other documents needed for the accreditation of the BS in Geodetic Engineering program; Coordinate with ODQA for any concern related to the AACUP accreditation of the BS in Geodetic Engineering program. Inform the ODQA regarding the program's readiness to submit documents for in-house evaluation.
<p>B. Mandatory Areas</p> <p>Area Incharge</p> <p>Area 1 - Instruction</p> <p>Chairperson: Engr. Martin Jan E. Mercurio Co-Chair: Engr. Eulalia C. Colubio, Jr. Member/s: Engr. Rianel April A. Palo</p> <p>Area 2 - Extension</p> <p>Chairperson: Engr. Wilmar P. Alfeche Co-Chair: Engr. Celestial A. Maniego Member/s: Engr. Rex R. Doñoiz</p>	<ol style="list-style-type: none"> Take charge in the preparation of the Narrative Profiles for the assigned area. Submit to ODQA e-copies of the Narrative Profiles and other needed documents during the designated deadlines. Upload documents in the Google Drive to be shared to the in-house evaluators and the AACUP accreditors; Inform the ODQA regarding the program's readiness to submit the documents for evaluation. Serve as local counterparts of the AACUP accreditors.

<p>C. Chosen Areas</p> <p>Area 3 - Faculty and Development</p> <p>Chairperson: Engr. Florentino F. Morales Jr. Co-Chair: Engr. Rex R. Doñiz</p> <p>Area 4 - Licensure Exam-</p> <p>Chairperson: Dr. Jannet C. Bencure Co-Chair: Engr. Celestial A. Maniego</p>	<p>6. Attend follow up meetings called by the ODQA or OP.</p>
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For your guidance.



EDGARDO E. TULIN
President